# OFFICE GPY ROBSE SIGN AND LETURA

2017

Registered Number 201233

REPORTS AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST MARCH 2017





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J WARRENDER & CO

THE TOWN HALL

MANCHESTER ROAD

STOCKSBRIDGE

SHEFFIELD

KEETON, SONS & CO., LIMITED

### DIRECTORS AND ADVISORS

### FOR THE YEAR ENDED 31ST MARCH 2017

DIRECTORS

S. F. Doyle

J. B. Doyle

SECRETARY

S. F. Doyle

REGISTERED OFFICE

Keetona House Acres Hill Lane Sheffield

Sherrie

PRINCIPAL PLACE OF BUSINESS

Keetona House

Acres Hill Lane

Sheffield S9 4LR

ACCOUNTANTS

J Warrender & Co The Town Hall

Manchester Road

Stocksbridge

Sheffield S36 2DT

BANKERS

Yorkshire Bank plc

661 Staniforth Road

Darnall

Sheffield S9 4RE

COMPANY NUMBER

201233

KEETON, SONS & CO., LIMITED

#### DIRECTORS' REPORT

The Directors present their annual report and audited accounts for the year ended 31st March 2017.

#### rincipal Activity.

The principal activity of the Company has remained unchanged and consists of storeage and Commercial Property Rental.

#### Directors.

The Directors who served during the year, and their interests in the shares were:

2017 2016 Ordinary Shares of £1 Each

Ordinary Preference Shares Shares

J. B. Doyle S. F. Doyle

2162 2162 2162 2162

### Disclosure of Control.

For the whole of the accounting period the company was controlled by Mr S. F. Doyle the majority shareholder and chairman of the company

#### Political and Charitable Contributions.

During the year the Company made no charitable or political contributions.

The Directors have taken advantage, in the preparation of their report, of the exemptions applicable to small companies.

On Behalf of the Board,

S. F. DOYLE.

11th September 2017

#### REPORT OF THE ACCOUNTANTS TO THE SHAREHOLDERS

We have examined, without carrying out an audit, the accounts for the year ended 31st March 2017 set out on pages 4 to 10.

#### Respective Responsibilities of Directors and Reporting Accountant.

As described on page 7 the Company's Directors are responsible for the preparation of the accounts, and they believe that the Company is exempt from an audit. It is our responsibility to examine the accounts and, based on our examination, to report our opinion, as set out below, to the shareholders.

#### Basis of Opinion.

We conducted our examination in accordance with the appropriate standards for reporting accountants issued by the Auditing Practices Board. This examination consisted of comparing the accounts with the accounting records kept by the Company, and making such limited enquiries of the officers of the Company as we considered necessary for the purposes of this report.

The examination was not an audit conducted in accordance with Auditing Standards. Accordingly we do not express an audit opinion on the accounts. Therefore our examination does not provide any assurance that the accounting records and the accounts are free from material misstatement.

#### Opinion.

In our opinion:

- (a) the accounts are in agreement with those accounting records kept by the Company under section 221 of the Companies Act 1985;
- (b) having regard only to, and on the basis of, the information contained in those accounting records, the accounts have been drawn up in a manner consistent with the accounting requirements specified in section 249C(5) of the Act; and
- (c) having regard only to, and on the basis of, the information contained in those accounting records, the Company satisfied the conditions for exemption from an audit of the accounts for the year specified in section 249A(4) of the Act (as modified by section 249A(5)) and did not, at any time within that year, fall within any of the categories of companies not entitled to the exemption specified in sections 249B(1)(a) to (f).

J WARRENDER & CO

THE TOWN HALL
MANCHESTER ROAD
STOCKSBRIDGE
SHEFFIELD
S36 2DT

11th September 2017

#### PROFIT AND LOSS ACCOUNT

### FOR THE YEAR ENDED 31ST MARCH 2017

	2	017	20	016
Not	e £.	£	£	£
Turnover		125,746		131,617
Cost of Sales		5,160		6,175
Gross Profit		120,586		125,442
Distribution Costs	20,659		23,399	
Administration Expenses	172,455		191,540	
		193,114		214,939
Operating Loss		(72,528)		(89,497)
Interest Payable and Similar Charges	1,437	·	1,506	
Interest Receivable and Other Income	(76,321)	(74,884)	(46,620)	(45,114)
Profit(Loss) on Ordinary Activities Before Taxation	3	2,356		(44,383)
Tax on Profit on Ordinary Activities	4	2,584		·
Loss on Ordinary Activities After Taxation		(228)	•	(44,383)
Dividends Retained Loss for the Year Retained Profit Brought Forw Retained Profit Carried Forw		(228) 1,665,986 1,665,758		42,000 (86,383) 1,752,369 1,665,986

The Company had no recognised gains or losses other than the profit for the period.

The notes on pages 7 to 10 form part of these financial statements.

