

AD01

Change of registered office address



You can use the WebFiling service to file this form online.
Please go to www.companieshouse.gov.uk

☒ **What this form is for**
You may use this form to change
a company's registered office
address

☐ **What this form is NO**
You cannot use this for
the registered office at
Limited Liability Partne
do this, please use for
Change of registered c
a limited liability partnership (LLP)

FRIDAY



A13 19/11/2010 268
COMPANIES HOUSE

1 Company details	
Company number	0 0 1 7 5 0 6 4
Company name in full	Filofax Group Limited

→ **Filing in this form**
Please complete in typescript or in
bold black capitals


All fields are mandatory unless
specified or indicated by *

2 New registered office address ①	
The change in registered office address does not take effect until the Registrar has registered this notice A person may validly serve any document on the company at its previous registered office for 14 days from the date that a change of registered office is registered	
Building name/number	Level 13, The Broadgate Tower
Street	Primrose Street
Post town	London
County/Region	
Postcode	E C 2 A 2 E W

① Change of registered office
For England and Wales companies,
the address provided can either be
in England or Wales

For Welsh companies, the address
provided must be in Wales

For companies registered in Scotland
or Northern Ireland, the address
provided must be in Scotland or
Northern Ireland respectively

3 Signature	
I am signing this form on behalf of the company	
Signature	<div>Signature X  X</div>
This form may be signed by. Director ②, Secretary, Person Authorised ③, Liquidator, Administrator, Administrative receiver, Receiver, Receiver manager, Charity commission receiver and manager, CIC manager, Judicial factor	

② Societas Europaea
If the form is being filed on behalf
of a Societas Europaea (SE), please
delete 'director' and insert details
of which organ of the SE the person
signing has membership

③ Person authorised
Under either section 270 or 274 of
the Companies Act 2006

AD01

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Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name Jonathan Hardman

Company name Dickson Minto W S

Address Level 13, The Broadgate Tower
Primrose Street

Post town London

County/Region

Postcode E C 2 A 2 E W

Country

DX

Telephone 0207 649 6833



Checklist

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- ☐ The company name and number match the information held on the public Register
- ☐ You have provided the new registered office address in section 2
- ☐ The registered office is in the location where the company was registered e.g. England and Wales, Wales, Scotland, Northern Ireland
- ☐ You have signed the form



Important information

Please note that all information on this form will appear on the public record.



Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below:

For companies registered in England and Wales:
The Registrar of Companies, Companies House,
Crown Way, Cardiff, Wales, CF14 3UZ
DX 33050 Cardiff

For companies registered in Scotland:
The Registrar of Companies, Companies House,
Fourth floor, Edinburgh Quay 2,
139 Fountainbridge, Edinburgh, Scotland, EH3 9FF
DX ED235 Edinburgh 1
or LP - 4 Edinburgh 2 (Legal Post)

For companies registered in Northern Ireland:
The Registrar of Companies, Companies House,
Second Floor, The Linenhall, 32-38 Linenhall Street,
Belfast, Northern Ireland, BT2 8BG
DX 481 N R Belfast 1



Further information

For further information, please see the guidance notes on the website at www.companieshouse.gov.uk or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.companieshouse.gov.uk