

# AM03

## Notice of administrator's proposals



Companies House

MONDAY



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07/03/2022

#230

COMPANIES HOUSE

### 1 Company details

Company number 00169249

Company name in full API Group Limited

→ Filling in this form  
Please complete in typescript or in  
bold black capitals.

### 2 Administrator's name

Full forename(s) Colin Peter

Surname Dempster

### 3 Administrator's address

Building name/number Ernst & Young LLP

Street Atria One, 144 Morrison Street

Post town Edinburgh

County/Region

Postcode EH3 8EX

Country United Kingdom

### 4 Administrator's name ①

Full forename(s) Robert Hunter

Surname Kelly

① Other administrator  
Use this section to tell us about  
another administrator.

### 5 Administrator's address ②

Building name/number Ernst & Young LLP

Street 1 Bridgewater Place

Post town Leeds

County/Region

Postcode LS11 5QR

Country United Kingdom

② Other administrator  
Use this section to tell us about  
another administrator.

AM03

## Notice of Administrator's Proposals

6

### Statement of proposals



I attach a copy of the statement of proposals

7

### Sign and date

Administrator's  
Signature

Signature

X



X

Signature date

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<sup>y</sup> 2 <sup>y</sup> 0 <sup>y</sup> 2 <sup>y</sup> 0

# AM03

## Notice of Administrator's Proposals



### Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name Craig Waddell

Company name Ernst & Young LLP

Address Atria One, 144 Morrison Street

Post town Edinburgh

County/Region

Postcode E H 3 8 E X

Country United Kingdom

DX

Telephone 0131 777 2431



### Checklist

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- ☐ The company name and number match the information held on the public Register.
- ☐ You have attached the required documents.
- ☐ You have signed and dated the form.



### Important information

All information on this form will appear on the public record.



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Crown Way, Cardiff, Wales, CF14 3UZ.  
DX 33050 Cardiff.



### Further information

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This form is available in an alternative format. Please visit the forms page on the website at [www.gov.uk/companieshouse](http://www.gov.uk/companieshouse)



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EH3 8EX

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ey.com

TO ALL KNOWN CREDITORS

26 March 2020

Ref: CPD/CW/AR/API/D11.1

Email: apigroup@uk.ey.com

Dear Sirs

**API Group Limited, Cedar 2015 Limited, API Group Services Limited, API-  
Stace Limited, API Laminates Limited, API Foils Holdings Limited, APIF  
Realisations Limited (formerly API Foils Limited) and API Holographics  
Limited (all in Administration) ('the Group')**

I write further to my appointment as Joint Administrator of the Group on 31 January 2020.

I now attach a copy of my statement of proposals in accordance with paragraph 49 of Schedule B1 to the Insolvency Act 1986.

***Cedar 2015 Limited, API Group Services Limited, API-Stace Limited, API Laminates Limited, API Foils Holdings Limited, APIF Realisations Limited (formerly API Foils Limited) and API Holographics Limited ('the Companies')***

As you will note from the proposals, there is no prospect of any funds becoming available to unsecured creditors other than by virtue of the prescribed part. As a consequence, I do not propose to seek a decision on approval of the proposals from creditors.

Creditors whose debts amount to at least 10% of total debts of the Companies may requisition a decision (either by a decision procedure or deemed consent procedure) on approval of the proposals if they deliver to me, within 8 business days of the date of delivery of these proposals, a request which fulfils the requirements of Rule 15.18 of the Insolvency (England and Wales) Rules 2016 (the Rules). In accordance with Rule 15.19 of the Rules, I may require a deposit as security for payment of the expenses associated with convening a decision procedure or deemed consent procedure and will not be obliged to initiate the procedure until I have received the required sum.

In the event that a decision is not requested by creditors under paragraph 52(2)(c) of the Insolvency Act 1986, the proposals will be deemed to be accepted. The Joint Administrators' remuneration and Category 2 disbursements will be agreed with the secured creditor and the preferential creditors in accordance with the provisions of Rule 18.18 of the Insolvency (England and Wales) Rules 2016.

As the joint administrators propose to ask for their remuneration to be fixed on a time-cost basis, they are required to provide creditors with an estimate of the remuneration to be charged and details of expenses incurred and likely to be incurred. The information is attached as Appendix A to this letter.

**API Group Limited ('the Company')**

I intend to seek the approval of the proposals by deemed consent and I enclose, for your attention, formal notice of deemed consent.

I have also enclosed with this letter (i) an *Invitation to form a Creditors' Committee* in accordance with Rule 3.39; and (ii) in accordance with Rules 15.28 to 15.35 I enclose an *Administration Notice of Claim for Voting Purposes*.

In the event a creditors' committee is not formed, the Joint Administrators will seek approval of their remuneration from the Company's creditors. In this regard, I also enclose a *Notice to Creditors of the Decision Procedure*. This notice has been drafted in line with the requirements of Rules 15.7 and 15.8 of the Rules.

The statutory provisions relating to remuneration are set out in Chapter 4, Part 18 of the Rules. Further information is given in the Association of Business Recovery Professionals' publication 'A Creditors' Guide to Administrators' Fees', a copy of which may be accessed from the website of the Institute of Chartered Accountants in England and Wales at <http://www.icaew.com/en/technical/insolvency/creditors-guides>, or is available in hard copy upon written request to the Joint Administrators.

As the Joint Administrators propose to seek for their remuneration to be fixed on a time-cost basis, they are required to provide creditors with an estimate of the remuneration to be charged and details of expenses incurred and likely to be incurred. This information can be found at Appendix A.

**All Companies**

If there are any matters concerning the Group's affairs which you consider may require investigation and consequently should be brought to our attention, please forward the details to me in writing as soon as possible.

Should you have any queries relating to this letter or any other aspect of the administration, please do not hesitate to contact Aine Reavey at [apigroup@uk.ey.com](mailto:apigroup@uk.ey.com).

Yours faithfully  
for the Group



C P Dempster  
Joint Administrator

Encs: Administrators' Statement of Proposals  
Appendix A: Fee Estimate and Statement of Expenses  
Notice to creditors of deemed consent

Notice to creditors of the decision procedure  
Voting form  
Administration Notice of Claim for Voting Purposes  
Notice to creditors - Invitation to form a creditors' committee

C P Dempster and R H Kelly are both licensed in the United Kingdom to act as Insolvency Practitioners by The Institute of Chartered Accountants of Scotland.

The affairs, business and property of the Group are being managed by the Joint Administrators, C P Dempster and R H Kelly, who act as agents of the Company only and without personal liability.

The Joint Administrators may act as data controllers of personal data as defined by the General Data Protection Regulation 2016/679, depending upon the specific processing activities undertaken. Ernst & Young LLP and/or the Company may act as a data processor on the instructions of the Joint Administrators. Personal data will be kept secure and processed only for matters relating to the Joint Administrators' appointment. The Office

Holder Data Privacy Notice can be found at [www.ey.com/uk/officeholderprivacy](http://www.ey.com/uk/officeholderprivacy)

**API Group Limited (formerly API Group PLC) ("Group")**  
**API Group Services Limited ("Group Services")**  
**API-Stace Limited ("Stace")**  
**API Laminates Limited ("Laminates")**  
**API Foils Holdings Limited ("Foils Holdings")**  
**APIF Realisations Limited (formerly API Foils Limited) ("Foils")**  
**API Holographics Limited ("Holographics")**  
**Cedar 2015 Limited ("Cedar")**  
**all in Administration (together "the Companies")**

**Administrators' Statement of Proposals**

**Pursuant to paragraph 49 of schedule B1 to the Insolvency Act  
1986**

**Date of delivery of proposals to creditors: 26 March 2020**

## Abbreviations

The following abbreviations are used in this report:

AIM	Alternative Investment Market
Act	the Insolvency Act 1986
the UK Group	API Group Limited, API Group Services Limited, API Stace Limited, API Laminates Limited, API Foils Holdings Limited, APIF Realisations Limited, API Holographics Limited
the Companies	The UK Group (as defined above) and Cedar 2015 Limited
the Group	The UK Group, Cedar 2015 Limited, API Foile Polska Sp z.oo (Poland), API Foils Asia Limited (Hong Kong), API Netherlands BV (the Netherlands), API Foils SAS (France), API Foils Deutschland GmbH (Germany), API Foils Italia srl (Italy), API Overseas Holdings, API (USA) Holdings Ltd and API Americas Inc.
CDDA	Company Directors Disqualification Act 1986
COMI	Centre of Main Interests
date of appointment	31 January 2020
EY	Ernst & Young LLP
FYXX	Financial year ending 31 December 20XX
HMRC	HM Revenue and Customs
Joint Administrators	Colin Peter Dempster and Robert Hunter Kelly
the Rules	the Insolvency (England and Wales) Rules 2016
Group Limited	API Group Limited (formerly API Group Plc)
Group Services	API Group Services Limited
Stace	API-Stace Limited
Laminates	API Laminates Limited
Foils Holdings	API Foils Holdings Limited
Foils UK	APIF Realisations Limited (formerly API Foils Limited)
Holographics	API Holographics Limited
Cedar	Cedar 2015 Limited
API Foilmakers	API Foilmakers Limited
Steel Partners	Steel Partners L.P.



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# 1. Introduction, background and circumstances giving rise to the appointment

## 1.1 Introduction

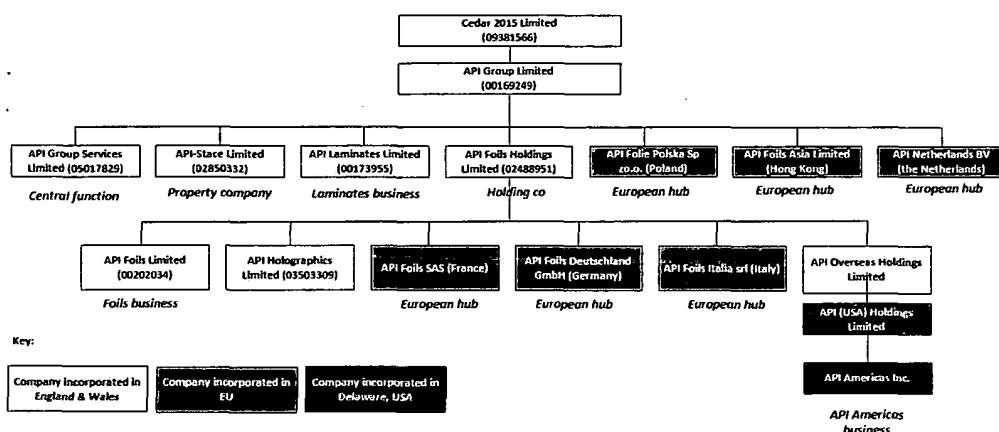
On 31 January 2020, the Companies entered Administration and C P Dempster and R H Kelly were appointed to act as Joint Administrators ("Administrators"). This document, including its appendices, constitutes the Joint Administrators' statement of proposals to creditors of the Companies pursuant to paragraph 49 of Schedule B1 to the Insolvency Act 1986 ("Act") and Rule 3.35 of the Insolvency (England and Wales) Rules 2016 ("Rules").

Certain statutory information relating to the Companies and the appointment of the Joint Administrators is provided at Appendix A

The Companies are part of the API Group of Companies ("the Group"). A structure chart is provided below for reference.

On 2 February 2020, two other companies within the Group also entered Chapter 11 Bankruptcy processes in the USA, specifically API (USA) Holdings Limited along with its subsidiary API Americas Inc. These US companies are not under the control of the Administrators.

### Group Structure



For the avoidance of doubt, API Overseas Holdings Limited and the European entities (API Folie Polska Sp. z o.o.; API Foils Asia Limited; API Netherlands BV; API Foils SAS; API Foils Deutschland GmbH; and API Foils Italia srl) ("the European Companies") are not in Administration and are not under the control of the Administrators.

Administration appointments for these entities under Centre of Main Interest ("COMI") rules was considered, but it was concluded it would not be possible.

## 1.2 Background

The Group is a packaging manufacturing business, with operations in the UK and US, Europe and Hong Kong.

In 2015 the Group was acquired by Cedar 2015 Limited ("Cedar"), a company ultimately owned by Steel Partners L.P. ("Steel Partners"), a US investment firm (who had previously

held a minority shareholding in the Group). The Group was also delisted from the AIM market in 2015 ahead of the acquisition by Cedar.

The Group's manufacturing activities include laminating, coating, metallising, embossing and finishing processes for foil and card packaging materials. These products were typically supplied to intermediate packaging businesses with onward supply to end customers predominantly in the premium drinks, tobacco, confectionary, fragrance, personal care and healthcare sectors.

The Group's headcount on the date of appointment totalled as set out below:

Company	Number of employees
Group	1
Group Services	25
Stace	-
Laminates	68
Foils Holdings	-
Foils UK	137
Holographics	-
Cedar	-
<b>Total</b>	<b>231</b>

Further detail on the Companies is provided below:

***Group Limited***

Group Limited is the holding company. It held certain intellectual property assets and the defined benefit pension scheme liability.

***Group Services***

Group Services is the central cost function (i.e. IT, insurance, finance) for the Group. The senior management team are included in a headcount of 25 employees.

***Stace***

Stace is a property company whose assets include a freehold property at Poynton, Cheshire and was the leaseholder for the Livingston site.

***Laminates***

The Company's trade relates to an intermediate laminating process in the packaging supply chain for the drinks, tobacco and confectionary markets and operates from the freehold site in Poynton.

Its key assets are trade debtors, stock and plant and machinery.

***Foils UK***

Foils UK operated from a manufacturing site in Livingston, producing a range of metallic transfer, pigment and decorative foil products.

Over 90% of its sales were intercompany (to the overseas sales hubs). The majority of its UK sales were made via the sales hub in Sheffield.

Foils UK's key assets are trade debtors, stock and plant and machinery.

#### ***Foils Holdings***

A non-trading holding company, it owns the shareholdings of Foils UK, the dormant German and Holographics subsidiaries, the Italian and French subsidiaries, and the US business.

#### ***Holographics***

Holographics is a dormant company following the sale of its interest in API Optics to a JV partner in 2016. It holds residual cash and a receivable from deferred consideration.

#### ***Cedar***

Cedar is the holding company of API Group Limited.

## **1.3 Financial information**

The recent financial results of the Group and individual companies are summarised as follows:

#### ***The Group (Consolidated) (see note 1)***

£m	FY16A	FY17A	FY18A	FY19A
Revenue	126	147	125	83
Cost of Sales	(98)	(117)	(107)	(81)
Gross profit	27	30	18	2
GP margin %	22%	20%	14%	2%
Overheads	(25)	(31)	(40)	(22)
PBT	2	(1)	(22)	(20)
Taxation	(1)	(1)	(0)	(0)
Net profit / (loss)	1	(2)	(22)	(20)

Source: Statutory and management accounts

Note 1: The consolidated financial results above relate to the Group as a whole, including the entities that are not subject to the UK Administration process (i.e. the European subsidiaries, the Hong Kong subsidiary, and the US subsidiaries).