### BALANCE SHEET AT 31ST MARCH 2017

		2	017	2	016
	Note	£	£	£	£
FIXED ASSETS					
Tangible Assets	5		1,168,295	٠.	1,181,410
CURRENT ASSETS					
Investments		403,841		401,884	
Stocks		5,742		5,974	
Debtors	6	367,245		375,565	
Cash at Bank and in Hand	_	179,766		127,937	
		956,594		911,360	
CURRENT LIABILITIES					
Creditors: Falling					
Due Within One Year	7_	60,286		27,939	
	_	60,286		27,939	
NET CURRENT ASSETS			896,308		883,421
NET ASSETS			2,064,603		2,064,831
CAPITAL AND RESERVES					•
Called up Share Capital	8		8,480		8,480
Reserves			2,056,123		2,056,351
SHAREHOLDERS FUNDS	11		2,064,603		2,064,831

The notes on pages 7 to 10 form part of these financial statements.

KEETON, SONS AND CO., LIMITED

### BALANCE SHEET (CONTINUED) AT 31ST MARCH 2017

For the year ended  $31^{\rm st}$  March 2017 the company was entitled to exemption from audit under section 477 of the Companies Act 2006.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

Approved by the Director on 11th September 2017

Mr S F Doyle - Director

### NOTES TO THE FINANCIAL STATEMENTS

#### FOR THE YEAR ENDED 31ST MARCH 2017

#### 1. STATEMENT OF DIRECTORS' RESPONSIBILITIES

Company law requires the Directors to prepare financial statements for each financial year which give a true and fair view of the state of the Company and of the profit or loss of the Company for that period. In preparing those financial statements, the Directors are required to:

- \* select suitable accounting policies and apply them consistently;
- \* make judgments and estimates that are reasonable and prudent;
- \* prepare the statements on a going concern basis unless it is inappropriate to presume that the Company will continue in business.

The Directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Company and to enable them to ensure the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the Company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### 2. ACCOUNTING POLICIES

(a) Basis of Accounting.

The financial statements have been prepared in accordance with the historical cost convention, (as modified by the inclusion of certain freehold properties at revalued amounts).

The principal accounting policies which the Directors have adopted within that convention are set out below.

(b) Turnover.

Turnover consists of the invoiced value (excluding Value Added Tax) of goods and services supplied to third parties.

#### NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

#### (c) Depreciation.

Depreciation is provided so as to reduce fixed assets to their estimated residual value at the end of their anticipated useful lives at the following rates:

Commercial Vehicles	25%	Reducing Balance Basis
Other Motor Vehicles	25%	Reducing Balance Basis
Plant and Equipment	15 - 35%	Reducing Balance Basis

#### (d) Taxation.

The charge for taxation is based on the profit for the year and takes into account taxation deferred because of timing differences between the treatment of certain items for taxation and accounting purposes. Provision for deferred taxation is made under the liability method only to the extent that it is probable that the liability will become payable in the foreseeable future.

#### (e) Stocks.

Stocks are stated at the lower of cost or net realisable value.

Cost is determined on a first-in first-out basis. The cost of work in progress and finished goods comprises materials, direct labour and attributable production overheads.

Net realisable value is based on the estimated selling price after taking into account all further costs expected to be incurred on completion and disposal.

#### (f) Leased Assets.

Where asset acquisitions are financed by hire purchase and leasing agreements ('finance leases') the assets are included in the Balance Sheet at cost less depreciation in accordance with the Company's normal accounting policies. The present value of future rentals is shown as a liability. The interest element of rental obligations is charged to the Profit and Loss Account over the period of the lease in constant proportion to the balance of capital payments outstanding. Rentals payable under operating leases are charged to the Profit and Loss Account as incurred.

#### (g) Pensions.

The Company operates a defined contribution pension scheme. The cost of contributions are charged to the Profit and Loss Account as incurred.

### NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### 3. PROFIT OR LOSS ON ORDINARY ACTIVITIES BEFORE TAXATION

This is stated after charging or (crediting) the following:

					•
				2017	2016
	,		No	ote £	£
				-	
	Depreciation Written Off	Tangible Fi	xed Assets	13,511	14,591
	Directors Emoluments			10 50,000	50,000
	Pension Scheme Costs			1,023	-
4.	TAX ON PROFIT ON ORDINA	RY ACTIVITIES			
	Corporation Tax Based on	ı			
	the Results for the Ye			2,584	_
				2,584	
_	TANCIDIE EIVED ACCETO				
э.	TANGIBLE FIXED ASSETS	·			
		Land and	Motor	Plant and	• •
	•	Buildings	Vehicles	Equipment	<u>Total</u>
		£	£	£	£
	Cost				
	At 31st March 2016	1,056,426	257,511	190,062	1,503,999
	Additions			396	396
	At 31st March 2017	1,056,426	257,511	190,458	1,504,395
	Depreciation				
	At 31st March 2016	_	(251,024)	(71,565)	(322,589)
	Charge for the Year		(1,621)	(11,890)	(13,511)
	At 31st March 2017		(252,645)	(83,455)	(336,100)
	Net Book Amount			•	
	At 31st March 2017	1,056,426	4,866	107,003	1,168,295
	At 31st March 2016	1,056,426	6,487	118,497	1,181,410
		<del></del>		<del></del>	
				2017_	2016
				£	£
6.	DEBTORS: Amounts Falling	g Due Within	One Year		
	Trade Debtors			570	10,925
	Prepayments and Accrued	Income		2,035	
	Inter Group Debtor	212000		364,640	364,640
	Intel Gloup Descel			367,245	375,565
7.	CREDITORS: Amounts Fall:	ing Due Withi	n One Year		
	Trade Creditors			6,861	19,230
	Accruals			32,000	7,000
	VAT Payable			3,409	810 .
	Corporation Tax			2,584	· -
	Directors	•		15,432	899
	•			60,286	27,939

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

		2017	2016
		£	£
8.	CALLED UP SHARE CAPITAL		
	Authorised:		
	Ordinary Shares of £1 per Share Preference Shares Shares of £1 per Share	5,000 5,000	5,000 5,000
	Allotted and Fully Paid:		٠.
	Ordinary Shares of £1 per Share Preference Shares of £1 per Share	4,240 4,240	4,240
·9.	PROPOSED DIVIDENDS		· · · · · · · · · · · · · · · · · · ·
	Interim Paid		42,000
			•
10.	DIRECTORS REMUNERATION		*
	Emoluments:		
	Management Remuneration	50,000	50,000 50,000
11.	SHAREHOLDERS FUNDS		
	Shareholders Funds at Beginning of Year Retained Loss in Year Shareholders Funds at End of Year	2,064,831 (228) 2,064,603	2,151,214 (86,383) 2,064,831

### KEETON, SONS & CO., LIMITED

### TRADING ACCOUNT

#### FOR THE YEAR ENDED 31ST MARCH 2017

		2017		2016	
	Note	£	£	£	£
Turnover			125,746		131,617
Less: Cost of Sales	12		5,160	•	6,175
Gross Profit		•	120,586		125,442
Sundry Income	13	·	76,321 196,907		46,620 172,062
Overheads:				·	
Selling and					
Distribution Costs	14	20,659	·	23,399	
Establishment Costs	15	29,729		37,551	
Administration Costs	16	129,215		139,398	•
Financial Costs	17	1,437		1,506	
Depreciation	18	13,511	•	14,591	1.
Total Overheads	•	194,551	194,551	216,445	216,445
Profit Before Taxation		•	2,356	•	· · · · · · · · · · · · · · · · · · ·
Loss Before Taxation		•		•	(44,383)

### NOTES ON THE TRADING ACCOUNT

### FOR THE YEAR ENDED 31ST MARCH 2017

		2017	2016
	•	£	£
12.	COST OF SALES		
		•	
	Opening Stock	5,974	6,559
		5,974	6,559
	Closing Stock	(5,742)	<u>(5,974</u> )
	Materials Consumed	232	585
	Power	4,928	5,590
•		5,160	6,175
	•		
13.	SUNDRY INCOME		
	Bank Interest Received	64	272
	Dividends Received	1,957	1,884
	Rents Receivable	74,300	44,464
		76,321	46,620
	•.		
14.	SELLING AND DISTRIBUTION COSTS		
	Motor Expenses	20,616	23,304
	Advertising	43	95
	-	20,659	23,399
1.5	ESTABLISHMENT COSTS		
.15.	ESTABLISHMENT COSTS	·	
•	Rent and Rates	16,440	18,707
	Insurance	2,286	2,123
	Repairs and Renewals	5,867	10,072
	Telephone	2,050	2,023
	Internet and Computer Expenses	3,086	4,626
		29,729	37,551

### NOTES ON THE TRADING ACCOUNT (CONTINUED)

			2017	2016
	·	•	£	£
16.	ADMINISTRATION COSTS	•		
	Salaries		48,282	54,123
	Pension Scheme Costs		1,023	•
	Social Security Costs		8,479	8,320
	Directors Remuneration		50,000	50,000
	Printing, Postage and Stationery		2,267	1,545
	Legal and Professional Fees		1,713	6,439
	Accountancy Services		7,000	7,000
	Subscriptions and Licences		20	522
	Training Fees and Levies		595	
	General Expenses		583	237
	Security		8,086	7,128
	Cleaning Expenses		1,167	4,084
			129,215	139,398
			•	
17.	FINANCIAL COSTS			
	Credit Card Charges		663	962
	Bank Charges		774	544
	-		1,437	1,506
			<del></del>	
	•			•
18.	DEPRECIATION			
				·
	Motor Vehicles		1,621	2,162
	Plant and Equipment		11,890	12,429
			13,511	14,591