# **Filofax Group Limited**

**Report and Financial Statements** 

31 January 2008

02/09/2008 COMPANIES HOUSE

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# Officers and professional advisers

# **Directors**

**G** Presly

G Raw

### Secretary

D M Company Services Limited

# Registered office

Royal London House 22/25 Finsbury Square London EC2A 1DX

#### **Bankers**

Royal Bank of Scotland 36 St Andrew Square Edinburgh EH2 2YB

## **Solicitors**

Dickson Minto WS 16 Charlotte Square Edinburgh EH2 4DF

## **Auditors**

Ernst & Young LLP 50 George Square Glasgow G2 1RR 

# Directors' report

The directors present their annual report and the audited financial statements for the year to 31 January 2008

#### **Activities**

The principal activity of the company during the year continued to be that of a holding company of subsidiaries involved in the supply of stationery products

## Results and dividend

The company did not trade during the current or preceding year

The profit for the year after taxation amounted to £ 5,115,000 (2007 - £Nil) The directors have approved the payment of a dividend of £6,203,000 (2007 - £Nil) and recommend that the retained loss of £1,088,000 (2007 - £Nil) be transferred against reserves

### **Future prospects**

The directors do not anticipate the company resuming trading activities in the foreseeable future

#### **Directors**

The present membership of the board is set out on page 2

### Directors' statement as to disclosure of information to auditors

The directors who were members of the board at the time of approving the directors' report are listed on page 2 Having made enquires of fellow directors and of the company's auditors, each of these directors confirms that

- To the best of each director's knowledge and belief, there is no information relevant to the preparation of their report of which the company's auditors are unaware, and
- Each director has taken all the steps a director might reasonably be expected to have taken to be aware of relevant audit information and to establish that the company's auditors are aware of that information

### **Auditors**

A resolution to re-appoint Ernst & Young LLP as the company's auditors will be proposed at the forthcoming Annual General Meeting

Approved by the Board of Directors and signed on behalf of the Board

G Raw Director

Date 29 May 2008

# Statement of directors' responsibilities

The directors are responsible for preparing the Annual Report and the financial statements in accordance with applicable law and regulations

Company law requires the directors to prepare financial statements for each financial year Under that law the directors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law)

The financial statements are required by law to give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing those financial statements, the directors are required to

- select suitable accounting policies and then apply them consistently,
- make judgements and estimates that are reasonable and prudent,
- state whether applicable accounting standards have been followed, and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The directors are responsible for the maintenance and integrity of the corporate and financial information included on the company's website Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions



# Independent auditors' report

to the members of Filofax Group Limited

We have audited the company and parent company financial statements (the "financial statements) of Filofax Group Limited for the year ended 31 January 2008 which comprise the Profit and Loss Account, the Balance Sheet, and the related notes 1 to 14 These financial statements have been prepared under the accounting policies set out therein

This report is made solely to the company's members, as a body, in accordance with Section 235 of the Companies Act 1985. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed

# Respective responsibilities of directors and auditors

The directors are responsible for the preparation of the financial statements in accordance with applicable United Kingdom law and Accounting Standards (United Kingdom Generally Accepted Accounting Practice) as set out in the Statement of Directors' Responsibilities

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and International Standards on Auditing (UK and Ireland)

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Companies Act 1985 and whether the information given in the Directors' Report is consistent with the financial statements

We also report to you if, in our opinion, the company has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding directors' remuneration and other transactions is not disclosed

# Basis of audit opinion

We conducted our audit in accordance with International Standards on Auditing (UK and Ireland) issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgments made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.



# **II ERNST & YOUNG**

# Independent auditors' report

to the members of Filofax Group Limited (continued)

## **Opinion**

In our opinion

- the financial statements give a true and fair view, in accordance with United Kingdom Generally
  Accepted Accounting Practice, of the state of the company's affairs as at 31 January 2008 and of its
  loss for the year then ended,
- the financial statements have been properly prepared in accordance with the Companies Act 1985,
   and
- the information given in the directors' report is consistent with the financial statements

Ernst & Young LLP Registered Auditor

Glasgow

2008

# Profit and loss account

for the year ended 31 January 2008

	Note	2008 £000	2007 £000
Income from group undertakings	4	5,115	
Profit on ordinary activities before taxation Tax on profit on ordinary activities	5	5,115	•
Profit for the financial year		5,115	-
			<del></del>

# Statement of total recognised gains and losses

There have been no recognised gains and losses attributable to the shareholders other than the results for the current and preceding financial period and, accordingly, no Statement of Total Recognised Gains and Losses is shown

# **Balance sheet**

at 31 January 2008

	Note	2008 £000	2007 £000
Fixed assets Investments	7	2,732	2,732
Current assets Debtors due after more than one year Amounts owed by group undertakings		7,259	6,997
Creditors: amounts falling due within one year	8	(6)	(6)
Net current assets		7,253	6,991
Total assets less current liabilities		9,985	9,723
<b>Creditors:</b> amounts falling due after more than one year Amounts owed to group undertakings		(6,414)	(5,064)
Net assets	-	3,571	4,659
Capital and reserves	•		
Called up share capital	9	1,256	1,256
Share premium account	10	1,990	1,990
Capital redemption reserve	10	325	325
Profit and loss account	10	-	1,088
Total equity shareholders' funds	11	3,571	4,659
	-		-

These financial statements were approved by the Board of Directors on 29 May 2008

Signed on behalf of the Board of Directors

G Raw Director

at 31 January 2008

## 1. Accounting policies

The financial statements are prepared in accordance with applicable accounting standards. The particular accounting policies adopted are described below

#### Accounting convention

The financial statements are prepared under the historical cost convention

#### Consolidation

The financial statements contain information about Filofax Group Limited as an individual company and do not contain consolidated financial information as the parent of a group. The company is exempt under section 228 of the Companies Act 1985 from the requirement to prepare consolidated financial statements.

#### Cash flow statement

Under Financial Reporting Standard 1 (Revised) the company is exempt from the requirement to produce a cash flow statement as the ultimate parent undertaking, FLB Group Limited, includes the company in its own published consolidated financial statements

#### Investments

Investments held as fixed assets are stated at cost less provision for any impairment

#### Revenue Recognition

Revenue is recognised to the extent that the company obtains the right to consideration in exchange for its performance. Pevenue is measured at the fair value of the consideration received, excluding VAT and other sales taxes or duty. The following criteria must also be met before revenue is recognised.

#### Dividends

Revenue is recognised when the company's right to receive payment is established

# 2. Information regarding directors and employees

The only employees of the company in the current and prior year were the directors. In the current year the directors received no remuneration for services to the company (2007 - £Nil)

### 3. Operating profit

This is stated after charging

2008	2007
£000	£000

Auditors' remuneration

The auditors remuneration is included in the financial statements of the company's subsidiary, Filofax Limited, from which the audit fee will be payable

at 31 January 2008

4	Income	from	group	undertakings	

	£000	£000
Dividends received	5,115	-

## 5. Tax

# a) Tax on profit on ordinary activities

2008	2007
£000	£000

2000

2007

Current taxation
UK corporation tax charge for the year

The standard rate of tax for the year, based on the UK standard rate of corporation tax is 30%. The actual tax charge for the current and the previous period differs from the standard rate for the reasons set out in the following reconciliation.

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	2008	2007
	£000	£000
Profit on ordinary activities before tax	5,115	-
Tax on profit on ordinary activities at standard rate of corporation tax (30%)	1,535	•
Effects of Non taxable dividend income	(1,535)	-
Total actual amount of current tax		-

# b) Factors that may affect future tax charges

The UK Corporation tax rate will decrease from 30% to 28% from 1 April 2008. This rate change will affect the amount of future cash tax payments to be made by the company

## 6. Dividends

	<del></del>	
Final dividend paid 24 69p per Ordinary share (2007 - £Nil)	6,203	-
	2008 £000	2007 £000

at 31 January 2008

## 7. Investments held as fixed assets

	Shares in subsidiary	Loans to subsidiary	
	undertakings	undertakings	Total
	£000	£000	£000
Cost			
At 31 January 2007 and 31 January 2008	9,828	2,250	12,078
Provision for impairment At 31 January 2007 and 31 January 2008	(9,346)	-	(9,346)
Net book value At 31 January 2008	482	2,250	2,732
At 31 January 2007	482	2,250	2,732

The following are the principal subsidiary undertakings of the company as at 31 January 2008 The holdings represent 100% of the issued ordinary share capital of each company

Name Principal activity		Country of incorporation
Filofax Limited	Supplier of organisers	England
Drakes Office Systems Limited	Supplier of stationery products	England
Topps of England Limited	Non trading	England
Filofax A/S*	Distributor of organisers	Denmark
Fılofax AB*	Distributor of organisers	Sweden
Fılofax GmbH	Distributor of organisers	Germany
Filofax Hong Kong Limited*	Sourcing of organiser wallets	Hong Kong
Filofax SARL*	Distributor of organisers	France
Filofax Italia SRL*	Distributor of organisers	Italy

<sup>\*</sup> Investment held by a subsidiary undertaking

The company is exempt under section 228 of the Companies Act 1985 from the requirement to prepare consolidated financial statements. The parent for the smallest group for which group financial statements are drawn up and of which the company is a member is Letts Filofax Group Limited. The parent for the largest group for which group financial statements are drawn up and of which the company is a member is FLB Group Limited.

at 31 January 2008

8.	Creditors: amounts falling due within one	year			
	_	•		2008	2007
				£000	£000
	Accruals			6	6
9.	Called up share capital				
				2008 £000	2007 £000
	Authorised 50,000,000 Ordinary shares of 5p each			2,500	2,500
	Called up, allotted and fully paid 25,124,059 Ordinary shares of 5p each			1,256	1,256
10.	Statement of reserves				
		Share	Capital redemption	Profit and loss	
		premium account	reserve	account	Total
		£000	£000	£000	£000
	At 31 January 2007	1,990	325	1,088	3,403
	Profit for the financial year Ordinary dividend paid	•	-	5,115 (6,203)	5,115 (6,203)
	At 31 January 2008	1,990	325		2,315
11.	Reconciliation of movement in shareholde	rs' fund	ls	2008 £000	2007 £000
	Opening shorsholdow? fund-				
	Opening shareholders' funds Profit for the financial year			4,659 5,115	4,659 -
	Ordinary dividend paid			(6,203)	-
	Closing shareholders' funds			3,571	4,659

at 31 January 2008

# 12. Contingent liabilities

Guarantees have been given by the company for group borrowings which at 31 January 2008 amounted to £38,212,000 (2007 - £28,352,000)

## 13. Parent company

The company's intermediate parent company is Letts Filofax Group Limited, a company registered in Scotland

The company's ultimate parent company is FLB Group Limited, a company registered in Scotland Copies of the group financial statements are available from 16 Charlotte Square, Edinburgh, EH2 4DF

# 14. Related party transactions

The company has taken advantage of the exemption available under Financial Reporting Standard 8 with regard to the non-disclosure of transactions between group companies