Introduction, background and circumstances giving rise to the appointment

### Group (Company)

Period Year or Period Ended	Type Audited / Draft	Turnover £000	Gross Profit £000	Gross Profit %	Directors' Remuneration £000	Net (Loss) after Tax £000	Accumulated Reserves £000
Period Ended 31 Dec 2019	Management	-	-	-	-	(2)	Please refer to Note 1
Year Ended 31 Dec 2018	Management	-	-	-	-	(18,035)	(10,701)
Year Ended 31 Dec 2017	Audited	Please refer to Note 2	Please refer to Note 2	Please refer to Note 2	-	3,698	5,819
Year Ended 31 Dec 2016	Audited	Please refer to Note 2	Please refer to Note 2	Please refer to Note 2	-	5,644	383
Period Ended 31 Dec 2015	Audited	Please refer to Note 2	Please refer to Note 2	Please refer to Note 2	-	(564)	10,258

Source: Statutory and management accounts

**Note:**

1. Accumulated Reserves figure not available for this period.
2. Data not available for business on standalone basis.

### Group Services

Period Year or Period Ended	Type Audited / Draft	Turnover £000	Gross Profit £000	Gross Profit %	Directors' Remuneration £000	Net (Loss) after Tax £000	Accumulated Reserves £000
Period Ended 31 Dec 2019	Management	-	(470)	N/A	Please refer to Note 1	(2,113)	Please refer to Note 1
Year Ended 31 Dec 2018	Draft	4,206	4,206	100	640	(907)	1,502
Year Ended 31 Dec 2017	Audited	4,983	4,983	100	849	(1,050)	2,409
Year Ended 31 Dec 2016	Audited	3,245	3,245	100	886	(3,927)	505
Period Ended 31 Dec 2015	Audited	1,968	1,968	100	353	(249)	(3,617)

Source: Statutory and management accounts

**Note:**

1. Director Remuneration and Accumulated Reserves figures are not available for the period ended 31 December 2019.

Introduction, background and circumstances giving rise to the appointment

## Stace

Period Year or Period Ended	Type Audited / Draft	Turnover £000	Gross Profit £000	Gross Profit %	Directors' Remuneration £000	Net Profit after Tax £000	Accumulated Reserves £000
Year Ended 31 Dec 2018	Draft	331	271	82	-	206	1,155
Year Ended 31 Dec 2017	Audited	336	276	82	-	196	949
Year Ended 31 Dec 2016	Audited	330	270	82	-	187	753
Period Ended 31 Dec 2015	Audited	248	202	81	-	131	566

Source: Statutory and management accounts

### Note:

1. No data available for period ended 31 Dec 19 for Stace business.

## Laminates

Period Year or Period Ended	Type Audited / Draft	Turnover £000	Gross Profit £000	Gross Profit %	Directors' Remuneration £000	Net Profit after Tax £000	Accumulated Reserves £000
Period Ended 31 Dec 2019	Management	24,833	1,807	7	-	(2,481)	Please refer to note 1
Year Ended 31 Dec 2018	Draft	57,567	11,659	20	-	4,504	11,301
Year Ended 31 Dec 2017	Audited	66,345	13,172	20	-	5,358	6,809
Year Ended 31 Dec 2016	Audited	65,519	12,623	19	-	4,651	6,016
Period Ended 31 Dec 2015	Audited	45,194	8,248	18	225	2,767	4,932

Source: Statutory and management accounts

### Note:

1. Accumulated Reserves figure not available for this period.

## Foils Holdings

Period Year or Period Ended	Type Audited / Draft	Turnover £000	Gross Profit £000	Gross Profit %	Directors' Remuneration £000	Net Profit/ (Loss) after Tax £000	Accumulated Reserves £000
Year Ended 31 Dec 2018	Draft	-	-	-	-	(4,550)	(4,362)
Year Ended 31 Dec 2017	Audited	-	-	-	-	(846)	188
Year Ended 31 Dec 2016	Audited	-	-	-	-	235	1,034
Period Ended 31 Dec 2015	Audited	-	-	-	-	(12)	799

Source: Statutory and management accounts

### Note:

1. Foils Holdings is a non-trading holding company therefore no data available for period ended 31 Dec 19.

Introduction, background and circumstances giving rise to the appointment

### Foils

Period Year or Period Ended	Type Audited / Draft	Turnover £000	Gross Profit £000	Gross Profit %	Directors' Remuneration £000	Net Profit/ (Loss) after Tax £000	Accumulated Reserves £000
Period Ended 31 Dec 2019	Manage ment	27,334	903	3	-	(3,859)	<i>Please refer to note 1</i>
Year Ended 31 Dec 2018	Draft	25,011	1,725	7	-	(1,814)	(4,284)
Year Ended 31 Dec 2017	Audited	21,660	2,409	11	-	(1,645)	(2,440)
Year Ended 31 Dec 2016	Audited	18,569	2,570	14	-	(1,372)	(954)
Period Ended 31 Dec 2015	Audited	12,828	2,455	19	155	(307)	642

Source: Statutory and management accounts

Note:

1. Accumulated Reserves figure not available for this period.

### Holographics

Period Year or Period Ended	Type Audited / Draft	Turnover £000	Gross Profit £000	Gross Profit %	Directors' Remuneration £000	Net Profit/ (Loss) after Tax £000	Accumulated Reserves £000
Year Ended 31 Dec 2018	Draft	-	-	-	-	23	879
Year Ended 31 Dec 2017	Audited	-	-	-	-	1,476	856
Year Ended 31 Dec 2016	Audited	2,152	280	13	339	872	(3,370)
Period Ended 31 Dec 2015	Audited	7,251	2,153	30	134	(678)	(4,242)

Source: Statutory and management accounts

Note:

1. Holographics is a dormant company therefore no data available for period ended 31 Dec 19.

### Cedar 2015

Period Year or Period Ended	Type Audited / Draft	Turnover £000	Gross Profit £000	Gross Profit %	Directors' Remuneration £000	Net (Loss) after Tax £000	Accumulated Reserves £000
Year Ended 31 Dec 2018	Draft	-	-	-	-	(27,647)	(29,652)
Year Ended 31 Dec 2017	Audited	-	-	-	-	(49)	(2,005)
Year Ended 31 Dec 2016	Audited	-	-	-	-	(246)	(1,956)
Period Ended 31 Dec 2015	Audited	-	-	-	-	(1,710)	(1,710)

Source: Statutory and management accounts

**Note:**

1. Cedar 2015 is a non-trading holding company therefore no data available for period ended 31 Dec 19.

## 1.4 Circumstances giving rise to the appointment of the Joint Administrators

The Group as a whole has experienced challenging trading conditions in recent years from:

- ▶ Regulatory changes (such as EU tobacco packaging regulation moving to plain packaging) and the resulting loss of major customers and revenue;
- ▶ Market changes / consumer trends that negatively impacted sales (such as plastic becoming less desirable); and
- ▶ Integration problems following acquisitions (primarily relating to the US businesses which are not part of the UK administrations).

This resulted in significant losses (£22m in FY18 and a £20m loss in FY19 with corresponding cash expenditures, which the Group could not continue to sustain despite management's efforts to turnaround the business in 2019.

As a result, the Group's shareholder decided to market the Group for sale and EY were engaged to assist.

A marketing process was undertaken to sell the Group (either to achieve a sale of the business as a whole, or its individual parts separately) during December 2019 and January 2020 with 125 interested parties being approached from across the world (across both trade and financial buyers).

Despite a wide marketing process being undertaken, only 24 non-disclosure agreements were signed and ultimately no offers were received for either the Group as a whole, nor for any of the UK or European based businesses.

In the absence of a sale and faced with significant ongoing operating losses, the directors concluded that an insolvency of the Group was unavoidable and made arrangements to place the Companies into Administration under the provisions of paragraph 22 of Schedule B1 to the Insolvency Act 1986. The Directors of the affiliate US entities also took steps to place the US Companies into Chapter 11 Bankruptcy in the USA.



## **1.5 Initial Introduction to the Group**

EY were introduced to the Group by its legal advisors, Eversheds Sutherland (International) LLP ("Eversheds") in October 2019 and were engaged by Group to provide contingency planning and insolvency options advice.

In December 2019, EY was engaged to assist the Group in carrying out an accelerated sale process.

In total, EY received fees of £665,602 in relation to this work. In line with our Code of Professional Ethics, we have carefully considered whether this engagement constitutes a conflict of interest which precludes us from acting as Joint Administrators of the Companies. We are satisfied that it does not.

## 2. Purpose, conduct and end of the Administration

### 2.1 Purpose of the administration

The purpose of an administration is to achieve one of three objectives:

- a. To rescue a company as a going concern
- b. To achieve a better result for a company's creditors as a whole than would be likely if the company were wound up (without first being in administration)
- c. To realise property in order to make a distribution to one or more secured or preferential creditors

Insolvency legislation provides that objective (a) should be pursued unless it is not reasonably practicable to do so or if objective (b) would achieve a better result for a company's creditors as a whole. Objective (c) may only be pursued if it is not reasonably practicable to achieve either objective (a) or (b) and can be pursued without unnecessarily harming the interests of the creditors of the company as a whole.

For the Companies, it was considered unlikely that objective (a) would be practicable to achieve given the following factors:

- ▶ The business had been widely marketed to a global list of potential purchasers with minimal formal interest shown in acquiring the Group as a going concern and no offers were received;
- ▶ The Companies had significant levels of liabilities; and
- ▶ The business was loss making and it was not considered likely that profitability can be returned in the short to medium term without significant further funding of working capital, trading losses or capital investment.

The Joint Administrators have therefore sought to pursue objective (b) to achieve a better result for the Company's creditors as a whole than would be likely if the company were wound up (without first being in administration). The key reasons for this are:

- ▶ It was considered that best value in respect of the Companies' assets would be achieved through going concern sales of the businesses (if possible) rather than through a longer term wind down and break-up of the assets; and
- ▶ The moratorium granted by an Administration afforded a period of protection to pursue going concern sales of the businesses and assets and, if viable, continue trading all or part of the business to facilitate the sales process.

Further considerations regarding achieving one of the three purposes for each entity include:

#### ***Group Limited***

- ▶ Group Limited owns certain intellectual property assets that would be required to be included in any sale of the Laminates or Foils business or assets;
- ▶ Owns the shares in the subsidiaries in Netherlands, Hong Kong and Poland that would be marketed for sale in the administration, which could generate distributions for the secured creditor; and

- ▶ It is the agent for Group's banking arrangements with Santander and thus it was necessary to gain control over the UK Group's cash balances on appointment.

#### **Group Services**

- ▶ Group Services continues to incur costs that are recharged to the Companies and the US businesses.

#### **Stace**

- ▶ Stace owns the freehold (Poynton) and long leasehold (Livingston) property assets, which would need to be included as part of any going concern sales of the Laminates and Foils businesses.

#### **Laminates and Foils**

- ▶ Going concern sales of the businesses and assets would likely offer a better return than break up value for both Foils and Laminates. In addition, there was also the possibility of trading the Laminates business. Both of these activities would be better conducted in administration than liquidation.

#### **Holographics**

- ▶ Holds assets to realise for the benefit of the secured creditor (deferred consideration and cash).

#### **Foils Holdings**

- ▶ Held the shares in the subsidiaries in France and Italy that would be marketed for sale in the administration (principally the Italian subsidiary of Foils), which could generate distributions for the secured creditor

#### **Cedar**

- ▶ Held assets to realise for the benefit of the secured creditor (cash)

As a result of the above, the Joint Administrators' consider that objective (b) will be achieved. If objection (b) is not achieved then objective (c), to realise property in order to make a distribution to one or more secured or preferential creditors, will be followed.

## **2.2 Conduct of the Administration**

### **2.2.1 Group Limited**

#### **2.2.1.1 Asset realisations**

##### **Investments in Foils subsidiaries (Poland, Hong Kong and Netherlands)**

Following our appointment, the Joint Administrators re-contacted a number of interested parties to gauge interest for a sale of the shareholdings held in each of the overseas subsidiaries - either as part of a sale of the Foils business as a whole or separately.

Subsequently, on 26 February 2020, the Joint Administrators concluded a sale of the shares held in API Folie Polska SP z o.o. (Poland) for £1 as part of the sale of the Foils business which is discussed in further detail at section 2.2.6.

The shares in the Hong Kong and Netherlands subsidiaries were not included in the sale. We do not anticipate any future realisations from these assets.

The shares of the other direct subsidiaries of Group Limited (Group Services, Stace, Laminates and Foils Holdings) are not expected to be sold.

### **Intercompany debts**

Intercompany debts totalling £12.5m were owing from the follow group companies to Group Limited at the date of appointment:

- Netherlands: £5.1m
- Poland: £0.4m
- API Overseas Holdings Limited (holding company of the US business): £7.0m

We understand the Netherlands subsidiary is expected to enter insolvent liquidation imminently and therefore we do not anticipate any recoveries against the intercompany debt.

The Poland intercompany balance was assigned to the purchaser for £1 as part the sale of the Foils business. This was necessary to achieve the wider going concern sale of the Foils business.

Absent a going concern sale of the Foils business the Joint Administrators do not believe any realisations would have been possible from the Poland intercompany debt as the Poland subsidiary could not operate on a standalone basis and would have needed to enter into a Polish insolvency process.

There is minimal/no prospect of any recovery of the debt owing from API Overseas Holdings Limited, due to the Chapter 11 Bankruptcy of API Americas Inc.

#### **2.2.1.2 VAT receivable**

Group Limited is due a refund of £45,684 from HMRC in relation to pre-appointment VAT. A return has been submitted for the pre-appointment period. However, it is possible that HMRC may seek to offset amounts owing to it from other group companies for outstanding PAYE and NIC liabilities. As a result, any asset realisations from this source are uncertain.

#### **2.2.1.3 Cash at date of appointment**

The Companies banking facilities were held with Santander Bank plc and a sum of £430,236 was allocated to Group Limited from the funds held on appointment with Santander.

### **2.2.2 Group Services**

#### **2.2.2.1 Post appointment services**

Following appointment of the Joint Administrators, 15 Group Services staff were retained to assist in providing various ongoing central services required by the Laminates and Foils businesses, as well as the US business.

These services primarily include IT, finance, credit control and payroll.

The purchasers of the Foils and Laminates businesses have entered into separate Transitional Services Agreements ("TSA") with Group Services to enable the continued provision of key services for a limited period whilst they make alternative arrangements.

All costs incurred by Group Services will be recharged appropriately to the users of the services.

### **Assets**

Fixed assets with a book value of c.£0.8m primarily relate to capitalised IT costs and office fit out of the Group's head office. We do not anticipate any realisations from this source.

Intercompany debts totalling £2.7m are owed from various entities within the Group. As the entities are all subject to insolvency proceedings, the only realisation route would be via distributions to unsecured creditors. The ultimate quantum of this is currently uncertain. However, we do not anticipate any material recoveries from this source.

Group Services is due a refund of £77,528 from HMRC in relation to pre-appointment VAT. A return has been submitted for the pre-appointment period. However, it is possible that HMRC may seek to offset amounts owing to it from the UK Group for outstanding PAYE and NIC liabilities. As a result, any refund is uncertain.

### **2.2.3 Stace**

#### **2.2.3.1 Asset realisations**

##### **Freehold property - Poynton (Laminates)**

This Property was sold as part of the Laminates business and assets sale for £1.9m (see below for further details).

##### **Long leasehold property - Livingston (Foils)**

As part of the transaction to API Foilmakers, a licence to occupy the leasehold site was granted to API Foilmakers. We anticipate assigning the lease in due course.

##### **Other assets**

Other assets of Stace include:

- Intercompany debt owing from Laminates (£83,000) - the only realisation will be via an unsecured distribution from Laminates under the Prescribed Part;
- Other debtors and prepayments (£28,000) - no realisations are anticipated from this source; and
- Cash held at the date of appointment - The Companies banking facilities were held with Santander Bank plc and a sum of £65,061 was allocated to Stace from the funds held on appointment with Santander.

### **2.2.4 Laminates**

#### **2.2.4.1 Trading**

Shortly following the appointment of the Joint Administrators, a total of 34 employees were made redundant while 34 employees were retained to:

- Continue production on a limited basis whilst a buyer was sought for the business and assets on a going concern basis (see below), or if a going concern sale is not possible;
- Assist with realising the assets of Laminates and winding down its operations.

A very limited amount of production for Laminates major customer was undertaken under the supervision of the Joint Administrators.

#### **2.2.4.2 Going concern sale**

The accelerated marketing process conducted immediately prior to administration had not resulted in any offers for the Laminates business. However, immediately following our appointment, the Joint Administrators received several new expressions of interest.

Non-disclosure agreements (NDAs) were sent to 13 parties and following these parties conducting due diligence, offers were received from four parties on 21 February 2020. A preferred bidder was selected on 22 February 2020 and exclusivity was granted to that party in order for them to undertake further due diligence, with a view to completing a sale in the first week of March.

However, on Friday 28 February 2020, this party withdrew their offer for the business.

As the business had not serviced its customer base for over five weeks, the prospects of achieving a going concern appeared remote, along with it not being possible to undertake any further production due to a lack of raw material supply. Accordingly, a further 17 employees were made redundant on Monday 2 March 2020, leaving a skeleton staff to assist with a full wind down and closure.

Subsequently, the Joint Administrators re-approached parties who had earlier expressed an interest to test whether any possibility of a going concern sale remained and invited the parties to re-submit offers.

A conditional offer on 4 March 2020 was accepted on a non-exclusive basis from Jindal Films (a trade buyer listed on the Indian Stock Exchange). Other parties were not willing to proceed on a non-exclusive basis. Accordingly, Jindal Films travelled to the UK to undertake detailed due diligence.

On 19 March 2020 we completed a sale of Laminates business and assets to a subsidiary of Jindal Films called JPF API Laminates Limited ('the Purchaser'). On the same date, the Purchaser acquired the freehold property owned by Stace and certain intellectual property was assigned and licenced to the purchaser from API Group.

Total consideration was £2.1m, comprising:

Stace - freehold property	£1,900,000
Laminates - plant and machinery	£150,000
Laminates - stock	£49,996
Laminates - other assets	£4

Note - the sale proceeds were received after the date of the receipts and payments account and are therefore not reflected in the account at Appendix B.

The sale of the Laminates business and assets excluded Laminates' trade debtors (see below).

The Joint Administrators are in the process of changing the name of Laminates to APIL Realisations Limited.

#### 2.2.4.3 Other asset realisations

##### Trade debtors

On appointment, trade debtor balances due to Laminates totalled c£3.5m (after provisions for uncollectible amounts are taken into account). Of this, c£3.2m has been collected to the date of this report. The Joint Administrators continue to pursue collection of the remaining outstanding balance.

##### Stock

As at 31 January 2020, the Company held finished goods stocks with a net book value of £297,000k. During the Administration period, limited sales of finished goods stock to customers were agreed and combined with the limited production discussed above, stock sales totalled £228,160.

##### VAT Receivable

Laminates is due a refund of £102,829 from HMRC in relation to pre-appointment VAT. A return has been submitted for the pre-appointment period. However, it is possible that HMRC

may seek to offset amounts owing to it from the UK Group for outstanding PAYE and NIC liabilities. As a result, any refund is uncertain.

## **2.2.5 Foils Holdings**

### **2.2.5.1 Asset realisations**

On 26 February 2020, the Joint Administrators concluded a sale of the shares held in API Foils Italia srl (Italy) for £500,000 and API Foils SAS (France) for £1, as part of the overall sale of the Foils business to API Foilmakers.

The shares of the other direct subsidiaries of Foils Holdings (Foils UK, Holographics, Germany and API Overseas Holdings Limited) relate to insolvent or dormant companies and therefore are not considered saleable.

The only other asset of Foils Holdings is an intercompany debt of £1.2m from Foils UK. The only realisation in relation to the debt will be via an unsecured distribution by way of the Prescribed Part.

## **2.2.6 Foils UK**

### **2.2.6.1 Going concern sale**

The accelerated sale process conducted immediately prior to administration had resulted in no offers for the Foils business. As a result, the Joint Administrators concluded there was no immediate prospect of a going concern sale. On 2 February, 108 employees were made redundant with 29 employees being retained to:

- Assist with a limited production schedule to service certain customer orders; and
- Proceed to fully wind down the operations and realise the assets, whilst efforts to find a buyer for the business on a going concern basis continued.

At the same time, the Joint Administrators contacted interested parties to clarify any residual interest in a going concern sale for the Foils business, and/or for the European and Hong Kong sales hubs.

Whilst interest was initially very limited, we were subsequently approached by Aldus Pty Limited ("Aldus"), an Australian based trade party, who communicated strong interest in acquiring the majority of the Foils businesses and assets in a short timescale.

On 14 February 2020, we agreed to grant a seven day exclusivity period to allow Aldus to undertake diligence. An offer was received on 21 February 2020 and on 26 February 2020, the Joint Administrators concluded a sale of the Foils UK business and assets and the shares held in API Foils Italia srl (Italy), API Foils SAS (France) and API Folie Polska SP zo. O. (Poland) to API Foilmakers Limited (a subsidiary of Aldus).

The consideration for the sale totalled £2.0m, comprising:

Foils UK - plant and machinery	£1,000,000
Foils UK - stock	£499,992
Foils UK - other assets	£7
Foils Holdings - shares in Italian subsidiary	£500,000
Foils Holdings - shares in French subsidiary	£1
Group Limited - shares in Poland subsidiary	£1

Included within the other assets of Foils UK were intercompany debts owing from the Foils overseas entities totalling £6.5m. Absent a going concern sale, we consider it would have been highly unlikely that any realisations would have been possible from the intercompany debts, as those entities would have likely entered into local insolvency procedures in their respective countries.

As part of the sale, 28 employees transferred to the purchaser under TUPE regulations.

The Joint Administrators granted licences to occupy the Livingston and Sheffield leasehold sites to the purchaser while it seeks assignments of the leases.

#### 2.2.6.2 Other asset realisations

##### Trade Debtors

Trade debtors on appointment totalled £1.6m. Of these balances, £747,388 has been collected to date. The Joint Administrators will continue to pursue collection of the outstanding debts.

##### Stock

Foils UK held stock at the date of appointment of £1.5m. Prior to the sale to API Foilmakers, limited sales of finished goods stock to customers were agreed and total stock sales of £820,307 were made.

The Joint Administrators have also agreed a further sale to Foilmakers of raw material stock excluded from the going concern sale for £0.1m.

##### VAT Receivable

Foils UK is due a refund of £16,382 from HMRC in relation to pre-appointment VAT. A return has been submitted for the pre-appointment period. However, it is possible that HMRC may seek to offset amounts owing to it from the UK Group for outstanding PAYE and NIC liabilities. As a result, any refund is uncertain.

#### 2.2.7 Holographics

##### 2.2.7.1 Asset realisations

##### Cash on appointment

The Companies banking facilities were held with Santander Bank plc and a sum of £179,012 was allocated to Holographics from the funds held on appointment with Santander.



### **Deferred consideration**

Holographics other asset relates to deferred consideration from the sale of its 50% interest in API Optix s.r.o. in 2016 to a former JV partner. The total due is €283,000 due in equal instalments in June and December 2020.

## **2.2.8 Cedar**

### **2.2.8.1 Asset realisations**

The Companies banking facilities were held with Santander Bank plc and a sum of £792,171 was allocated to Cedar from the funds held on appointment with Santander.

Cedar's only other asset is its investment in API Group Limited. The shares have no value and there will be no realisations from this source.

## **2.3 Approval of the Joint Administrators' Proposals**

### ***Group Services, Stace, Foils Holdings, Foils UK, Laminates, Holographics, Cedar***

The Joint Administrators are of the opinion that the Companies (with the exception of Group Limited) have insufficient property to enable a distribution to be made to unsecured creditors other than by virtue of the prescribed part and consequently, in accordance with the provisions of paragraph 52(1) of Schedule B1 to the Act, they do not intend to seek a decision of the creditors on the approval of the proposals relating to Group Services, Stace, Laminates, Foils Holdings, Foils UK, Holographics and Cedar.

The Joint Administrators will be obliged to seek a decision of the creditors if requested to do so by creditors of the Companies whose debts amount to at least 10% of the total debts of the company individually. The request must be delivered within 8 business days of the date on which these proposals are delivered to creditors (or such longer period as the court may allow) and must include the information required by Rule 15.18 of the Insolvency (England and Wales) Rules 2016 ("the Rules").

In accordance with Rule 15.19 of the Rules, the Joint Administrators may require a deposit as security for payment of the expenses associated with convening a decision procedure or deemed consent procedure and will not be obliged to initiate the procedure until they have received the required sum.

### ***Group Limited***

The Joint Administrators are seeking approval of their Proposals in relation to Group by deemed consent. Further details of the arrangements and any steps to be taken by creditors are given in the formal notice of deemed consent delivered to creditors with these proposals.

## **2.4 Future conduct of the Administrations**

The Joint Administrators will continue to manage the affairs, business and property of the Companies to achieve the purpose of the Administrations. This will include, inter alia:

- ▶ Realising the remaining assets of the Companies, most notably the book debts in Foils and Laminates and deferred consideration in Holographics;
- ▶ Facilitating and managing the shared services under the TSAs;
- ▶ Facilitating lease assignments to Foilmakers in respect of the Livingston and Sheffield properties.
- ▶ Monitoring staffing levels in Group Services and consulting with employees with respect to potential further redundancies (if appropriate);

- ▶ Dealing with corporation tax and VAT matters, including filing statutory returns;
- ▶ Investigating the conduct of the Directors leading up to the Joint Administrators' appointment in accordance with the requirements of the CDDA;
- ▶ Complying with statutory reporting and compliance obligations; and
- ▶ Distributing realisations to the secured and preferential creditors of the Company;
- ▶ Dealing with unsecured creditor enquiries and making a distribution to unsecured creditors by virtue of the Prescribed Part (where applicable);
- ▶ Finalising the Administration, including payment of all Administration liabilities.

## 2.5 The end of the Administrations

The Administrations of the Companies will end automatically after twelve months following the date of the Joint Administrators' appointment, although this period can be extended by either the creditors or an application to Court.

### ***Group Services, Stace, Foils Holdings, Foils UK, Laminates, Holographics, Cedar***

Currently, the Joint Administrators do not anticipate that there will be any assets remaining at the end of the Administrations. Accordingly, it is proposed that if at the end of the Administrations the Companies (with the exception of Group Limited) have no property which might permit a distribution to its creditors other than by way of the Prescribed Part, the Joint Administrators will send a notice to that effect to the Registrar of Companies.

On registration of the notice the Joint Administrators' appointment will come to an end. In accordance with the provisions of paragraph 84(6) of Schedule B1 to the Insolvency Act 1986 the Companies will be deemed to be dissolved three months after the registration of the notice.

### ***Group Limited***

It is proposed that the Administration will end either through a subsequent liquidation or via dissolution depending on whether there are any assets remaining at the end of the Administration.

The Joint Administrators may seek to apply to Court for permission to make distributions to the non-preferential creditors of Group Limited during the Administration if considered to be more advantageous for creditors. In this event, the Administration will end via dissolution.

If it is not possible to distribute all available funds to creditors either during Administration or before the end of the Administration, it is proposed that, at the end of the Administration, Group Limited will move straight into creditors' voluntary liquidation upon the filing with the Registrar of Companies of a notice pursuant to paragraph 83 of Schedule B1 to the Insolvency Act 1986. It is proposed that the liquidators will be and C P Dempster and R H Kelly of Ernst & Young LLP and that any act required or authorised under any enactment to be done by the liquidators may be done by either or both of them.

In accordance with paragraph 83(7) of Schedule B1 to the Insolvency Act 1986 and Rule 3.60(6)(b) of the Insolvency (England and Wales) Rules 2016, creditors may nominate a different person as the proposed liquidator, provided that the nomination is made after the receipt of these proposals and before the proposals are approved. It should be noted in this regard that a person must be authorised to act as an insolvency practitioner in order to be appointed as liquidator.

### 3. Statement of Affairs

The directors submitted their Statement of Affairs relating to the Companies on 3 and 5 March 2020. A copy of the Statement of Affairs for each company is included at Appendix E for reference.

It should be noted that the Statement of Affairs are stated before the costs of realisation. The figures have been compiled by the directors and have not been subject to independent review or audit.

Similarly, a number of creditor claims have yet to be quantified and may be different to that indicated.

We provide below, for information, an indication of the current position with regard to creditors' claims. The figures have been compiled by the Companies' management and have not been subject to independent review or audit.

#### 3.1 Secured creditors

The principal lender to the Companies is PNC Bank, NA ("PNC").

With the exception of Group Limited, PNC has a debenture (fixed and floating charges) covering all property, stock, trade debtors, intercompany debtors and other assets of the Companies. The charge was created on 14 November 2017.

In addition, PNC has an unsecured claim in Group Limited by way of a company guarantee.

As the date of our appointment, the debt due from the Companies to PNC totalled c.£19.0m.

The Joint Administrators anticipate there will be a significant shortfall to PNC.

##### *Group Limited*

There are no secured creditors in Group Limited.

#### 3.2 Preferential creditors

Based on the Directors' Statement of Affairs, preferential creditors are estimated to total £181,000, split across the Companies as outlined in the table below:

Company	Estimated preferential claims (£000s)
Group Services	48
Laminates	53
Foils UK	78
Group Limited	2
<b>Total for the Companies</b>	<b>181</b>

These claims remain uncertain, given that they relate to employee claims for arrears of wages, holiday pay and pension contributions, and include a subrogated claim from the Redundancy Payments Office in respect to unpaid salaries and pensions contributions.

Based on the current estimate of preferential creditor claims and the value of assets realised, we currently estimate that preferential claims will be paid in full.

### 3.3 Unsecured, non-preferential creditors

The Administrators continue to receive claims from non-preferential unsecured creditors of the Companies. Accordingly, it remains too early for us to estimate the likely quantum of non-preferential claims.

However, we have summarised below the estimated non-preferential unsecured claims as included in the Directors' Statement of Affairs (including intercompany positions between Companies):

Estimated non-preferential unsecured creditor claims (£000s)	
Company	
Group Limited	97,795
Group Services	78,509
Stace	82
Laminates	82,586
Foils Holdings	-
Foils UK	89,051
Holographics	77,189
Cedar	-

Unsecured creditor claims may ultimately be higher due to contingent claims and other non-priority creditor amounts not included in the Companies' records.

As the secured creditor is likely to suffer a shortfall on its secured debt, we do not expect any distributions to unsecured, non-preferential creditors of the Companies other than by virtue of the Prescribed Part (discussed below).

#### **Group Limited**

As there are no secured creditors of Group Limited and only one preferential creditor, the majority of realisations from Group Limited are likely to be available to be distributed to the unsecured, non-preferential creditors of Group.

### 3.4 Creditor claims

Please note that debts incurred by the Companies before our appointment will rank as unsecured, non-preferential claims. If you have a claim, please forward details together with supporting documentation (e.g. invoices, statements and agreements) to Ernst & Young LLP, 144 Morrison Street, Edinburgh, EH3 8EX, marked for the attention of Craig Waddell or, alternatively, to the following email address: [apigroup@uk.ey.com](mailto:apigroup@uk.ey.com).

Certain debts due from the Companies may be preferential in accordance with Section 386 of the Insolvency Act 1986. If you consider that you have a claim in this category, please advise me immediately. If you hold any security for your claim or you consider that you have title to any assets in the Companies' possession, please forward details to me as soon as possible.

Statement of Affairs

Any sums due to the Companies arising after our appointment must be paid in full and without set-off against any debts incurred by the Companies prior to our appointment.

## 4. Prescribed part

### ***Group Services, Stace, Foils Holdings, Foils UK, Laminates, Holographics, Cedar***

The Prescribed Part is a proportion of floating charge assets set aside for unsecured creditors pursuant to section 176A of the Insolvency Act 1986. The Prescribed Part applies to floating charges created on or after 15 September 2003. The relevant charge for the Companies (excluding PLC) was created on 14 November 2017.

The Joint Administrators do not currently intend to make an application to the Court under section 176A(5) of the Insolvency Act 1986 for an order not to distribute the Prescribed Part.

We estimate that the Prescribed Part in Laminates will be at the maximum level of £600,000.

It is too early to accurately predict the quantum of the Prescribed Part in Foils UK, Holographics and Stace, as it is reliant on future asset realisations and costs which are uncertain at this stage.

We anticipate there will be no Prescribed Part in Group Services.

We do not believe there are any unsecured creditors in Foils Holdings or Cedar, and thus the Prescribed Part will not be required.

We will provide an update on quantum and timing of any distribution to non-preferential, unsecured creditors under the Prescribed Part in our next progress report to creditors.

### ***Group Limited***

As detailed above, Group Limited does not have any secured creditors and therefore the Prescribed Part will not apply.

## 5. Administrators' receipts and payments

A summary of the Administrators' receipts and payments for the Companies for the period from 31 January 2020 to 20 March 2020 is attached at Appendix B.

## 6. Administrators' remuneration, expenses, disbursements and payments to other professionals

### 6.1 Remuneration

The statutory provisions relating to remuneration are set out in Chapter 4, Part 18 of the Insolvency (England and Wales) Rules 2016. Further information is given in the Association of Business Recovery Professionals' publication 'A Creditors' Guide to Administrators' Fees', a copy of which may be accessed from the website of the Institute of Chartered Accountants in England and Wales at <https://www.icaew.com/en/technical/insolvency/creditors-guides> or is available in hard copy upon written request to the Joint Administrators.

The Joint Administrators are seeking approval for their remuneration to be fixed on the basis of time properly given by them and their staff in dealing with matters arising in the Administrations at the hourly rates set out below.

Grade	Hourly rate (£)
Partner	810
Associate Partner	725
Director	621
Assistant Director	549
Senior Executive	428
Executive	329
Analyst	171 - 243

In the period from 31 January 2020 to 20 March 2020, the Joint Administrators have incurred time costs (based on the above hourly rates) as detailed below. Attached at Appendix D is a detailed analysis of time spent and charge out rates for each grade of staff for the various areas of work carried out to 20 March 2020 as required by the Association of Business Recovery Professionals' Statement of Insolvency Practice No. 9.

Company	Number of hours	Time costs (excluding VAT)
Group Limited	90.5	34,830
Stace	163.3	95,729
Laminates	1007.6	414,466
Foils Holdings	166.5	85,653
Foils UK	1737.1	660,393
Holographics	13.1	6,273
Cedar	13.6	6,678

#### **Group Services, Stace, Foils Holdings, Foils UK, Laminates, Holographics, Cedar**

In the event that a creditors' decision is not requested, and a creditors' committee is not formed, the Joint Administrators will seek to have their remuneration in respect of the Companies (excluding Group Limited) fixed by the secured and preferential creditors, in accordance with Rule 18.18(4) of the Rule. To this end, a fee estimate for each company is being circulated to creditors at the same time as these proposals.



***Group Limited***

In the event that a creditors' committee is not formed, the Joint Administrators propose that their remuneration is fixed on the basis of time properly given by them and their staff in dealing with matters arising in the Administrations, in accordance with a fee estimate which is being circulated to creditors at the same time as these proposals.

## **6.2 Disbursements**

Appendix C also includes a statement of the Joint Administrators' policy for charging disbursements.

***Group Services, Stace, Foils Holdings, Foils UK, Laminates, Holographics, Cedar***

In the event that a creditors' meeting is not requisitioned, and a creditors' committee is not formed, the Joint Administrators will seek the approval of the secured creditor and preferential creditors to charge and draw disbursements in accordance with the charging policy set out in Appendix C.

***Group Limited***

In the event that a creditors' committee is not formed, the Joint Administrators will seek the approval of the creditors to charge and draw disbursements in accordance with the charging policy set out in Appendix C.

## **6.3 Explanation of expenses incurred and anticipated to be incurred**

Expenses comprise sums paid or to be paid to third parties and sums paid or payable to the Joint Administrators' firm in respect of out of pocket expenses and costs which include an element of shared or allocated costs.

An estimate of payments is provided with the fee estimate which is being circulated to creditors at the same time as these proposals.

## **6.4 Payments to other professionals**

The Joint Administrators have engaged the services of the following during the course of the liquidations:

Name of firm	Nature of service	How contracted to be paid
Eversheds	Legal advice	Time costs
SIA Group	Asset valuations and advice	Time costs

The Joint Administrators have selected the above professional firms on the basis of their experience in similar assignments and familiarity with the Company.

Details of the fees paid to date are included in the receipts and payments account attached at Appendix B.

## **7. Other Matters**

### **7.1 Opting out**

Under the provisions of Rule 1.39, creditors have the right to elect to opt out of receiving further documents relating to the administrations.

If you do elect to opt out you will still receive the following documents:

- ▶ Any which the Insolvency Act requires to be delivered without expressly excluding opted-out creditors;
- ▶ Notice relating to a change in the Administrators, or their contact details;
- ▶ Notice of dividend or proposed dividend; or
- ▶ A notice which the court orders to be sent to all creditors, or all creditors the particular category to which you belong.

Any election to opt-out will not affect your entitlement to receive dividends, if any are paid.

Unless the Rules provide to the contrary, opting-out will not affect your rights to vote in a decision procedure or participate in a deemed consent procedure, although you would not receive notice of such procedures.

Any opted-out creditors will be treated as opted out in respect of any consecutive insolvency procedure which might follow the administrations.

You may opt-out by delivering an authenticated (e.g. signed) and dated notice to me stating that you are electing to be an opted-out creditor in relation to the administrations. You may at any time revoke this election by delivering to me an authenticated and dated notice stating that you no longer wish to be an opted-out creditor.

### **7.2 Matters to be brought to the attention of the Joint Administrators**

If there are any matters concerning the Company's affairs which you consider may require investigation and consequently should be brought to our attention, please forward the details to me in writing as soon as possible.

### **7.3 Reporting**

The Joint Administrators shall provide a report regarding the conduct of the administrations of the Companies covering each six-month period from the date of appointment. The report will be provided within one month of each six-month period (i.e. by 31 August 2020 in respect of the report covering the six months to 31 July 2020).

The report will be made available on the following website:  
[https://www.ey.com/en\\_uk/ey-api-group-administrations](https://www.ey.com/en_uk/ey-api-group-administrations)

## Appendix A Statutory information

### API Group Limited

#### Company Information

Company Name: API Group Limited  
 Registered Office Address: c/o Ernst & Young LLP  
 2 Peter's Square  
 Manchester  
 M2 3EY  
 Registered Number: 00169249  
 Trading Name: API Group Limited  
 Trading Address: N/A

#### Details of the Administrators and of their appointment

Administrators: C P Dempster and R H Kelly  
 Date of Appointment: 31 January 2020  
 By Whom Appointed: The appointment was made by the Company's Directors  
 Court Reference: High Court of Justice, Business and Property Courts, Manchester  
 District Registry, Insolvency and Companies List (ChD): CR-2020-  
 MAN-000129

Any of the functions to be performed or powers exercisable by the Administrators may be carried out/exercised by any one of them acting alone or by any or all of them acting jointly.

#### Statement concerning the EC Regulation

The EC Council Regulation on Insolvency Proceedings does apply to this Administration and the proceedings are main proceedings. This means that this Administration is conducted according to UK insolvency legislation and is not governed by the insolvency law of any other European Union Member State.

#### Share capital

Class	Authorised		Issued and fully paid	
	Number	£	Number	£
Ordinary	1,276,748,730	12,767,487	1,276,748,730	12,767,487

Statutory information

**Directors and their shareholdings**

Name	Director or Secretary	Date appointed	Date resigned	Current shareholding
William Theodore Fejes Jr	Director	26 April 2019	NA	-
Douglas Bradford Woodworth	Director	26 April 2019	NA	-

## API Group Services Limited

### Company Information

Company Name: API Group Services Limited  
Registered Office Address: c/o Ernst & Young LLP  
2 Peter's Square  
Manchester  
M2 3EY  
Registered Number: 05017829  
Trading Name: API Group Services Limited  
Trading Address: Voyager House  
Manchester Airport  
Chicago Avenue  
Manchester  
M90 3DP

### Details of the Administrators and of their appointment

Administrators: C P Dempster and R H Kelly  
Date of Appointment: 31 January 2020  
By Whom Appointed: The appointment was made by the Company's Directors  
Court Reference: High Court of Justice, Business and Property Courts, Manchester  
District Registry, Insolvency and Companies List (ChD): CR-2020-MAN-000124

Any of the functions to be performed or powers exercisable by the Administrators may be carried out/exercised by any one of them acting alone or by any or all of them acting jointly.

### Statement concerning the EC Regulation

The EC Council Regulation on Insolvency Proceedings does apply to this Administration and the proceedings are main proceedings. This means that this Administration is conducted according to UK insolvency legislation and is not governed by the insolvency law of any other European Union Member State.

### Share capital

Class	Authorised		Issued and fully paid	
	Number	£	Number	£
Ordinary	1000	1000	100	100

Statutory information

**Directors and their shareholdings**

Name	Director or Secretary	Date appointed	Date resigned	Current shareholding
William Theodore Fejes Jr	Director	10 October 2019	NA	-
Douglas Bradford Woodworth	Director	10 October 2019	NA	-

## API-Stace Limited

### Company Information

Company Name: API-Stace Limited  
Registered Office Address: c/o Ernst & Young LLP  
2 Peter's Square  
Manchester  
M2 3EY  
Registered Number: 02850332  
Trading Name: API-Stace Limited  
Trading Address: N/A

### Details of the Administrators and of their appointment

Administrators: C P Dempster and R H Kelly  
Date of Appointment: 31 January 2020  
By Whom Appointed: The appointment was made by the Company's Directors  
Court Reference: High Court of Justice, Business and Property Courts, Manchester  
District Registry, Insolvency and Companies List (ChD): CR-2020-  
MAN-000125

Any of the functions to be performed or powers exercisable by the Administrators may be carried out/exercised by any one of them acting alone or by any or all of them acting jointly.

### Statement concerning the EC Regulation

The EC Council Regulation on Insolvency Proceedings does apply to this Administration and the proceedings are main proceedings. This means that this Administration is conducted according to UK insolvency legislation and is not governed by the insolvency law of any other European Union Member State.

### Share capital

Class	Authorised		Issued and fully paid	
	Number	£	Number	£
Ordinary	100,000	100,000	100,000	100,000

Statutory information

**Directors and their shareholdings**

Name	Director or Secretary	Date appointed	Date resigned	Current shareholding
William Theodore Fejes Jr	Director	10 October 2019	NA	-
Douglas Bradford Woodworth	Director	10 October 2019	NA	-



## API Laminates Limited

### Company Information

Company Name: API Laminates Limited  
Registered Office Address: c/o Ernst & Young LLP  
2 Peter's Square  
Manchester  
M2 3EY  
Registered Number: 00173955  
Trading Name: API Laminates Limited  
Trading Address: Second Avenue  
Poynton Industrial Estate  
Stockport  
Cheshire  
SK12 1ND

### Details of the Administrators and of their appointment

Administrators: C P Dempster and R H Kelly  
Date of Appointment: 31 January 2020  
By Whom Appointed: The appointment was made by the Company's Directors  
Court Reference: High Court of Justice, Business and Property Courts, Manchester  
District Registry, Insolvency and Companies List (ChD): CR-2020-  
MAN-000120

Any of the functions to be performed or powers exercisable by the Administrators may be carried out/exercised by any one of them acting alone or by any or all of them acting jointly.

### Statement concerning the EC Regulation

The EC Council Regulation on Insolvency Proceedings does apply to this Administration and the proceedings are main proceedings. This means that this Administration is conducted according to UK insolvency legislation and is not governed by the insolvency law of any other European Union Member State.

### Share capital

Class	Authorised		Issued and fully paid	
	Number	£	Number	£
Ordinary	50,000	50,000	50,000	50,000

Statutory information

**Directors and their shareholdings**

Name	Director or Secretary	Date appointed	Date resigned	Current shareholding
William Theodore Fejes Jr	Director	10 October 2019	NA	-
Douglas Bradford Woodworth	Director	10 October 2019	NA	-

## API Foils Holdings Limited

### Company Information

Company Name: API Foils Holdings Limited  
Registered Office Address: c/o Ernst & Young LLP  
2 Peter's Square  
Manchester  
M2 3EY  
Registered Number: 02488951  
Trading Name: API Foils Holdings Limited  
Trading Address: N/A

### Details of the Administrators and of their appointment

Administrators: C P Dempster and R H Kelly  
Date of Appointment: 31 January 2020  
By Whom Appointed: The appointment was made by the Company's Directors  
Court Reference: High Court of Justice, Business and Property Courts, Manchester  
District Registry, Insolvency and Companies List (ChD): CR-2020-MAN-000122

Any of the functions to be performed or powers exercisable by the Administrators may be carried out/exercised by any one of them acting alone or by any or all of them acting jointly.

### Statement concerning the EC Regulation

The EC Council Regulation on Insolvency Proceedings does apply to this Administration and the proceedings are main proceedings. This means that this Administration is conducted according to UK insolvency legislation and is not governed by the insolvency law of any other European Union Member State.

### Share capital

Class	Authorised		Issued and fully paid	
	Number	£	Number	£
Ordinary	14,003,007	14,003,007	14,003,007	14,003,007

**Directors and their shareholdings**

Name	Director or Secretary	Date appointed	Date resigned	Current shareholding
William Theodore Fejes Jr	Director	10 October 2019	NA	-
Douglas Bradford Woodworth	Director	10 October 2019	NA	-

## API Foils Limited

### Company Information

Company Name: API Foils Limited

Registered Office Address: c/o Ernst & Young LLP  
2 Peter's Square  
Manchester  
M2 3EY

Registered Number: 00202034

Trading Name: API Foils Limited

Trading Addresses: API Foils Limited (Livingston)  
19 Firth Road  
Livingston  
EH54 5DJ

API Foils Limited (Sheffield)  
Unit 26 Brookers Way  
Dinnington  
Sheffield  
S25 3SH

### Details of the Administrators and of their appointment

Administrators: C P Dempster and R H Kelly

Date of Appointment: 31 January 2020

By Whom Appointed: The appointment was made by the Company's Directors

Court Reference: High Court of Justice, Business and Property Courts, Manchester  
District Registry, Insolvency and Companies List (ChD): CR-2020-MAN-000119

Any of the functions to be performed or powers exercisable by the Administrators may be carried out/exercised by any one of them acting alone or by any or all of them acting jointly.

### Statement concerning the EC Regulation

The EC Council Regulation on Insolvency Proceedings does apply to this Administration and the proceedings are main proceedings. This means that this Administration is conducted according to UK insolvency legislation and is not governed by the insolvency law of any other European Union Member State.

### Share capital

Class	Number	Authorised	Number	Issued and fully paid
		£		£
A Ordinary	51,000,000	12,750,000	51,000,000	12,750,000
B Ordinary	1	1	1	1

**Directors and their shareholdings**

Name	Director or Secretary	Date appointed	Date resigned	Current shareholding
William Theodore Fejes Jr	Director	10 October 2019	NA	-
Douglas Bradford Woodworth	Director	10 October 2019	NA	-

## API Holographics Limited

### Company Information

**Company Name:** API Holographics Limited  
**Registered Office Address:** c/o Ernst & Young LLP  
 2 Peter's Square  
 Manchester  
 M2 3EY  
**Registered Number:** 03503309  
**Trading Name:** API Holographics Limited  
**Trading Address:** N/A

### Details of the Administrators and of their appointment

**Administrators:** C P Dempster and R H Kelly  
**Date of Appointment:** 31 January 2020  
**By Whom Appointed:** The appointment was made by the Company's Directors  
**Court Reference:** High Court of Justice, Business and Property Courts, Manchester  
 District Registry, Insolvency and Companies List (ChD): CR-2020-  
 MAN-000123

Any of the functions to be performed or powers exercisable by the Administrators may be carried out/exercised by any one of them acting alone or by any or all of them acting jointly.

### Statement concerning the EC Regulation

The EC Council Regulation on Insolvency Proceedings does apply to this Administration and the proceedings are main proceedings. This means that this Administration is conducted according to UK insolvency legislation and is not governed by the insolvency law of any other European Union Member State.

### Share capital

Class	Authorised		Issued and fully paid	
	Number	£	Number	£
A Ordinary	1	-	1	-
B Ordinary	1	-	1	-

Statutory information

**Directors and their shareholdings**

Name	Director or Secretary	Date appointed	Date resigned	Current shareholding
William Theodore Fejes Jr	Director	10 October 2019	NA	-
Douglas Bradford Woodworth	Director	10 October 2019	NA	-



## Cedar 2015 Limited

### Company Information

Company Name: Cedar 2015 Limited  
Registered Office Address: c/o Ernst & Young LLP  
2 Peter's Square  
Manchester  
M2 3EY  
Registered Number: 09381566  
Trading Name: Cedar 2015 Limited  
Trading Address: N/A

### Details of the Administrators and of their appointment

Administrators: C P Dempster and R H Kelly  
Date of Appointment: 31 January 2020  
By Whom Appointed: The appointment was made by the Company's Directors  
Court Reference: High Court of Justice, Business and Property Courts, Manchester  
District Registry, Insolvency and Companies List (ChD): CR-2020-MAN-000121

Any of the functions to be performed or powers exercisable by the Administrators may be carried out/exercised by any one of them acting alone or by any or all of them acting jointly.

### Statement concerning the EC Regulation

The EC Council Regulation on Insolvency Proceedings does apply to this Administration and the proceedings are main proceedings. This means that this Administration is conducted according to UK insolvency legislation and is not governed by the insolvency law of any other European Union Member State.

### Share capital

Class	Authorised		Issued and fully paid	
	Number	£	Number	£
Ordinary	48,287,353	48,287,353	48,287,353	48,287,353

Statutory information

**Directors and their shareholdings**

Name	Director or Secretary	Date appointed	Date resigned	Current shareholding
William Theodore Fejes Jr	Director	26 April 2019	NA	-
Douglas Bradford Woodworth	Director	26 April 2019	NA	-

## Appendix B Administrators' receipts and payments account for the period from 31 January 2020 to 20 March 2020

### Group Limited

#### Statement of Affairs estimated to

realise

435,662.00

46,000.00

#### Receipts

Cash on Appointment 430,236.21

Other debtors and prepayments -

Shares held in subsidiary - Poland 1.00

Assignment of debt - Poland 1.00

Bank interest received 606.08

**Total 430,844.29**

#### Payments

IT costs/Group services recharge (39,505.36)

Bank charges and interest (92.10)

**Total (39,597.46)**

Balance in hand 391,246.83

#### Represented by:

Cash at bank 112,549.93

Intercompany - API Group Limited 93,782.90

Intercompany - API Laminates Limited 56,111.54

Intercompany - API Foils Holdings Limited 97,817.04

Salary deductions control account 38,282.44

Trade creditors (8,397.02)

VAT receivable 1,100.00

**Total 391,246.83**

### Notes:

1. The receipts and payments are stated net of VAT or other applicable goods and services taxes.
2. These accounts do not reflect estimated future realisations or associated costs.
3. Costs incurred in respect of IT costs/Group services recharge will be recharged appropriately in due course from Group Limited.

**Group Services**

<b>Statement of Affairs estimated to</b>			
	<b>realise</b>	<b>Receipts</b>	<b>£</b>
	50,000.00	Plant and equipment	-
	77,000.00	Other debtors and prepayments	-
		<b>Total</b>	-
		<b>Payments</b>	<b>£</b>
		Employee costs	(163,883.71)
		Sundry expenses	(95.00)
		<b>Total</b>	(163,978.71)
		Balance in hand	<b>(163,978.71)</b>
		<b>Represented by:</b>	
		Cash at bank	0.00
		Intercompany - API Group Limited	(93,894.90)
		Salary deductions control account	(70,102.81)
		VAT receivable	19.00
		<b>Total</b>	<b>(163,978.71)</b>

**Notes:**

1. The receipts and payments are stated net of VAT or other applicable goods and services taxes.
2. These accounts do not reflect estimated future realisations or associated costs
3. Employee costs allocated to Group Services and paid by API Group Limited will be recharged appropriately in due course resulting in no cost to Group Services.
4. Group Services does not have a bank account.

**Stace**

**Statement of Affairs estimated to**

**realise**  
1,600,000.00  
65,881.00

<b>Receipts</b>	<b>£</b>
Property	-
Cash on appointment	65,061.40
<b>Total</b>	<b>65,061.40</b>
<b>Payments</b>	<b>-</b>
<b>Total</b>	<b>-</b>
Balance in hand	65,061.40
<b>Represented by:</b>	
Cash at bank	<b>65,061.40</b>

**Notes:**

1. The receipts and payments are stated net of VAT or other applicable goods and services taxes.
2. These accounts do not reflect estimated future realisations or associated costs

Administrators' receipts and payments account for the period from 31 January 2020 to 20 March 2020

### ***Foils Holdings***

<b>Statement of Affairs estimated to realise</b>			
-		<b>Receipts</b>	<b>£</b>
-		Shares held in subsidiaries	500,001.00
		Intercompany debtor	-
		Bank interest received	2.19
		<b>Total</b>	<b>500,003.19</b>
		<b>Distributions</b>	
		Secured creditor	(400,001.00)
		Balance in hand	100,002.19
		<b>Represented by:</b>	
		Cash at bank	100,002.19
		<b>Total</b>	<b>100,002.19</b>

### **Notes:**

1. The receipts and payments are stated net of VAT or other applicable goods and services taxes.
2. These accounts do not reflect estimated future realisations or associated costs

**Foils UK**

<b>Statement of Affairs estimated to realise</b>	<b>Receipts</b>	<b>£</b>
1,300,000.00	Plant and Machinery	1,000,000.00
1,430,000.00	Stock	1,320,298.88
-	Business Records	1.00
-	Contracts	1.00
-	Goodwill	1.00
-	Property	1.00
-	Intellectual Property	1.00
950,000.00	Pre appointment debtors	747,388.42
-	Rental licence fees	53,641.57
-	Transitional Service Agreement charges	6,699.00
-	Bank interest received	192.80
363,000.00	Related group company debtor - Dunmore Europe GmbH	-
16,000.00	Other debtors and prepayments	-
	<b>Total</b>	<b>3,128,225.67</b>
	<b>Payments</b>	<b>£</b>
	Site costs	(1,771.01)
	Stock/conversion purchases	(13,444.66)
	Employee costs	(145,279.20)
	Public notices	(35.44)
	Insurance	(1,800.00)
	Bank charges and interest	(354.74)
	<b>Total</b>	<b>(162,685.05)</b>
	<b>Distributions</b>	
	Secured creditor	(1,099,996.00)
	<b>Total</b>	<b>(1,099,996.00)</b>
	<b>Balances in hand</b>	<b>1,865,544.62</b>
	<b>Represented by:</b>	
	Cash at bank	2,108,242.73
	Intercompany - API Group Limited	(97,781.60)
	Intercompany - API Group Services Limited	35.44
	Intercompany - API Laminates Limited	35.44
	Intercompany - API Foils Holdings Limited	35.44
	Intercompany - API Holographics Limited	35.44
	Intercompany - API Stace Limited	35.43
	Intercompany - API Cedar 2015 Limited	35.43
	Sales collected due to API Foilmakers Limited	(76,875.20)
	Salary deductions control account	(9,767.07)
	Trade creditors	(861.61)
	VAT payable	(57,625.25)
	<b>Total</b>	<b>1,865,544.62</b>

**Notes:**

1. The receipts and payments are stated net of VAT or other applicable goods and services taxes.
2. These accounts do not reflect estimated future realisations or associated costs

Administrators' receipts and payments account for the period from 31 January 2020 to 20 March 2020

3. Intercompany amounts represent payments made by, or on behalf of, Foils UK and will be settled in due course.



### Laminates

Statement of Affairs estimated to realise	Receipts	£
1,000,000.00	Plant and equipment	See note 1
200,000.00	Stock	228,159.77
1,259,120.00	Cash on appointment	1,256,080.21
3,000,000.00	Pre appointment debtors	3,168,619.43
-	Bank interest received	142.70
103,000.00	Other debtors and prepayments	-
	<b>Total</b>	<b>4,653,002.11</b>
	<b>Payments</b>	<b>£</b>
	Site costs	(928.50)
	Stock/conversion purchases	(7,552.46)
	Employee costs	(223,688.67)
	Other professional fees	(972.00)
	Sundry expenses	(263.72)
	Insurance	(900.00)
	Bank charges and interest	(1,253.94)
	<b>Total</b>	<b>(235,559.29)</b>
	<b>Balances in hand</b>	<b>4,417,442.82</b>
	<b>Represented by:</b>	
	Cash at bank	4,544,418.69
	Intercompany - API Group Limited	(56,111.54)
	Salary deductions control account	(13,440.49)
	Trade creditors	(28,070.23)
	VAT payable	(29,353.61)
	<b>Total</b>	<b>4,417,442.82</b>

### Notes:

1. The sale proceeds from the sale of business and assets of Laminates were received after the date of the receipts and payments account and are therefore not reflected in the account above
2. The receipts and payments are stated net of VAT or other applicable goods and services taxes.
3. These accounts do not reflect estimated future realisations or associated costs.
4. Intercompany amounts represent payments made by, or on behalf of, Foils UK and will be settled in due course.

### Holographics

Statement of Affairs estimated to realise		Receipts	£
	181,268.00	Cash on Appointment	179,012.30
	254,000.00	Other debtors and prepayments	-
		<b>Total</b>	<b>179,012.30</b>
		<b>Payments</b>	<b>-</b>
		<b>Total</b>	<b>-</b>
		Balance in hand	<b>179,012.30</b>
		<b>Represented by:</b>	
		Cash at bank	<b>179,012.30</b>

### Notes:

1. The receipts and payments are stated net of VAT or other applicable goods and services taxes.
2. These accounts do not reflect estimated future realisations or associated costs

**Cedar**

<b>Statement of Affairs</b>	
<b>estimated to realise</b>	
802,154.00	
<b>Receipts</b>	
Cash on Appointment	792,171.36
<b>Total</b>	<b>792,171.36</b>
<b>Payments</b>	
<b>Total</b>	<b>-</b>
Balance in hand	<b>792,171.36</b>
<b>Represented by:</b>	
Cash at bank	<b>792,171.36</b>

**Notes:**

1. The receipts and payments are stated net of VAT or other applicable goods and services taxes.
2. These accounts do not reflect estimated future realisations or associated costs

## Appendix C Statement of administrators' charging policy for remuneration and disbursements pursuant to Statement of Insolvency Practice No.9

### Administrators' charging policy for remuneration

The Joint Administrators have engaged managers and other staff to work on the administrations. The work required is delegated to the most appropriate level of staff taking account of the nature of the work and the individual's experience. Additional assistance is provided by accounting and treasury executives dealing with the Company's bank accounts and statutory compliance diaries. Work carried out by all staff is subject to the overall supervision of the Joint Administrators.

All time spent by staff working directly on case-related matters is charged to a time code established specifically for each company. Time is recorded in units of six minutes. Each member of staff has a specific hourly rate, which is subject to change over time. The average hourly rate for each category of staff over the period is shown below:

Grade	Hourly rate (£)
Partner	810
Associate Partner	725
Director	621
Assistant Director	549
Senior Executive	428
Executive	329
Analyst	171 - 243

A summary of the Joint Administrators' time costs for each company from 31 January 2020 to 20 March 2020 has been provided below. The time spent by the Administrators and their staff to date primarily relates to the following matters:

- ▶ Overseeing the scaled back trading activities of Laminates and Foils, liaising with employees, suppliers and customers and sale of stock;
- ▶ Conducting going concern sales of the Laminates and Foils businesses;
- ▶ Liaising with the Foils overseas entities in respect of ongoing trading and potential share sales;
- ▶ Preparing to realise the Companies' assets on a piecemeal basis in the event that going concern sales were not possible;
- ▶ Pursuing collection of the Companies' outstanding debtors' ledgers;
- ▶ Employee matters, including implementing redundancies and supporting these employees to make claims for amounts due from the RPS;
- ▶ Addressing correspondence received from creditors, including trade suppliers and landlords of the leased sites;

- ▶ Arranging appropriate insurance cover for the administrations and also conducting health and safety assessments as appropriate; and
- ▶ Fulfilling the statutory obligations required of the Joint Administrators' including notifying the Joint Administrators' appointment to all known creditors.

#### **Administrators' charging policy for disbursements**

Statement of Insolvency Practice No. 9 divides disbursements into two categories.

Category 1 disbursements are defined as specific expenditure relating to the administration of the insolvent's affairs and referable to payment to an independent third party. Such disbursements can be paid from the insolvent's assets without approval from the Creditors' Committee or the general body of creditors. In line with Statement of Insolvency Practice No. 9, it is our policy to disclose Category 1 disbursements drawn but not to seek approval for their payment. We are prepared to provide such additional information as may reasonably be required to support the disbursements drawn.

Category 2 disbursements are charges made by the office holder's firm that include elements of shared or overhead costs. Statement of Insolvency Practice No. 9 provides that such disbursements are subject to approval as if they were remuneration.

It is our policy, in line with the Statement, to seek approval for Category 2 disbursements before they are drawn.

To date, no Category 1 or Category 2 expenses have been drawn.

## Appendix D Summary of Joint Administrators' time costs for the period from 31 January 2020 to 20 March 2020

### Group Limited

	Staff Grade						Total Hours	Time Cost (£)	Average Hourly Rate (£)
	Partner	Director	Senior Manager	Manager	Executive	Analyst			
Accounting & Administration	-	-	1.0	-	0.1	8.7	9.8	1,687	172
Bank & Statutory Reporting	3.5	-	-	-	-	0.6	4.1	2,938	716
Creditors	4.5	-	-	-	-	3.0	7.5	4,158	554
Debtors	-	-	-	-	-	7.5	7.5	1,283	171
Employee Matters	-	21.5	-	-	-	-	21.5	13,352	621
Investigation & CDDA	-	-	-	3.0	-	5.7	8.7	2,338	269
Job Acceptance & Strategy	1.0	-	-	-	-	11.5	12.5	2,455	196
Public Relations issues	-	2.0	-	-	-	-	2.0	1,242	621
Retention of Title	-	-	-	-	-	0.9	0.9	154	171
Statutory Duties	-	-	-	9.7	-	6.0	15.7	5,173	329
Trading	-	-	-	-	-	0.3	0.3	51	171
<b>Total Hours</b>	<b>9.0</b>	<b>23.5</b>	<b>1.0</b>	<b>12.7</b>	<b>0.1</b>	<b>44.2</b>	<b>90.5</b>		
<b>Time Costs (£)</b>	<b>7,290</b>	<b>14,594</b>	<b>549</b>	<b>5,429</b>	<b>31</b>	<b>6,937</b>		<b>34,830</b>	
<b>Average Hourly Rate (£)</b>	<b>810</b>	<b>621</b>	<b>549</b>	<b>428</b>	<b>306</b>	<b>157</b>		<b>385</b>	

Note: Time is charged in 6 minute intervals

### Stace

	Staff Grade						Total Hours	Time Cost (£)	Average Hourly Rate (£)
	Partner	Director	Senior Manager	Manager	Executive	Analyst			
Bank & Statutory Reporting	2.5	13.0	-	-	-	-	15.5	10,098	651
Job Acceptance & Strategy	1.0	-	-	-	-	0.9	1.9	911	480
Property	6.5	61.2	66.0	-	-	-	133.7	79,504	595
Statutory Duties	-	-	-	9.7	-	-	9.7	4,147	428
VAT & Taxation	-	-	-	2.5	-	-	2.5	1,069	428
<b>Total Hours</b>	<b>10.0</b>	<b>74.2</b>	<b>66.0</b>	<b>12.2</b>	<b>-</b>	<b>0.9</b>	<b>163.3</b>		
<b>Time Costs (£)</b>	<b>8,100</b>	<b>46,078</b>	<b>36,234</b>	<b>5,216</b>	<b>0</b>	<b>101</b>		<b>95,729</b>	
<b>Average Hourly Rate (£)</b>	<b>810</b>	<b>621</b>	<b>549</b>	<b>428</b>	<b>-</b>	<b>113</b>		<b>586</b>	

Note: Time is charged in 6 minute intervals

Summary of Joint Administrators' time costs for the period from 31 January 2020 to 20 March 2020

**Foils Holdings**

	Staff Grade						Total Hours	Time Cost (£)	Average Hourly Rate (£)
	Partner	Director	Senior Manager	Manager	Executive	Analyst			
Bank & Statutory Reporting	1.0	-	-	-	-	-	1.0	810	810
Job Acceptance & Strategy	1.0	-	-	-	-	0.9	1.9	911	480
Other Assets	2.0	58.3	20.1	-	45.4	-	125.8	64,183	510
Other Matters	3.0	-	20.1	-	-	-	23.1	13,465	583
Statutory Duties	-	-	-	9.5	-	-	9.5	4,061	428
VAT & Taxation	-	-	-	5.2	-	-	5.2	2,223	428
<b>Total Hours</b>	<b>7.0</b>	<b>58.3</b>	<b>40.2</b>	<b>14.7</b>	<b>45.4</b>	<b>0.9</b>	<b>166.5</b>		
<b>Time Costs (£)</b>	<b>5,670</b>	<b>36,205</b>	<b>22,070</b>	<b>6,284</b>	<b>15,323</b>	<b>101</b>		<b>85,653</b>	
<b>Average Hourly Rate (£)</b>	<b>810</b>	<b>621</b>	<b>549</b>	<b>428</b>	<b>338</b>	<b>113</b>		<b>514</b>	

Note: Time is charged in 6 minute intervals

**Foils UK**

	Staff Grade						Total Hours	Time Cost (£)	Average Hourly Rate (£)
	Partner	Director	Senior Manager	Manager	Executive	Analyst			
Accounting & Administration	-	-	13.2	1.3	60.3	58.2	133.0	36,207	272
Bank & Statutory Reporting	4.8	-	35.5	-	72.0	20.4	132.7	49,582	374
Creditors	-	-	5.3	-	5.0	23.0	33.3	8,481	255
Debtors	-	-	4.8	62.5	-	8.8	76.1	30,859	406
Employee Matters	7.5	6.6	22.5	-	97.9	4.1	138.6	51,749	374
Immediate Tasks	-	-	9.4	-	36.5	23.1	69.0	20,469	297
Investigation & CDDA	-	-	0.5	4.5	-	8.0	13.0	3,679	284
Job Acceptance & Strategy	2.5	-	7.1	-	-	7.7	17.3	7,152	415
Members	-	-	1.0	-	-	-	1.0	549	549
Other Assets	10.0	30.1	167.2	-	58.0	28.5	293.8	141,278	481
Other Matters	8.0	-	18.6	14.6	107.1	16.6	164.9	61,917	375
Property	-	-	17.3	-	21.0	5.8	44.1	17,577	399
Public Relations issues	6.5	-	4.9	-	-	-	11.4	7,955	698
Retention of Title	-	-	30.2	-	-	94.9	125.1	32,808	262
Statutory Duties	-	-	43.0	15.0	-	-	58.0	30,020	518
Trading	-	30.1	138.8	-	128.3	93.4	390.6	150,214	385
VAT & Taxation	1.0	0.8	2.1	8.0	-	23.5	35.4	9,898	280
<b>Total Hours</b>	<b>40.3</b>	<b>67.6</b>	<b>521.4</b>	<b>105.9</b>	<b>586.1</b>	<b>415.9</b>	<b>1,737.1</b>		
<b>Time Costs (£)</b>	<b>32,603</b>	<b>41,948</b>	<b>286,248</b>	<b>45,272</b>	<b>182,920</b>	<b>71,431</b>		<b>660,393</b>	
<b>Average Hourly Rate (£)</b>	<b>810</b>	<b>621</b>	<b>549</b>	<b>428</b>	<b>312</b>	<b>172</b>		<b>380</b>	

Note: Time is charged in 6 minute intervals

Summary of Joint Administrators' time costs for the period from 31 January 2020 to 20 March 2020

**Laminates**

	Staff Grade						Total Hours	Time Cost	Average Hourly Rate
	Partner	Director	Senior Manager	Manager	Executive	Analyst			
								(£)	(£)
Accounting & Administration	-	7.5	4.7	12.7	8.9	15.0	48.8	18,225	373
Bank & Statutory Reporting	6.3	-	22.5	-	-	-	28.8	17,415	606
Creditors	-	-	14.3	9.2	5.5	29.0	58.0	18,948	327
Debtors	-	16.3	36.2	67.5	21.0	-	141.0	65,278	463
Employee Matters	-	6.2	9.6	9.3	73.1	3.0	101.2	34,886	345
Immediate Tasks	-	-	6.0	4.1	-	1.0	11.1	5,236	472
Investigation & CDDA	-	-	-	4.5	-	6.8	11.3	3,200	284
Job Acceptance & Strategy	1.5	-	-	-	-	1.4	2.9	1,367	480
Members	-	-	1.0	-	-	-	1.0	549	549
Other Assets	8.0	25.0	20.7	37.1	0.5	35.0	126.3	55,998	443
Other Matters	13.0	-	15.6	21.5	13.0	43.0	106.1	40,391	381
Property	1.5	30.0	65.5	4.4	-	1.0	102.4	57,875	565
Public Relations issues	3.5	-	-	-	-	-	3.5	2,835	810
Retention of Title	-	-	2.3	41.0	-	40.0	83.3	26,350	316
Statutory Duties	-	-	-	15.1	20.5	9.0	44.6	14,429	324
Trading	4.0	-	49.0	13.6	-	35.5	102.1	42,665	418
VAT & Taxation	-	1.7	-	4.0	4.7	25.0	35.4	8,821	249
<b>Total Hours</b>	<b>37.8</b>	<b>66.7</b>	<b>247.4</b>	<b>244.0</b>	<b>147.2</b>	<b>244.6</b>	<b>1,007.6</b>		
<b>Time Costs (£)</b>	<b>30,578</b>	<b>53,810</b>	<b>135,823</b>	<b>104,310</b>	<b>43,959</b>	<b>46,018</b>		<b>414,466</b>	
<b>Average Hourly Rate (£)</b>	<b>810</b>	<b>621</b>	<b>549</b>	<b>428</b>	<b>299</b>	<b>188</b>		<b>411</b>	

Note: Time is charged in 6 minute intervals

**Holographics**

	Staff Grade						Total Hours	Time Cost	Average Hourly Rate
	Partner	Director	Senior Manager	Manager	Executive	Analyst			
								(£)	(£)
Bank & Statutory Reporting	1.5	-	-	-	-	-	1.5	1,215	810
Job Acceptance & Strategy	1.0	-	-	-	-	0.9	1.9	911	480
Statutory Duties	-	-	-	9.7	-	-	9.7	4,147	428
<b>Total Hours</b>	<b>2.5</b>	<b>-</b>	<b>-</b>	<b>9.7</b>	<b>-</b>	<b>0.9</b>	<b>13.1</b>		
<b>Time Costs (£)</b>	<b>2,025</b>	<b>0</b>	<b>0</b>	<b>4,147</b>	<b>0</b>	<b>101</b>		<b>6,273</b>	
<b>Average Hourly Rate (£)</b>	<b>810</b>	<b>-</b>	<b>-</b>	<b>428</b>	<b>-</b>	<b>113</b>		<b>479</b>	

Note: Time is charged in 6 minute intervals

**Cedar**

	Staff Grade						Total Hours	Time Cost	Average Hourly Rate
	Partner	Director	Senior Manager	Manager	Executive	Analyst			
								(£)	(£)
Bank & Statutory Reporting	2.0	-	-	-	-	-	2.0	1,620	810
Job Acceptance & Strategy	1.0	-	-	-	-	0.9	1.9	911	480
Statutory Duties	-	-	-	9.7	-	-	9.7	4,147	428
<b>Total Hours</b>	<b>3.0</b>	<b>-</b>	<b>-</b>	<b>9.7</b>	<b>-</b>	<b>0.9</b>	<b>13.6</b>		
<b>Time Costs (£)</b>	<b>2,430</b>	<b>0</b>	<b>0</b>	<b>4,147</b>	<b>0</b>	<b>101</b>		<b>6,678</b>	
<b>Average Hourly Rate (£)</b>	<b>810</b>	<b>-</b>	<b>-</b>	<b>428</b>	<b>-</b>	<b>113</b>		<b>491</b>	

Note: Time is charged in 6 minute intervals



## Appendix E Directors' Statement of Affairs

### Group

Rule 3.30

### Statement of affairs

Name of Company API Group Limited	Company number 00169249
In the High Court of Justice Business and Property Courts of England and Wales Manchester District Registry Insolvency and Companies List (ChD)	Court case number CR-2020-MAN-000129

(a) Insert name and  
address of registered  
office of the company

Statement as to the affairs of (a) API Group Limited

(b) Insert date on the (b) 31 January 2020, the date that the company entered administration.

### Statement of Truth

I believe that the facts stated in this statement of affairs are a full, true and complete statement of the affairs of the above named company as (b) 31 January 2020, the date that the company entered administration.

Full name

PETER JEREMY CHAMMAN

Signed

P. Chamman

Dated

05.03.20

A – Summary of Assets

Assets	Book Value (£)	Estimated to Realise (£)
Assets subject to fixed charge:		
Assets subject to floating charge:		
Unchanged assets:		
Investments in subsidiary undertakings	20,314,000	0
Amounts due from subsidiary undertaking – API Overseas Holdings	0	0
Amounts due from subsidiary undertaking – API Netherlands	590,000	0
Amounts due from subsidiary undertaking – API Folie Polska	189,000	0
Other debtors and prepayments	76,000	46,000
Cash at bank	435,682	435,682
Estimated total assets available for preferential creditors	21,609,682	481,682

Signature



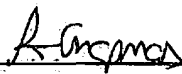
Date

05.03.20

**A1 – Summary of Liabilities**

		Estimated to realise (£)
<b>Estimated total assets available for preferential creditors (carried from page A)</b>	£	481,662
<b>Liabilities</b>	£(1,895)	
<b>Preferential creditors:-</b>		
<b>Estimated deficiency/surplus as regards preferential creditors</b>	£	479,767
<b>Estimated prescribed part of net property where applicable (to carry forward)</b>	£(98,953)	
<b>Estimated total assets available for floating charge holders</b>	£	380,814
<b>Debts secured by floating charges</b>	£nil	
<b>Estimated deficiency/surplus of assets after floating charges</b>	£	380,814
<b>Estimated prescribed part of net property where applicable (brought down)</b>	£98,953	
<b>Total assets available to unsecured creditors</b>	£	479,767
<b>Unsecured non-preferential claims (excluding any shortfall to floating charge holders)</b>	£(97,795,138)	
<b>Estimated deficiency/surplus as regards non-preferential creditors (excluding any shortfall to floating charge holders)</b>	£	(97,315,371)
<b>Shortfall to floating charge holders (brought down)</b>	£nil	
<b>Estimated deficiency/surplus as regards creditors</b>	£	(97,315,371)
<b>Issued and called up capital</b>	£(12,767,487)	
<b>Estimated total deficiency/surplus as regards members</b>	£	(12,767,487)

Signature



Date

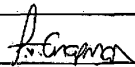
03.03.20

## COMPANY CREDITORS

Note: You must include all creditors and identify all creditors under hire-purchase, chattel leasing or conditional sale agreements and customers claiming amounts paid in advance of the supply of goods or services and creditors claiming retention of title over property in the company's possession. Claims by employees, former employees and consumers should be given as a single figure, with details provided on the respective schedules

Name of creditor or claimant	Address (with postcode)	Amount of debt £	Details of any security held by creditor	Date security given	Value of security £
PNC Bank, National Association	300 Fifth Avenue, 14 <sup>th</sup> Floor, Pittsburgh, Pennsylvania 15222, United States of America	19,015,292	Guarantee	November 2017	19,015,292
API Group plc Pension and Life Assurance Scheme	Second Avenue, Poynton Industrial Estate, Poynton, Cheshire, SK12 1ND	77,189,000	Guarantee to the Trustees of the API Group plc Pension and Life Assurance Scheme	March 2014	77,189,000
Trade creditors	See attached trade creditor schedule	227,173			
Inter-company creditors – API Group Services Limited	Second Avenue, Poynton Industrial Estate, Poynton, Cheshire, SK12 1ND	523,000			
Inter-company creditors – WebFinancial Holding LLC	590 Madison Avenue, 32 <sup>nd</sup> Floor, New York 10022	559,644			
HM Revenue & Customs	HMRC BX9 1BX	25,736			
Employee claims	Various	175,000			
Bayside Investment Company Limited	188 Lower Addiscombe Road, Croydon, Surrey, CR70 7AB	82,186	Guarantee provided by API Group Limited	1998	82,186

Signature



Date

06.03.20

ADM91829

**API GROUP LIMITED**

Supplier	Total Outstanding (£)	Full Address
Aon Consulting	(1,200.00)	Bratcliffe House, Kingsmead, GU14 7TE
Buck Consultants Limited	(32,459.08)	St Vincent House, 1 Cutler Street, IP1 1UQ
Eversheds UK	(525.00)	FAO Cash Management, Bridgewater Place, Water Lane, LS11 5DR
F & C Management Limited	(22,339.90)	80 George Street, EH2 3BU
ICIT Business Intelligence Ltd	(810.00)	The Brians, Sidmouth Avenue, Newcastle-Under-Lyme, ST5 0QW
KPMG LLP	(77,199.60)	Dept 791, Chandon Road, WID17 1DE
Legal & General	(11,834.72)	One Coleman Street, EC2H 5AA
Lex Vehicle Leasing Ltd	(460.81)	Heathside Park, Heathside Park Road, SK3 0RB
Managed Pension Fund	(3,842.67)	21 St James Square, SW1V 1SS
Nationwide Franking Sensa Ltd	(486.00)	Nationwide House, Moss Bank Way, BL1 8NP
Restore plc	(80.06)	Malta Mill, Mills Hill Road, Middleton, M24 2FD
Tindall Perry Partnership Limited	(5,400.00)	Adamson House, Towers Business Park, Wilmslow Road, M20 2WY
Waterstones Limited	(29,085.24)	Liddon Court, Ayley Heads, DH1 5TS
Datagraphic	(125.46)	Ireland Ind Estate, Adelphi Way, Staveley, Chesterfield, S43 3LS
Kellie Solutions Limited	(2,400.00)	Arderne Manor, Eaton Road, Tarporley, Cheshire, CW6 0DQ
Rackspace International GmbH	(5,378.12)	Unit 8 Millington Road, Hayes, Middlesex, UB3 4AZ
Computershare Investor Services PLC	(798.90)	The Pavilions, Bridgewater Road, Bristol, BS99 6ZZ
Manchester Airport Group	(32,747.60)	Group Finance Shared Services, Olympic House, 4th Floor, Manchester, M90 1QX
	<b>(227,172.96)</b>	

Signed *[Signature]*  
 Dated 05.03.20

## Services

Rule 3.30

### Statement of affairs

Name of Company API Group Services Limited	Company number 05017829
In the High Court of Justice Business and Property Courts of England and Wales Manchester District Registry Insolvency and Companies List (ChD)	Court case number CR-2020-MAN-000124

(a) Insert name and  
address of registered  
office of the company

Statement as to the affairs of (a) API Group Services Limited

(b) Insert date on the (b) 31 January 2020, the date that the company entered administration.

#### Statement of Truth

I believe that the facts stated in this statement of affairs are a full, true and complete statement of the affairs of the above named company as (b) 31 January 2020, the date that the company entered administration.

Full name PETER JEREMY CHAPMAN

Signed 

Dated 05.03.20

**A – Summary of Assets**

	Book Value (£)	Estimated to Realise (£)
<b>Assets</b>		
Assets subject to fixed charge:		
Assets subject to floating charge:		
Plant and equipment	800,000	50,000
Amounts due from subsidiary undertaking – API Americas Inc	1,398,000	0
Amounts due from subsidiary undertaking – API Foils Limited	374,000	0
Amounts due from subsidiary undertaking – API Laminates Limited	355,000	0
Amounts due from parent undertaking – API Group Limited	523,000	0
Amounts due from subsidiary undertakings – various	80,000	0
Other debtors and prepayments	252,000	77,000
Uncharged assets:		
Estimated total assets available for preferential creditors	3,780,000	127,000

Signature

*A. Enman*

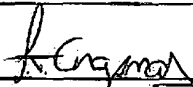
Date

05.03.20

**A1 – Summary of Liabilities**

		Estimated to realise (£)
Estimated total assets available for preferential creditors (carried from page A)	£	127,000
Liabilities	£(48,000)	
Preferential creditors:-		
Estimated deficiency/surplus as regards preferential creditors	£	79,000
Estimated prescribed part of net property where applicable (to carry forward)	£(18,800)	
Estimated total assets available for floating charge holders	£	60,200
Debts secured by floating charges	£(19,015,292)	
Estimated deficiency/surplus of assets after floating charges	£	(18,955,092)
Estimated prescribed part of net property where applicable (brought down)	£18,800	
Total assets available to unsecured creditors	£	18,800
Unsecured non-preferential claims (excluding any shortfall to floating charge holders)	£(78,508,811)	
Estimated deficiency/surplus as regards non-preferential creditors (excluding any shortfall to floating charge holders)	£	(78,489,811)
Shortfall to floating charge holders (brought down)	£(18,955,092)	
Estimated deficiency/surplus as regards creditors	£	(97,444,903)
Issued and called up capital	£(100)	
Estimated total deficiency/surplus as regards members	£	(100)

Signature



Date

05.03.20

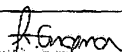


## COMPANY CREDITORS

Note: You must include all creditors and identify all creditors under hire-purchase, chattel leasing or conditional sale agreements and customers claiming amounts paid in advance of the supply of goods or services and creditors claiming retention of title over property in the company's possession. Claims by employees, former employees and consumers should be given as a single figure, with details provided on the respective schedules

Name of creditor or claimant	Address (with postcode)	Amount of debt £	Details of any security held by creditor	Date security given	Value of security £
PNC Bank, National Association	300 Fifth Avenue, 14 <sup>th</sup> Floor, Pittsburgh, Pennsylvania 15222, United States of America	19,015,292	Composite Guarantee and Debenture	14.11.17	19,015,292
Trade creditors	See attached trade creditor schedule	73,871			
HM Revenue & Customs	HMRC BX9 1BX	167,405			
Inter-company creditors	See attached inter-company creditor schedule	146,335			
Employee claims	Various	930,000			
API Group plc Pension and Life Assurance Fund	Second Avenue, Poynton Industrial Estate, Poynton, Cheshire, SK12 1ND	77,169,000	Guarantee to the Trustees of the API Group plc Pension and Life Assurance Fund		77,169,000

Signature



Date

05.03.20

A20601/003

COMPANY SHAREHOLDERS

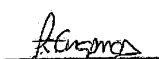
Name of Shareholder	Address (with postcode)	No. of shares held	Notional Value	Details of Shares held
API Group Limited	c/o Ernst & Young LLP, 2 St Peter's Square, Manchester, M2 3PY	100	100	100 Ordinary shares of £1 each
TOTALS		100	100	100

Signature: *[Signature]* Date: 06.03.20

## AP: GROUP SERVICES LIMITED

Supplier	Total Outstanding (£)	Full Address
BT Business Direct	(1,033.20)	Alpha Beta House, Enterprise Park, Howich, Bolton, BL6 6PE
Teledata UK Ltd	(114.00)	Delta House, Wavell Road, Manchester, M22 5QZ
Ahoy Branding Ltd	(420.00)	Jactin House, Colony, 24 Hood Street, M4 6WX
Aon Trade Credit	(902.33)	Hexagon House, 5 Mercury Gardens, Romford, RM1 3EL
B2B1 Print Solutions	(5,241.60)	Unit 2D Crossley Park, Crossley Road, Heaton Chapel, SK4 5BF
Burness Paul & Williams LLP	(300.00)	120 Bothwell Street, G2 7JL
EasyFairs UK	(5,014.66)	2nd Floor, Regal House, 70 London Road, TW1 3QS
Omega Business Supplies	(149.40)	Hollingworth Court, Stockport Road West, SK6 2AN
Origin Asset Management LLP	(28,111.86)	One Carey Lane, EC2V 8AE
Studio North Limited	(1,522.48)	No 1 Spinningfields, Quay Street, M3 3JE
Talk Talk Business	(1,816.01)	PO Box 136, Birchwood, WA3 7WU
World Options	(468.41)	Unit 665 Business Centre, Carrs Ind Est, Todd Hall Road, B84 5MU
Sumillion Ltd	(69.00)	Worthing House, Church Lane, Basingstoke, Hampshire, RG23 8PX
Foil & Speciality Effects Association	(695.36)	2150 SW Westport Drive, Suite 101, Topeka, KS 66614
121 Infinity	(360.00)	The Old Mill, Harvest Court, Park Road, Shepton Mallet, BA4 5BS
NATIONWIDE CAPITAL FINANCE LTD	(1,920.00)	NATIONWIDE HOUSE, 10 MOSS BANK WAY, ASTLEY BRIDGE, BOLTON, BL1 8NP
Zoho Corporation B.V	(2,313.00)	Hoogoorddreef 15, 1101 BA Amsterdam, The Netherlands
ISS Facility Services Ltd	(1,266.71)	Velocity 1, Brooklands Drive, Weybridge, KT13 0SL
STE Waste Management	(36.00)	Unit 17 & 18, Armadillo Storage, Earl Road, Cheadle Hulme, SK8 6PT
LOREN RESOURCING LTD T/A ONEZERO	(6,360.00)	114 WELLINGTON STREET, LEEDS, LS1 1BA
Aviva Pension Deductions	(15,757.28)	Aviva, Norwich BCC, PO Box 520, Norwich, NR1 3WG
	<u>(73,671.36)</u>	

Signature



Date

06.03.20

API Group Services Limited

Supplier	Total Outstanding (£)	Full Address
API Folia Inc	(133,130.98)	Firth Road, Houstoun Industrial Estate, Livingston, West Lothian Scotland, EH54 5DJ
API Folia Italia SRL	(13,204.23)	STRADA SALCIDO 89, Z I SQUARZOLO, 15046 SAN SALVATORE MONF. TO (, ITALY, 15046
	(146,335.21)	

Signature                       
 Date 06.03.20

Stace

Rule 3.30

## Statement of affairs

Name of Company API-Stace Limited	Company number 02850332
In the High Court of Justice Business and Property Courts of England and Wales Manchester District Registry Insolvency and Companies List (ChD)	Court case number CR-2020-MAN-000125

(a) Insert name and  
address of registered  
office of the company

Statement as to the affairs of (a) API-Stace Limited

(b) Insert date on the (b) 31 January 2020, the date that the company entered administration.

### Statement of Truth

I believe that the facts stated in this statement of affairs are a full, true and complete statement of the affairs of the above named company as (b) 31 January 2020, the date that the company entered administration.

Full name PETER JEREMY CHAPMAN

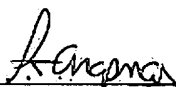
Signed P. Chapman

Dated 03.03.20

**A – Summary of Assets**

Assets	Book Value (£)	Estimated to Realise (£)
Assets subject to fixed charge:		
Freshhold land & buildings – Poynton site	720,000	1,600,000
Leasehold land & buildings – Livingston site	490,000	0
Less: amounts due to PNC Bank, National Association	(19,015,292)	(19,015,292)
Sub-total	(17,805,292)	(17,415,292)
Assets subject to floating charge:		
Amounts due from subsidiary undertakings of API Group Limited	83,000	0
Other debtors and prepayments	28,000	0
Cash at bank	65,881	65,881
Uncharged assets:		
Estimated total assets available for preferential creditors	176,881	65,881

Signature



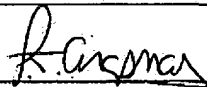
Date

03.03.20

**A1 – Summary of Liabilities**

		Estimated to realise (£)
<b>Estimated total assets available for preferential creditors (carried from page A)</b>	£	65,881
<b>Liabilities</b>	£nil	
<b>Preferential creditors:-</b>		
<b>Estimated deficiency/surplus as regards preferential creditors</b>	£	65,881
<b>Estimated prescribed part of net property where applicable (to carry forward)</b>	£(16,176)	
<b>Estimated total assets available for floating charge holders</b>	£	49,705
<b>Debts secured by floating charges</b>	£(17,415,292)	
<b>Estimated deficiency/surplus of assets after floating charges</b>	£	(17,365,587)
<b>Estimated prescribed part of net property where applicable (brought down)</b>	£16,176	
<b>Total assets available to unsecured creditors</b>	£	16,176
<b>Unsecured non-preferential claims (excluding any shortfall to floating charge holders)</b>	£(82,186)	
<b>Estimated deficiency/surplus as regards non-preferential creditors (excluding any shortfall to floating charge holders)</b>	£	(66,010)
<b>Shortfall to floating charge holders (brought down)</b>	£(17,365,587)	
<b>Estimated deficiency/surplus as regards creditors</b>	£	(17,431,597)
<b>Issued and called up capital</b>	£(100,000)	
<b>Estimated total deficiency/surplus as regards members</b>	£	(100,000)

Signature



Date

03.03.20

*James*

03.03.20

[illegible]

**Note:** You must include all creditors and beneficiaries under this property, including but not limited to, employees and consumers, and creditors claiming amounts in advance of the supply of goods or services, and creditors claiming definition of rights in the company's possession, claims by employees, former employees and consumers should be given as a single figure, with details provided on the respective schedules.

## Directors' Statement of Affairs



COMPANY SHAREHOLDERS

Name of Shareholder	Address (with postcode)	No. of shares held	Nominal Value	Details of Shares held
API Group Limited	c/o Ernst & Young LLP, 2 St Peter's Square, Manchester, M2 3EY	100,000	100,000	100,000 ordinary shares of £1 each
TOTALS:		100,000	100,000	

Signature  Date 03.03.20

## Laminates

### Rule 3.30

### Statement of affairs

Name of Company API Laminates Limited	Company number 00173955
In the High Court of Justice Business and Property Courts of England and Wales Manchester District Registry Insolvency and Companies List (ChD)	Court case number CR-2020-MAN-000120

(a) Insert name and  
address of registered  
office of the company

Statement as to the affairs of (a) API Laminates Limited

(b) Insert date on the (b) 31 January 2020, the date that the company entered administration.

#### Statement of Truth

I believe that the facts stated in this statement of affairs are a full, true and complete statement of the affairs of the above named company as (b) 31 January 2020, the date that the company entered administration.

Full name Peter Jeremy Chapman

Signed P. Chapman

Dated 03.03.20

**A – Summary of Assets**

	Book Value (£)	Estimated to Realise (£)
Assets		
Assets subject to fixed charge:		
Assets subject to floating charge:		
Plant and equipment	4,230,000	1,000,000
Stocks – raw materials	464,000	50,000
Stocks – work in progress	39,000	10,000
Stocks – finished goods	297,000	140,000
External trade debtors	3,674,000	3,000,000
Other debtors and prepayments	234,000	103,000
Cash at bank	1,259,120	1,259,120
Uncharged assets:		
Estimated total assets available for preferential creditors	10,197,120	5,582,120

Signature



Date

05.03.20

**A1 – Summary of Liabilities**

		Estimated to realise (£)
Estimated total assets available for preferential creditors (carried from page A)	£	5,562,120
Liabilities	£(53,000)	
Preferential creditors:-		
Estimated deficiency/surplus as regards preferential creditors	£	5,509,120
Estimated prescribed part of net property where applicable (to carry forward)	£(600,000)	
Estimated total assets available for floating charge holders	£	4,909,120
Debts secured by floating charges	£(19,015,292)	
Estimated deficiency/surplus of assets after floating charges	£	(14,106,172)
Estimated prescribed part of net property where applicable (brought down)	£600,000	
Total assets available to unsecured creditors	£	600,000
Unsecured non-preferential claims (excluding any shortfall to floating charge holders)	£(82,585,851)	
Estimated deficiency/surplus as regards non-preferential creditors (excluding any shortfall to floating charge holders)	£	(81,985,851)
Shortfall to floating charge holders (brought down)	£(14,106,172)	
Estimated deficiency/surplus as regards creditors	£	(96,092,023)
Issued and called up capital	£(50,000)	
Estimated total deficiency/surplus as regards members	£	(50,000)

Signature



Date

05.03.20

**Note:** You must include all creditors and identify all creditors under hire-purchase, chattel leasing or conditional sale agreements and customers claiming amounts paid in advance of the supply of goods or services and creditors claiming retention of title over property in the company's possession. Claims by employees, former employees and consumers should be given as a single figure, with details provided on the respective schedules.

Name of creditor or claimant	Address (with postcode)	Amount of debt £	Details of any security held by creditor	Date security given	Value of security £
PNC Bank, National Association	300 Fifth Avenue, 14 <sup>th</sup> Floor, Pittsburgh, Pennsylvania 15222, United States of America	19,015,292	Composite Guarantee and Debenture	14.11.17	19,015,292
Trade creditors	See attached trade creditor schedule	3,621,912			
HM Revenue & Customs	HMRC BX9 1BX	134,249			
Inter-company creditors	See attached inter-company creditor schedule	693,690			
Employee claims	Various	1,100,000			
API Group plc Pension and Life	Second Avenue, Poynton Industrial Estate, Poynton, Cheshire, SK12 1ND	77,189,000	Guarantee to the Trustees of the API Group plc Pension and Life	March 2014	77,189,000

**Signature**

A. C. C. C.

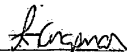
Date \_\_\_\_\_

05.03.20

COMPANY SHAREHOLDERS

Name of Shareholder	Address (with postcode)	No. of shares held	Nominal Value	Details of Shares held
API Group Limited	c/o Ernst & Young LLP, 2 St Peter's Square, Manchester, M2 3EY	50,000	50,000	50,000 Ordinary shares of £1 each
TOTALS		50,000	50,000	

Signature



Date:

06.03.20

3 of 3

Signature \_\_\_\_\_  
Date 05.03.20

3 of 3

## Directors' Statement of Affairs

ADJ. LAWYERS LIMITED



APL LAMINATES LIMITED

3 OF 3

Directors' Statement of Affairs

Yeda ES UT Ltd Birmingham	5,659.48	James Road, Tyseley, Birmingham, B11 2BA
Yeda ES UT Ltd Bury	635.58	Unit 3 Lower Wharfedale, Lower Woodmill Road, BURY, BL8 1AA
Wazer Plus Limited	1,984.58	P.O. Box 50, Warrington, WARS 1AQ
Wavefront Technology	43,270.12	7510 Somerset Blvd., Paramount Ca 90923, 90723
Winnick GmbH	325,914.58	Rosser Markt 6/40, 1010 Vienna, 1090
WM Brackley & Co.	1,830.89	9 Ashbrook Road, Nottingham, NG10 5LF
World Optics	797.00	1241 865 Building Centre, Corn Hall Estate, Todd Hall Road, Hastington, BD4 5HU
Barren Global Logistics Ltd	51,283.00	Unit H6 Wygona Way, Pindaga Park, Gwent, GY6 4QD
Fax Bny Services	309.40	North End, Wetherburn, Lincoln, LN5 0ND
South Power	13,000.13	P.O. Box 2320, Glasgow, G4 4VU
Schach Adaptive Systems Ltd	3,307.50	Unit 1, Cranston Commercial Centre, Cowie Park, Fife, Kirkcaldy, KY6 5AN
Waverley Group Ltd	2,705.80	Unit 58, Third Avenue, Zone 2, Deasdale Industrial Park, Decatur, OH 43431
Kashwa & Nagel Ltd	32,941.20	Summit Parkway, United Wood Easy, Wilson Keynes, MK24 6SW
Lesche Paper AG	2,784.00	Stargaten 78, Lulea, S-97180
Alphas International Ltd	23.71	Griffith Road, South, Akasayada, L30 4QD
Crown Van Gelder BV	22,680.61	P.O. Box 30, Veltro-Nord, Mithelands, 1200 AA
Litho Supplies (UK) Ltd	113.76	Units 1-2 Ashbourne Court, Manners Avenue, Manners Industrial Estate, Leicester, LE7 8EF
United Printing Ltd	1,704.23	Pinfold Lane Industrial Estate, Buckley, Flintshire, CH7 3PL
Plastics AB	45,010.10	P.O. Box 22, Lund, Sweden, 222 21
Kayson Green Limited	729.00	3 Church Road, Severnly Business Park, Cottingham, Essex, CO6 9DS
Smith Anderson Group Ltd	3,638.40	Widalsdon Industrial Estate, Kirkcaldy, Fife, KY1 3NA
Storer Harrison Co Ltd	186.37	Lower House Mill, Ballingston, Cheshire, SK10 0PW
Fort Sciences Limited	1,807.00	P.O. Box 100, Dorchester, Dorset, DT1 1HD
Bark Ltd	41,630.40	Compton Road, Stafford, Staffordshire, ST16 3EH
Aviva Pension Deductions	26,556.62	Aviva, Norwich BSC, PO Box 220, Norwich, NR1 3WG
ES Hired Ltd	141,238.85	Merrell EQ, Ltd, 250 68 Mallard, Czech Republic
Sonic Solutions Ltd	444.00	Unit 18 Riverside Way, Riverhorne Industrial Estate, Gwent, Gwent, NP23 3UG
	<u>3,471,912.80</u>	

Signature A. G. G. G.  
Date 06.03.20

## Foils Holdings

Rule 3.30

### Statement of affairs

Name of Company API Foils Holdings Limited	Company number 02488951
In the High Court of Justice Business and Property Courts of England and Wales Manchester District Registry Insolvency and Companies List (ChD)	Court case number CR-2020-MAN-000122

(a) Insert name and address of registered office of the company

Statement as to the affairs of (a) API Foils Holdings Limited

(b) Insert date on the (b) 31 January 2020, the date that the company entered administration.

#### Statement of Truth

I believe that the facts stated in this statement of affairs are a full, true and complete statement of the affairs of the above named company as (b) 31 January 2020, the date that the company entered administration.

Full name PETER JEREMY CHAMAL

Signed P. Chamal

Dated 03.03.20

**Signature**

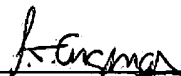
Date \_\_\_\_\_

03.03.20

**A1 – Summary of Liabilities**

		Estimated to realise (£)
<b>Estimated total assets available for preferential creditors (carried from page A)</b>	£	0
<b>Liabilities</b>	£nil	
<b>Preferential creditors:-</b>		
<b>Estimated deficiency/surplus as regards preferential creditors</b>	£	0
<b>Estimated prescribed part of net property where applicable (to carry forward)</b>	£nil	
<b>Estimated total assets available for floating charge holders</b>	£	0
<b>Debts secured by floating charges</b>	£(19,015,292)	
<b>Estimated deficiency/surplus of assets after floating charges</b>	£	(19,015,292)
<b>Estimated prescribed part of net property where applicable (brought down)</b>	£nil	
<b>Total assets available to unsecured creditors</b>	£	0
<b>Unsecured non-preferential claims (excluding any shortfall to floating charge holders)</b>	£nil	
<b>Estimated deficiency/surplus as regards non-preferential creditors (excluding any shortfall to floating charge holders)</b>	£	0
<b>Shortfall to floating charge holders (brought down)</b>	£(19,015,292)	
<b>Estimated deficiency/surplus as regards creditors</b>	£	(19,015,292)
<b>Issued and called up capital</b>	£(14,003,007)	
<b>Estimated total deficiency/surplus as regards members</b>	£	(14,003,007)

Signature



Date

03.03.20

### COMPANY CREDITORS

Note: You must include all creditors and identify all creditors under hire-purchase, chattel leasing or conditional sale agreements and customers claiming amounts paid in advance of the supply of goods or services and creditors claiming retention of title over property in the company's possession. Claims by employees, former employees and consumers should be given as a single figure, with details provided on the respective schedules

Name of creditor or claimant	Address (with postcode)	Amount of debt £	Details of any security held by creditor	Date security given	Value of security £
PNC Bank, National Association	300 Fifth Avenue, 14 <sup>th</sup> Floor, Pittsburgh, Pennsylvania 15222, United States of America	19,015,292	ComposTo Guarantee and Debenture	14.11.17	19,015,292

Signature *R. Chapman* Date 03.03.20

# COMPANY SHAREHOLDERS

Name of Shareholder	Address (with postcode)	No. of shares held	Nominal Value	Details of Shares held
API Group Limited	c/o Ernst & Young LLP, 2 St Peter's Square, Manchester, M2 3EY	14,003,007	14,003,007	14,003,007 Ordinary share of £1 each
TOTALS		14,003,007	14,003,007	

Signature  Date 03.03.20

**Foils**

Rule 3.30

**Statement of affairs**

Name of Company API Foils Limited	Company number 00202034
In the High Court of Justice Business and Property Courts of England and Wales Manchester District Registry Insolvency and Companies List (ChD)	Court case number CR-2020-MAN-000119

(a) Insert name and  
address of registered  
office of the company

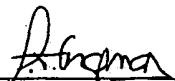
Statement as to the affairs of (a) API Foils Limited

(b) Insert date on the (b) 31 January 2020, the date that the company entered administration.

**Statement of Truth**

I believe that the facts stated in this statement of affairs are a full, true and complete statement of the affairs of the above named company as (b) 31 January 2020, the date that the company entered administration.

Full name PETER JEREMY CHAPMAN

Signed 

Dated 05.03.20

**Signature**

Date \_\_\_\_\_

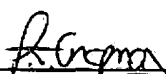
05.03.20



**A1 – Summary of Liabilities**

		Estimated to realise (£)
<b>Estimated total assets available for preferential creditors (carried from page A)</b>	£	4,059,000
<b>Liabilities</b>	£(78,000)	
<b>Preferential creditors:-</b>		
<b>Estimated deficiency/surplus as regards preferential creditors</b>	£	3,981,000
<b>Estimated prescribed part of net property where applicable (to carry forward)</b>	£(600,000)	
<b>Estimated total assets available for floating charge holders</b>	£	3,381,000
<b>Debts secured by floating charges</b>	£(19,015,292)	
<b>Estimated deficiency/surplus of assets after floating charges</b>	£	(15,634,292)
<b>Estimated prescribed part of net property where applicable (brought down)</b>	£600,000	
<b>Total assets available to unsecured creditors</b>	£	600,000
<b>Unsecured non-preferential claims (excluding any shortfall to floating charge holders)</b>	£(89,051,298)	
<b>Estimated deficiency/surplus as regards non-preferential creditors (excluding any shortfall to floating charge holders)</b>	£	(88,451,298)
<b>Shortfall to floating charge holders (brought down)</b>	£(15,634,292)	
<b>Estimated deficiency/surplus as regards creditors</b>	£	(104,085,590)
<b>Issued and called up capital</b>	£(12,750,001)	
<b>Estimated total deficiency/surplus as regards members</b>	£	(12,750,001)

Signature



Date

05.03.20

COMPANY CREDITORS

Note: You must include all creditors and identify all creditors under hire-purchase, chattel leasing or conditional sale agreements and customers claiming amounts paid in advance of the supply of goods or services and creditors claiming retention of title over property in the company's possession. Claims by employees, former employees and consumers should be given as a single figure, with details provided on the respective schedules

Name of creditor or claimant	Address (with postcode)	Amount of debt £	Details of any security held by creditor	Date security given	Value of security £
PNC Bank, National Association	300 Fifth Avenue, 14 <sup>th</sup> Floor, Pittsburgh, Pennsylvania 15222, United States of America	19,015,292	Composite Guarantee and Debiture	14.11.17	19,015,292
Trade creditors	See attached trade creditor schedule	3,313,386			
HM Revenue and Customs	HMRC BX9 1BX	252,466			
Inter-company creditors	See attached inter-company creditor schedule	6,764,446			
Employee claims	Various	1,610,000			
API Group plc Pension and Life Assurance Fund	Second Avenue, Poynton Industrial Estate, Poynton, Cheshire, SK12 1ND	77,189,000	Guarantee to the Trustees of the API Group plc Pension and Life Assurance Fund	March 2014	77,189,000

Signature R. Grogan Date 04.03.20

# COMPANY SHAREHOLDERS

Name of Shareholder	Address (with postcode)	No. of shares held	Nominal Value	Details of Shares held
API Fails Holdings Limited	c/o Ernst & Young LLP, 2 St Peter's Square, Manchester, M2 3EY	51,000,000	12,750,000	51,000,000 A Ordinary shares of £0.25 each
API Group Limited	c/o Ernst & Young LLP, 2 St Peter's Square, Manchester, M2 3EY	1	1	1 B Ordinary share of £1 each
TOTALS		51,000,001	12,750,001	

Signature

*[Handwritten Signature]*

Date

05.03.20

AP: FOILS LIMITED

105

Supplier	Total Outstanding (£)	Full Address
Acorn Industrial Services Ltd	8,439.14	Midland Road, Rotham, South Yorkshire, S61 1TE
Acro East Scotland	64.73	Po Box 21, Waverley Street, H/A, H/1 251
Arnold Clark Finance Ltd	1,142.97	454 HILLINGTON ROAD, GLASGOW, G52 4RN
Briggs Equipment Ltd	2,218.17	Po Box 3777, Orbital Way, Cannock, Staffs, WS11 8XW
Chy Electrical Factors Ltd	904.43	Grange Road, Houston Industrial Estate, Livingston, West Lothian, EH54 5DG
Charly Healthcare Ltd	1,344.00	Key House, The Embankment, Emery Park, Vale Road, Heaton Mersey, SK4 3GN
Geodia United Kingdom Ltd	78,645.70	Po Box 92, Coronation Road, High Wycombe, HP12 3TW
JA Industrial Products Ltd	5,011.79	16 Neffers Road, Riphoad Industrial Estate, Bishopton, Leicestershire, LE14 3LR
Lyncoo Ltd	816.60	Deerpark Court, Downington Wood, Telford, Shropshire, TF2 7NB
Nick Duffy Converting Services	1,093.00	Lodge House, 2 Blunck Gardens, Mellor, Blackburn, BB2 7JD
Prism Ltd	2,314.02	Lido House, Clarence Court, Rushmore Hill, Orpington, Kent, BR6 7LZ
R S Components Ltd	2,566.40	P O Box 828, Corby, Northants, NN17 1UB
Total Labelling Solutions Ltd	658.80	4 Finlay Court, Simonside East Ind. Estate, South Shields, Tyne & Wear, NE34 9QA
Toyota Material Handling UK	11,143.17	Stirling Road, Slough Trading Estate, Slough, Berkshire, SL1 4SY
TNI International	12,163.97	P O Box 188, Ramsbottom, Bury, BL0 9GN
TNI UK Ltd	146.88	Po Box 4, Ramsbottom, Bury, Lancs, BL0 9GR
Ad Metal Fabrications (Livingst)	2,858.00	3 Napier Square, Houston Ind Estate, Livingston, West Lothian, EH54 5DD
Adt Fire And Security Plc	2,431.89	Po Box 352, Manchester, M16 9DY
AD The Fours	170.20	78A Barrow Way, Knightsbridge, Livingston, West Lothian, EH54 8EZ
Allied Filter Systems Ltd	5,207.04	Huntman Drive, Irms, Manchester, M44 5EG
Arc Printing Ltd	8,058.00	Units 7 & 7, Polbeth Industrial Estate, West Calder, West Lothian, EH55 8TJ
Avery Weigh Tronics	3,779.53	Po Box 91, Soho Foundry, Foundry Lane, Smethwick Warkley West Midlands, B66 2LP
Babcock Wanson UK	1,108.82	7 Elstree Way, Borehamwood, Hertfordshire, WD6 1SA
BB Training Services Limited	696.00	35 Main Street, Longriggend Aldridge, North Leicestershire, LE16 7BS
BFA Waste Services Limited	7,652.98	Coronation Way, Cressex, High Wycombe, HP12 3TZ
Buhse Manchester Ltd	27,677.90	Pennine Business Park, Pilsworth Road, Heywood, Lancashire, OL10 2TL
Box Ltd	773.46	P.O. Box 12, Worsley, Manchester, M28 2US
Brenntag UK & Ireland	322,582.07	Rawdon House, Green Lane, Yeasdon, Leicestershire, LE19 7XK
ltc Europe GmbH	524.63	PO Box 4, Earl Road, Chesda Muma, Cheadle, SK8 6QG
Capeo UK Ltd Euro A/C	145,539.25	Audrey House, 16 20 Ely Place, London, EC1N 6SN
Chance & Hunt Ltd (Azebs)	64,101.00	Alexander House, Crown Gate, Runcorn, Cheshire, WA7 2UP
Charles Tennant & Co Ltd	145,504.10	Craighead, Whiteberry Road, Blantyre, Glasgow, G72 0TH
Chemicals & Process Equip Ltd	2,739.60	Unit 6 St Stephens Business Ce, Poplar Road, Warrley, Bristol, BS30 5JD
Chemex Pound Limited	6,360.28	Pines Industrial Estate, Broad Street, Guildford, Surrey, GU3 3BH
Cheremont Electricals Master Ropa	5,784.00	36 Tennant Street, Lath, Edinburgh, EH6 5NA
Clarivest Distribution UK Ltd	24,865.34	Unit 2, Rawdon Park, Yeasdon, Leicestershire, LE19 7BA
Compo Fire Systems Limited	1,440.00	Cleeve House, Makern Road, Lower Wick, Worcester, WR2 4YK

Signature R. G. G. G. G.  
Date 05.03.20

API FILMS LIMITED

2 of 5

Computershare Voucher Services	-	775.74	Kuhlmann House, Lancaster Way, Fradley Park, Lichfield, Staffordshire, WS13 6SX
Cornelius Chemicals Co Ltd	-	11,687.34	Cornelius House, Woodside, Dunmow Road, Bishop's Cleeve, Herefordshire, HR23 5RG
Deans Engineering (Livingston)	-	2,112.00	Rowston Road, Deans Industrial Estate, Livingston, West Lothian, EH54 8AH
Devino Chemicals Ltd	-	17,026.32	Prospect Business Park, Leardale, Consett, Co Durham, DH8 7PW
Onward Sales (UK) Ltd	-	106,176.50	Grand Buildings, 1-3 Strand, London, WC2N 5EJ
Du Pont Teflon Films UK Ltd Eui	-	179,548.43	Customer Services, Luxembourg, Po Box 1691, L/1016 Luxembourg
Edinburgh Chamber Of Commerce	-	201.80	2 Festival Square, Edinburgh, EH3 9SU
Eurogate Logistics Limited	-	20,090.40	Thurrock Park Way, Thurrock Park Industrial Estate, Tilbury, Essex, RM18 7SZ
European Ogd Ltd	-	24,372.00	Nortonthorpe Mills, Selcote, Huddersfield, West Yorkshire, HD8 9LA
Evonik Degussa GmbH	-	20,666.73	Rodenbacher Chaussee 4, 63457, Hanau-Wolgast, Germany
Evonik Tego Chemie GmbH	-	21,539.09	Togo House, Chippingham Drive, Kingston, Milton Keynes, Bucks, MK10 0AE
Evonocoil Chemical Belgium	-	118,870.58	Cadland Road, Hardley, Hythe, Southampton, SO45 3NP
Film Ltd	-	204.00	Caswell Road, Sydenham Farm Estate, Leamington Spa, Warwickshire, CV31 1QF
Fire Protection Group (Fpg) Lt	-	4,890.00	Fog House, Mill Road Ind Est, Lillithgow, West Lothian, EH45 7SF
Film Films Europa Sp. z o.o.	-	33,374.22	62-300 Wroclaw, Ul Gen. Wladyslaw Skorkiego, 48, Polska, Wroclaw, Poland, 62300
Forth Engineering Services	-	1,945.00	West Shore Business Centre, 15 Longbrig Rigg, Grantham, Edinburgh, EH5 3QT
Friction Components & Systems	-	1,365.60	Unit 4, 22 Eastmuir Street, Annick Industrial Estate, Glasgow, G3 0PE
Pet Consumables Ltd	-	114.03	Stack House, Seymour Road, Nuneaton, Warwickshire, CV11 4LB
Gbr Technology Ltd	-	1,362.36	Unit 6 Jupiter House, Caffers Industrial Park, Aldermaston, RG7 4QW
Geo Brown & Sons	-	3,509.04	5/6 The Shore, Leith, Edinburgh, EH6 6GS
Goods Wilson UK Ltd	-	14,308.08	145 Faggs Road, Feltham, Middlesex, TW14 0LZ
Grolman Ltd	-	7,957.20	1st Floor, Berdys Bank Building, Chepstow, Monmouthshire, NP16 5XQ
Haz Water Treatment Ltd	-	7,773.00	Suite 5, Clader House, South Caldean Road, Coatbridge, ML5 4EG
Vanner Pigments France SAS	-	17,400.00	203 Route De Vervico, 59560 Comines, France
Hydram Ltd	-	86.18	392 King Street, Aberdeen, AB24 3BU
Imed UK Ltd	-	4,625.11	Times House, Throwley Way, Sutton, Surrey, SM4 4AF
J F B Cores Ltd	-	16,373.93	10 Aston Fields Road, Whitehouse Industrial Estate, Runcorn, Cheshire, WA7 3DL
James M Brown Ltd	-	4,946.40	Napier Street, Fenton, Stoke-On-Trent, Staffordshire, ST4 6EX
John Hearnay (Electrical) Ltd	-	14,433.70	4 Colchreane Square, Brucefield Industry Park, Livingston, West Lothian, EH54 9DR
Johnsons Apparelmaster Ltd	-	226.80	1 Ruthvenfield Road, Inveralmond Industrial Estate, Perth, PH3 3SQ
Kennametal(UK)Ltd	-	16,676.22	Lake Road, Logway Ind Estate, Newport, South Wales, NP19 4SR
Lake Chemicals & Minerals Ltd	-	7,556.40	3 Paper Mill Drive, Rodditch, Worcestershire, WR8 8QJ
Land & Utility Ltd	-	305.00	Garside Nursery, West Calder, West Lothian, EH55 8PT
Lanress Ltd	-	3,699.72	Colour Works, Uxfield Road, Brunton, Burton-On-Trent, Staffs, DE14 3WH
Lawrence Industries	-	4,676.40	Po Box 3000, Tamworth, B79 7XJ
Lubrizol Europe Bvba	-	27,010.14	2260 Oevel-Wastorio, