

Registrar of Companies

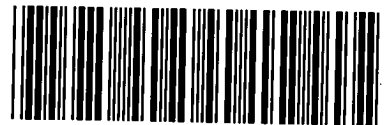
**THE ST GILES CHRISTIAN MISSION  
(Limited by Guarantee)**

**REPORT AND FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31st MARCH 2014**

CHARITY REGISTRATION NUMBER: 208434

COMPANY NUMBER: 0228268

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**THE ST GILES CHRISTIAN MISSION**  
**(Limited by Guarantee)**

**REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31<sup>st</sup> MARCH 2014**

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**THE ST GILES CHRISTIAN MISSION**  
**(Limited by Guarantee)**

**LEGAL AND ADMINISTRATIVE INFORMATION AS AT 9<sup>th</sup> DECEMBER 2014**

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<b>Patrons</b>	Mrs A Seeley The Rt. Rev. Dr J Sentamu (Archbishop of York) The Rt. Rev. Dr J B Shucksmith The Rev. Dr D Tidball (Principal of the London School of Theology)
<b>Council Members</b>	J W Jack (Chairman) P M White (Vice Chairman) D Cox Q Ings-Chambers J Rosser L A Smith W E Smith
<b>Company Secretary</b>	W E Smith
<b>Registered Office</b>	62 Bride Street London N7 8AZ
<b>Registered Numbers</b>	Charity 208434 Company 0228268
<b>Independent Examiner</b>	Hillyates, Chartered Accountants Hill House, 27 Meadowford Newport, Saffron Walden Essex CB11 3QL
<b>Investment Brokers and Manager</b>	Brown Advisory Limited 6 – 10 Bruton Street London W1J 6PX
<b>Principal Bankers</b>	Barclays Bank plc Islington Branch 38 Islington Green London N1 8EH
<b>Solicitors</b>	Anthony Collins Solicitors LLP 134 Edmund Street Birmingham West Midlands B3 2ES

**THE ST GILES CHRISTIAN MISSION**  
**(Limited by Guarantee)**

**COUNCIL MEMBERS' REPORT**

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Council Members present their annual report with the financial statements of the Mission for the year ended 31st March 2014 and confirm that the financial statements comply with the current statutory requirements. This report also constitutes a directors' report required by the Companies Act 2006 as all Council Members, as Trustees of a charity company, are directors.

**Structure, governance and management**

The St Giles Christian Mission was incorporated on 22<sup>nd</sup> February 1928 as a company limited by guarantee but had been operating for over 50 years prior to that date as an independent Christian Mission with special emphasis on social work in Central London. The Mission continues to remain independent.

The Mission is governed by its Council, maximum number 20, minimum 5. Council Members are drawn from a variety of professions and have long experience in their relevant field. The Mission only asks experienced people to join the Council who can then contribute according to their relevant skill set. In terms of induction, potential candidates are discussed by the Council after a recommendation and the Chairman will then interview to assess their appropriateness and consider the contribution and value they can bring to the Mission. If relevant, candidates are introduced at a Council meeting where they will attend as an observer and subsequently invited onto the Council. New Council members are appointed by the Council subject to ratification at the following Annual General Meeting. Only Mission members can be appointed Council Members.

The Mission's Council Members are the Charity's Trustees, and the following held office during the year:

J W Jack (Chairman)  
P M White (Vice Chairman)  
D Cox  
Q Ings-Chambers  
J Rosser  
L A Smith  
W E Smith

The Mission's activities are ordinarily organised by the Pastor, supported by others employed by the Mission either on a full or part time basis and other voluntary supporters.

**Council Members responsibilities**

Council Members (who are also directors of The St Giles Christian Mission for the purposes of company law) are responsible for preparing the Council Members' report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires Council Members to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Mission and its incoming resources and application of resources (including the income and expenditure) of the Mission for that period. In preparing those financial statements, Council Members are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK accounting standards have been followed, subject to any departures disclosed and explained in the financial statements.
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Mission will continue in operation.

Council Members are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the Mission and enable them to ascertain the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Mission and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**THE ST GILES CHRISTIAN MISSION**  
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**COUNCIL MEMBERS' REPORT**

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**Structure, governance and management – continued**

**Risks and risk management policy**

The Council has identified risks to the Mission and its activities as follows:

- Physical risks primarily related to the Mission's properties and other chattel property.
- Third Party & Reputational risks including those related to children and young people arising from the activities of the Mission.
- Risks associated with a lack of resources including appropriate staff, adequate finance and fiscal changes detrimental to the Mission.
- Reduced support from the local community and falling Church membership.

Steps have been taken to counter these risks as follows:

Appropriate insurance is maintained to cover properties and contents and third party claims which may arise in relation thereto. The Council has also retained surveyors to conduct periodic inspections to ensure the safety and condition of the buildings. Maintenance checks of appliances also take place regularly. Adequate Mission staff and worker numbers are maintained on duty when activities are taking place to ensure good order.

The Council has an established Health and Safety policy relating to various aspects of the Mission's activities including accidents, fire safety, food hygiene, and safeguarding of children, young people and vulnerable adults involved with the Mission and its activities of which its staff and workers are reminded regularly.

The Council receives information by way of reports at its meetings from the Pastor of ongoing and proposed activities and gives directions where necessary to ensure the Mission's reputation is safeguarded. It also monitors the use, administration and adequacy of resources.

The Mission's investment portfolio is vested in its broker's nominee name, the brokers being regulated by the Financial Services Authority.

Local support for the Mission is encouraged by active contact with the community and the provision of programmes to cater for identified spiritual and social needs.

**Investment policy**

It is the Mission's policy to generate sufficient income (the majority of which derives from income and capital growth from its Investment Portfolio) to meet its planned activities in the short term while managing the Portfolio to secure its future in the medium to long term through maintaining the value of assets in real terms. The Portfolio is invested across a variety of asset classes including, but not limited to, fixed interest securities, equities, commercial property, hedge funds and cash. The investment objective is to aim to achieve a balance of income and capital growth with a target return benchmark of CPI +3% per annum over a rolling 3 year period. It is a low risk mandate that aims to deliver a total return comprising an income yield and capital appreciation.

One advantage of focusing on an absolute numerical return is the focus on the risk involved to achieve the return, so that it is delivered as consistently as possible. The Investment Manager's approach thus dovetails with the Mission's requirement to preserve and enhance the real value of the capital over the long term.

The investment strategy has resulted in the portfolio being globally diversified, where at all times, the risk of both the individual holdings and the collective portfolio being monitored to ensure an acceptable level of risk is taken which is consistent with the overall investment objective. Volatile sectors will be avoided and generally investments will be in companies with sound assets; shares related to predominantly alcoholic drinks, tobacco and defence businesses will be avoided. Opportunities for the sale and reinvestment to consolidate capital appreciation will be sought while maintaining the quality at an acceptable level.

From the end of September 2013 the investment management of the portfolio was transferred from SG Hambros Bank Limited to Brown Advisory Limited. The management is undertaken on a discretionary basis and formally reviewed by the Trustees periodically.

**THE ST GILES CHRISTIAN MISSION**  
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**COUNCIL MEMBERS' REPORT**

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**Objectives and activities**

The Mission's principal aims are set out in its Memorandum of Association, the most recent revision having been adopted on 10<sup>th</sup> July 1998, and its present activities take place around its Centre in Islington where an evangelical Christian Mission is maintained and from which social needs in the area are addressed. Activities and meals for generally retired individuals or vulnerable adults are provided, youth work is undertaken and counselling given for both young and old, and holidays take place.

The Mission's objective for the year was to continue these core activities and, where possible, enhancement of its activities by increasing its relevance and improving services to, the community.

The means to meet these objectives included planned changes in the pastoral team and building maintenance work. Additionally, in planning the activities for the year and for the future, Council Members confirm that they have complied with the duty in section 17(5) of the Charities Act 2011 to have due regard to public benefit guidance published by the Charity Commission.

**Achievements and performance**

The Mission has continued its comprehensive Christian spiritual and social outreach from its centre at its Islington premises. It has been successful in maintaining activity levels, including the recruitment of generally retired individuals or vulnerable adults for inclusion in its programmes. The church programme has continued to be well supported and new activities such as a Toddlers Group and a Saturday social for young people have commenced. As in previous years, a variety of special events have been arranged to extend the Mission's outreach and to further encourage a happy community spirit within the Mission and in the locality.

In order to deliver its objectives, it has been key to have a team in place with relevant experience and skills. St Giles called Brad Franklin to join the Mission team as Pastor in August 2011 and he has continued to move us through the next phase of the Mission's development. His experience in both the United States and the UK has further developed the breadth, depth and focus of the Mission's activities in line with the strong Evangelical tradition that the Mission has.

In relation to the administrative work, two Council Members have, on an unpaid basis, continued to discharge this responsibility supported by one of the pastoral assistants appointed during the year.

Maintenance work on the Mission's building portfolio has been a key focus with work being completed in relation to the flats attached to the main Mission building and renovations of the kitchen areas has also been completed to directly support the ministry work.

The Mission is inevitably constrained by its financial position which has suffered over several years from the increases in taxation of its Stock Exchange listed investment income which has restricted cash flow and also the recent financial turmoil has put strain on the revenue generating capacity of the Missions' investments.

Additionally the Mission's Balance Sheet is subject to the volatility of the valuation of the Investment Portfolio which had reduced significantly year on year until a recovery in the past three years. As noted in the investment policy on page 3 the strategy has switched to focus on a total return basis rather than focussing mainly on income generation. This has the dual benefit of maximising the status of the Mission as a non-capital gains tax payer and reducing the overall risk embedded in the portfolio.

**Financial review**

The financial statements for the year show a decrease in Total Funds as a result of the continuing and substantial maintenance work undertaken on the Mission's building portfolio. The performance of the Investment Portfolio continues to reflect the 2010 change in investment strategy and in the financial markets in which the Mission has invested. Overall Funds decreased by £102,376 which included net realised and unrealised gains of £9,494 and the Investment Portfolio decreased by 3.3% (£61,791) to support the funding required for building maintenance expenditure. This compares with a 3.2% increase in the FTSE 100 Index. As has been highlighted previously, the Mission is very dependent on the Portfolio which provides a significant proportion of the Mission's income and working capital; this year the income element was approximately 37% (2013: 47%).

The overall deficit from normal recurring income less normal recurring expenditure of £116,620 (2013 – deficit of £56,753) includes a further significant spend in relation to the Mission buildings portfolio and increased investment management and salary costs with the appointment of two assistant pastors during the year. Full details are shown in the Statement of Financial Activity and supporting notes.

**THE ST GILES CHRISTIAN MISSION**  
**(Limited by Guarantee)**

**COUNCIL MEMBERS' REPORT**

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**Financial review - continued**

At the balance sheet date the Mission had an accumulated unrestricted fund of £2,145,204 and a restricted fund of £14,514 (Refer to note 15 for an explanation of the purpose of the restricted fund). Council Members are of the opinion that this will provide adequate resources to fulfil the financial obligations of the Mission.

No charitable or political donations were made by the Mission during the year. Professional indemnity insurance paid on behalf of Council Members is disclosed in notes 7 and 19.

**Reserves policy**

With nearly 40% of the Mission's total annual income arising derived from its Investment Portfolio, high levels of reserves are necessary to maintain this funding. The actual level of the Mission's Reserves from time to time should enable the maintenance of a diversified Investment Portfolio of acceptable quality which will provide resources sufficient to ensure the funding of overall outgoings. In order to protect its Reserves, the Mission will seek to regulate annual expenditure to a figure covered by total income after taking account of Council authorised projects and also averaging major expenses, e.g. costs relating to Mission property, over a realistic period.

Unusual income received at any time may be added to Reserves together with any surpluses arising from excesses of income over expenditure, either to improve the overall income from the Portfolio or temporarily, pending specific projects which involve significant expenditure being authorised by the Council, either capital or otherwise. Where specific expenditure is authorised which could lead to an income/expenditure deficit, clear limits will be established by the Council to contain the outflow from Reserves and no reduction in Reserves will be agreed which would be likely to denude investment income to such an extent as would endanger the ongoing work and operations of the Mission.

The Council at its regular meetings, but in any event not less than annually, reviews the level of Reserves and the income generated by the Investment Portfolio in the context outline above. Where necessary, special funding initiatives will be undertaken to ensure appropriate Reserve levels and consequent investment income are maintained.

**Plans for the future**

The Mission continues to be exercised regarding the future of its property portfolio. The development of a strategic plan in relation to the property assets that the Mission holds, focussing initially on the flats adjacent to the Mission building, has continued to encompass the main Mission building throughout 2013/2014. This work will continue as the new pastoral team identify the needs and priorities of the Mission to meet its future ministry objectives.

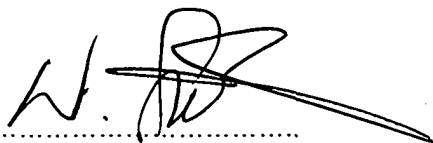
During the year the Mission has appointed two pastoral assistants, one focussing on the young peoples' ministry and another covering office tasks, the luncheon club as well as other general pastoral duties. These roles support the Pastor as well as providing training opportunities to young people looking to potentially move into full pastoral roles.

The Mission's membership of the Fellowship of Independent Evangelical Churches (FIEC) provides access to a wealth of resources and information. The Council will continue to foster this relationship as it not only provides support to the pastoral and spiritual aspects of the work but also gives access to a broad pool of knowledge and advice on administrative and legal issues.

**Small company exemption**

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime within Part 15 of the Companies Act 2006.

These financial statements were approved by the Council for issue on 9<sup>th</sup> December 2014 and signed on their behalf by:



W E Smith  
Council Member and Company Secretary

**THE ST GILES CHRISTIAN MISSION**  
**(Limited by Guarantee)**

**INDEPENDENT EXAMINER'S REPORT TO THE COUNCIL MEMBERS OF**  
**THE ST GILES CHRISTIAN MISSION**

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I report on the financial statements of the Mission for the year ended 31<sup>st</sup> March 2014 as set out on pages 7 to 17.

This report is made solely to the Mission's Council Members (Trustees), as a body, in accordance with section 145 of the Charities Act 2011. My work has been undertaken so that I might state to the Mission's Council Members those matters I am required to state to them in this report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Mission and its Council Members as a body, for my work, for this report, or for the opinions I have formed.

**Respective responsibilities of Council Members and the Independent Examiner**

The Mission's Council Members as charity trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the Mission's financial statements. The Council Members consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the '2011 Act') and that an independent examination is needed. I am qualified to undertake the examination by being a qualified member of The Institute of Chartered Accountants in England and Wales.

Having satisfied myself that the Mission is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the financial statements under section 145 of the 2011 Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state where particular matters have come to my attention.

**Basis of Independent Examiner's Report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Mission and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements and seeking explanations from you as Council Members (Trustees) concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the financial statements present a 'true and fair view' and the report is limited to those matters set out in the statement below.

**Independent Examiner's Statement**

In connection with my examination, no matter has come to my attention:

- a) which gives me reasonable cause to believe that in any material respect the requirements:
- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
  - to prepare financial statements which accord with the accounting records and to comply with the accounting requirements of the section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities
- have not been met; or
- b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.



Peter William Hill FCA  
Hillyates, Chartered Accountants  
Hill House, 27 Meadowford  
Newport, Saffron Walden  
Essex CB11 3QL  
9<sup>th</sup> December 2014



**THE ST GILES CHRISTIAN MISSION**  
(Limited by Guarantee)

**STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31<sup>st</sup> MARCH 2014**  
(Incorporating the Income and Expenditure Account)

	Notes	Unrestricted Funds £	Restricted Funds £	Total 2014 £	Total 2013 £
<b>INCOMING RESOURCES</b>					
<b>Incoming resources from generated funds</b>					
Voluntary income	2	41,921	750	42,671	31,808
Investment income	3	66,746	-	66,746	65,939
		<u>108,667</u>	<u>750</u>	<u>109,417</u>	<u>97,747</u>
<b>Incoming resources from charitable activities</b>					
Senior Citizen's Lunch Club		1,860	-	1,860	1,933
Mission outings		403	-	403	-
Toddler group		336	-	336	-
		<u>2,599</u>	<u>-</u>	<u>2,599</u>	<u>1,933</u>
<b>Total Incoming Resources</b>		<u>111,266</u>	<u>750</u>	<u>112,016</u>	<u>99,680</u>
<b>RESOURCES EXPENDED</b>					
<b>Cost of generating funds</b>					
Investment management costs	4	23,814	-	23,814	17,488
Rental income costs	5	3,744	-	3,744	4,299
		<u>27,558</u>	<u>-</u>	<u>27,558</u>	<u>21,727</u>
<b>Charitable activities</b>	6	125,721	-	125,721	110,922
<b>Governance costs</b>	7	4,244	-	4,244	3,818
<b>Major repairs and renewals work</b>	14	66,363	-	66,363	19,906
<b>Total resources expended</b>		<u>223,886</u>	<u>-</u>	<u>223,686</u>	<u>156,433</u>
<b>Net (outgoing)/incoming resources before other recognised gains/(losses)</b>		<u>(112,620)</u>	<u>750</u>	<u>(111,870)</u>	<u>(56,753)</u>
Realised net (losses)/gains on investments		(322)	-	(322)	7,178
Unrealised net gains/(losses) on investments	11	9,816	-	9,816	117,346
<b>NET MOVEMENT IN FUNDS</b>		<u>(103,126)</u>	<u>750</u>	<u>(102,376)</u>	<u>67,771</u>
<b>BALANCE BROUGHT FORWARD</b>		<u>2,248,330</u>	<u>13,764</u>	<u>2,262,094</u>	<u>2,194,323</u>
<b>BALANCES CARRIED FORWARD</b>	14 -17	<u>2,145,204</u>	<u>14,514</u>	<u>2,159,718</u>	<u>2,262,094</u>

**Continuing operations**

None of the Mission's activities were acquired or discontinued during the above two financial years.

The notes on pages 10 to 17 form part of these financial statements

**THE ST GILES CHRISTIAN MISSION**  
**(Limited by Guarantee)**

**STATEMENT OF TOTAL RECOGNISED GAINS AND LOSSES FOR THE YEAR ENDED 31<sup>st</sup> MARCH 2014**

	<b>Unrestricted Funds £</b>	<b>Restricted Funds £</b>	<b>Total 2014 £</b>	<b>Total 2013 £</b>
<b>Net movement in funds</b>	<b>(103,126)</b>	<b>750</b>	<b>(102,376)</b>	67,771
Unrealised movement on revaluation of investments	<b>(9,816)</b>	-	<b>(9,816)</b>	(117,346)
<b>TOTAL RECOGNISED (LOSSES)/GAINS RELATING TO THE YEAR</b>	<b>(112,942)</b>	<b>750</b>	<b>(112,192)</b>	(49,575)
Representing:				
Net (expenditure)/income on ordinary activities	<b>(112,620)</b>	<b>750</b>	<b>(111,870)</b>	(56,753)
Realised net (losses)/gains on investments	<b>(322)</b>	-	<b>(322)</b>	7,178
	<b>(112,942)</b>	<b>750</b>	<b>(112,192)</b>	(49,575)

The notes on pages 10 to 17 form part of these financial statements

**THE ST GILES CHRISTIAN MISSION**  
**(Limited by Guarantee - Company Registration no 0228268)**

**BALANCE SHEET AT 31<sup>st</sup> MARCH 2014**

	Notes	2014	2013
		£	£
<b>FIXED ASSETS</b>			
Tangible assets	10	309,732	311,932
Investments	11	1,795,319	1,857,110
		<u>2,105,051</u>	<u>2,169,042</u>
<b>CURRENT ASSETS</b>			
Debtors	12	20,652	18,788
Cash at bank and in hand		59,543	99,207
		<u>80,195</u>	<u>117,995</u>
<b>CREDITORS: amounts falling due within one year</b>	13	<u>25,528</u>	<u>24,943</u>
<b>NET CURRENT ASSETS</b>		<u>54,667</u>	<u>93,052</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>2,159,718</u>	<u>2,262,094</u>
<b>FUNDS</b>			
Unrestricted funds:			
Accumulated income fund		2,050,215	2,113,507
Building maintenance fund	14	94,989	134,823
		<u>2,145,204</u>	<u>2,248,330</u>
Restricted funds	15	14,514	13,764
<b>TOTAL FUNDS</b>	16,17	<u>2,159,718</u>	<u>2,262,094</u>

**Audit exemption statement**

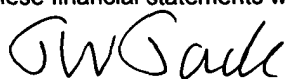
These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime within Part 15 of the Companies Act 2006.

For the year ended 31<sup>st</sup> March 2014 the Mission, as a charitable company, was entitled to exemption from the requirement to have an audit under the provisions of sections 475 and 477 of the Companies Act 2006 relating to small companies.

**Directors' responsibilities**

- The members have not required the Mission to obtain an audit of its financial statements for the year ended 31<sup>st</sup> March 2014 in accordance with section 476 of the Companies Act 2006;
- The trustees (as directors) acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of the financial statements.

These financial statements were approved for issue by the Council on 9<sup>th</sup> December 2014 and signed on their behalf by:



J W Jack  
Chairman and Treasurer

The notes on pages 10 to 17 form part of these financial statements

**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2014**

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**1. STATEMENT OF ACCOUNTING POLICIES**

**Basis of preparation**

The financial statements have been prepared in accordance with the Statement of Recommended Practice, Accounting by Charities (SORP 2005), applicable Accounting Standards, the Companies Act 2006 and the historical cost accounting convention as modified by the revaluation of fixed asset investments.

**True and fair override disclosure and non compliance with the SORP**

Since 1973 the Trustees have not provided depreciation on freehold buildings and are taking advantage of the true and fair override, departing from the prescribed treatment of Financial Reporting Standard 15 'Tangible Fixed Assets' as applied to SORP 2005, which requires all tangible fixed assets to be depreciated over their estimated economic lives.

It is the Mission's policy to maintain high residual values and long useful economic lives of the freehold buildings used for its activities and as such, to apply a depreciation charge would be immaterial. The Mission operates a designated fund in respect of major repairs and renewals to its freehold buildings to ensure that they are regularly maintained. Designations applied to this fund are significantly in excess of an estimated annual depreciation charge of £3,000 if FRS 15 were to be applied. As shown in note 14, the designated fund now stands at £94,989 (2013: £134,823).

**Cash flow**

The financial statements do not include a cash flow statement because the company, as a small reporting entity, is exempt from the requirement to prepare such a statement under Financial Reporting Standard 1 'Cash flow statements'.

**Fund accounting**

Unrestricted funds comprise accumulated surpluses and deficits on the accumulated income fund. They are available for use at the discretion of the Council in furtherance of the general charitable objects of the Mission.

As stated in note 14, the Mission operates a Building Maintenance fund as a designated fund, where annual designations are applied and to which the cost of major repairs and renewals are charged. Annual designations have increased by 5% per annum based on an initial level of £10,000.

Restricted funds are funds subject to specific restrictions by the donors.

**Investments**

Investments held as fixed assets are stated at market value less any provision for permanent diminution in value. Realised and unrealised gains and losses are taken to the statement of financial activities. Income from investments is included in the financial statements when the Mission is legally entitled to the income and the amount can be quantified with reasonable accuracy.

**Depreciation of tangible fixed assets**

All tangible fixed assets are included at cost and depreciation is provided at the following annual rates in order to write off each asset over its useful life:

Fixtures and fittings	20% on cost
Computer equipment	33 1/3% on cost

No depreciation is provided on freehold buildings as noted above.

Sundry equipment purchases are written off in the statement of financial activities in the year of purchase, with the Mission capitalising items with a cost greater than £2,000.

**NOTES TO FINANCIAL STATEMENTS FOR THE YEAR ENDED 31<sup>st</sup> MARCH 2014**

**1. STATEMENT OF ACCOUNTING POLICIES – continued**

**Stocks**

Consumable stock purchases are written off in the statement of financial activities in the year of purchase as the Mission does not recognise that such stocks have any net realisable value once purchased.

**Incoming resources**

All incoming resources are included in the statement of financial activities when the Mission is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

- Voluntary income by way of church collections, covenants from members, supporters donations and their related gift aid is included when receivable. Unless capable of financial measurement, legacies are credited as income in the year in which they are receivable. Council has determined that it does not regard a legacy as receivable until probate has been granted in respect of the legatee's estate or that any outstanding amounts subject to approval of legatee's estate accounts can be quantified.
- Investment income is included on an accruals basis. This is a refinement of the previous policy of a receivable basis to recognise the contribution of gilt and bond income within the investment portfolio.
- Incoming resources from grants are recognised when the grant is awarded for a specific period.

**Resources expended**

Expenditure is included in the financial statements on an accruals basis and includes irrecoverable VAT:

- Investment management costs comprise investment manager fees based on the value of assets under management.
- Charitable expenditure comprises those costs incurred by the Mission in the delivery of its activities and services for its beneficiaries. Due to the activities undertaken by the Mission, it is considered impracticable to differentiate between direct and support costs.
- Governance costs include those costs associated with meeting the statutory requirements of the Mission and include audit and related accountancy fees and costs linked to the strategic management of the Mission.
- All costs are allocated between the expenditure categories of the statement of financial activities on a basis designed to reflect the use of the resource. Costs relating to a particular activity are related directly.

**2. VOLUNTARY INCOME**

	<b>2014</b>	2013
	<b>£</b>	£
Church and other collections and covenants from members and supporters, including related gift aid	<b>39,337</b>	31,808
Legacies	<b>3,334</b>	-
	<b>42,671</b>	31,808

Included in church collections and covenants from members is restricted income relating to the Church Account Fund amounting to £750 (2013: £765) and as described in note 15.

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**3. INVESTMENT INCOME**

	2014	2013
	£	£
Income from listed investments (net of tax credits)	41,506	47,019
Deposit account and other interest	13	694
	<u>41,519</u>	<u>47,713</u>
Rental income	25,227	18,226
	<u>66,746</u>	<u>65,939</u>

**4. INVESTMENT MANAGEMENT COSTS**

	2014	2013
	£	£
S G Hambros Bank Limited	16,095	17,488
Baring Asset Management Limited	7,719	-
	<u>23,814</u>	<u>17,488</u>

**5. RENTAL INCOME COSTS**

	2014	2013
	£	£
Rates	2,933	1,864
Insurances	216	211
Light and heat	243	170
Repairs and maintenance	252	1,634
Legal and professional	100	420
	<u>3,744</u>	<u>4,299</u>

**6. CHARITABLE ACTIVITIES**

	2014	2013
	£	£
Staff costs (note 8)	65,863	58,568
Staff training	4,616	1,477
Rates	4,157	3,837
Insurance	4,157	4,007
Light and heat	8,870	8,682
Repairs and maintenance	11,829	8,478
Travelling expenses	1,921	850
Other charitable expenditure	16,295	17,522
Depreciation	2,200	2,200
Telephones	2,171	1,778
Printing, postage and stationery	2,160	2,311
Subscriptions and licences	1,482	1,212
	<u>125,721</u>	<u>110,922</u>

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**6. CHARITABLE ACTIVITIES - continued**

Included in other charitable expenditure is expenditure relating to the Church Account Fund amounting to £nil (2013: £nil).

**7. GOVERNANCE COSTS**

	<b>Note</b>	<b>2014</b>	<b>2013</b>
		<b>£</b>	<b>£</b>
Trustees professional indemnity insurance	<b>19</b>	<b>610</b>	610
Travelling expenses	<b>19</b>	<b>189</b>	314
Other regulatory fees and costs		<b>15</b>	14
Independent Examiner's fees		<b>1,625</b>	1,580
Other accountancy and payroll fees		<b>1,807</b>	1,300
		<b>4,244</b>	3,818

**8. INFORMATION ON COUNCIL MEMBERS AND EMPLOYEES**

	<b>2014</b>	<b>2013</b>
	<b>£</b>	<b>£</b>
<b>Staff costs</b>		
Wages and salaries	<b>59,795</b>	53,439
Social security costs	<b>2,934</b>	2,729
Other pension costs	<b>2,450</b>	2,400
	<b>65,179</b>	58,568
Other costs	<b>684</b>	-
	<b>65,863</b>	58,568

The average number of employees during the year was made up as follows:

	<b>No</b>	<b>No</b>
Mission work	<b>3</b>	3
Administration	<b>1</b>	1
Support staff	<b>4</b>	4
	<b>8</b>	8

Council Members constitute directors under the provisions of the Companies Act and received no remuneration during the year (2013: £nil).

No employee received emoluments of more than £60,000 in either period.

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**9. TAX ON ORDINARY ACTIVITIES**

The Mission is not liable to income tax or corporation tax on its income under the provisions of section 505 of the Income and Corporation Taxes Act 1988. However, it suffers the loss of tax credits on income from listed equities.

**10. TANGIBLE FIXED ASSETS**

	<b>Land and buildings £</b>	<b>Fixtures and fittings £</b>	<b>Total £</b>
<b>Cost:</b>			
At 1st April 2013	313,918	39,405	353,323
Additions	-	-	-
Disposals	-	-	-
At 31st March 2014	<b>313,918</b>	<b>39,405</b>	<b>353,323</b>
<b>Depreciation:</b>			
At 1st April 2013	8,586	32,805	41,391
Charge for the year	-	2,200	2,200
Disposals	-	-	-
At 31st March 2014	<b>8,586</b>	<b>35,005</b>	<b>43,591</b>
<b>Net book value:</b>			
At 31st March 2014	<b>305,332</b>	<b>4,400</b>	<b>309,732</b>
At 31st March 2013	305,332	6,600	311,932
		<b>2014</b>	2013
		<b>£</b>	<b>£</b>
<b>Analysis of net book value of land and buildings:</b>			
Freehold		<b>305,332</b>	305,332

In the opinion of the Council whilst there is a material difference between the carrying value of the Mission's properties and their market value, it is not practicable to quantify the difference.



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**11. INVESTMENTS**

	2014 £	2013 £
<b>Listed investments:</b>		
Market value at 1 <sup>st</sup> April 2013	1,856,337	1,620,791
Additions at cost	1,617,037	636,136
Disposals at opening market value or cost if acquired after 1 <sup>st</sup> April 2013	(1,804,387)	(517,936)
Unrealised gains/(losses)	9,816	117,346
	<u>1,678,803</u>	<u>1,856,337</u>
Market value at 31 <sup>st</sup> March 2014	1,678,803	1,856,337
<b>Cash held by investment manager</b>	<u>116,516</u>	<u>773</u>
	<u>1,795,319</u>	<u>1,857,110</u>

<b>Analysis of listed investments:</b>	2014 £	2013 £
Investments listed on recognised stock exchanges:		
UK investments	491,063	451,070
Overseas investments	1,187,740	1,405,267
	<u>1,678,803</u>	<u>1,856,337</u>

<b>Historical cost of listed investments</b>	2014 £	2013 £
	<u>1,611,493</u>	<u>1,627,615</u>

**12. DEBTORS**

	2014 £	2013 £
Inland Revenue repayment claims relating to Gift Aid	12,096	5,421
Other debtors	54	222
Prepayments and accrued income	8,502	13,145
	<u>20,652</u>	<u>18,788</u>

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**13. CREDITORS: amounts falling due within one year**

	2014 £	2013 £
PAYE and NI	2,070	83
Other creditors and accruals	23,458	24,860
	<u>25,528</u>	<u>24,943</u>

**14. BUILDING MAINTENANCE FUND**

The accumulated unrestricted funds of the Mission include the building maintenance fund, as a designated fund, which has been set aside by the Council for the specific purpose of maintaining its freehold properties.

	2014 £	2013 £
Opening balance	134,823	129,463
New designations	26,529	25,266
Applications – major repairs and renewals work	(66,363)	(19,906)
	<u>94,989</u>	<u>134,823</u>

**15. RESTRICTED FUNDS**

The Church Account Fund was established in 2004 and continues to receive collections and donations together with Gift Aid thereon for the specific purpose of supporting the children's work at St Giles.

**16. ANALYSIS OF NET ASSETS BETWEEN FUNDS**

	Unrestricted Funds £	Restricted Funds £	Total 2014 £	Total 2013 £
Fund balances at 31 <sup>st</sup> March 2014 were represented by:				
Tangible assets	309,732	-	309,732	311,932
Investments	1,795,319	-	1,795,319	1,857,110
Debtors	18,801	1,851	20,652	18,788
Cash at bank and in hand	46,880	12,663	59,543	99,207
Creditors	(25,528)	-	(25,528)	(24,943)
	<u>2,145,204</u>	<u>14,514</u>	<u>2,159,718</u>	<u>2,262,094</u>

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**17. RECONCILIATION OF MOVEMENT IN TOTAL FUNDS**

	<b>2014</b>	2013
	£	£
Net movement in funds for the financial year	<b>102,376</b>	67,771
Opening funds	<b><u>2,262,094</u></b>	<u>2,194,323</u>
Closing funds	<b><u>2,159,718</u></b>	<u>2,262,094</u>

**18. LIABILITY OF MEMBERS**

The Mission is a charitable company limited by guarantee and has no share capital. As stated in the Memorandum and Articles of Association, the liability in respect of the guarantee is limited to £1 per member of the Mission during the time they are a member or within one year of ceasing to be a member. In the event of a winding up, any remaining funds of the Mission would revert to the Charity Commission.

**19. RELATED PARTY DISCLOSURES**

Mr Q Ings-Chambers, a Council Member, was formerly an Investment Director at SG Hambros Bank Limited, which undertook the investment management of the Mission's investment portfolio on a discretionary basis during the period May 2011 until the end of September 2013. The management of the Mission's investment portfolio was then transferred to Brown Advisory Limited where it is managed by Mr S Peck. Mr Q Ings-Chambers is Deputy Head of Private Clients at Brown Advisory Limited. The cost of both of these services was provided on normal terms and details of the investment portfolio management fees charged to the statement of financial activities are shown in note 4.

During the year charity funds have been used to purchase indemnity insurance for the Council Members as Trustees, and the amount charged to the statement of financial activities was £610 (2013: £610).

None of the Council Members or any persons connected with them have received any remuneration during the year, other than the reimbursement of £189 of travel and subsistence costs for meeting and preaching expenses for 1 Council Member (2013: £314 and 1 Council Members).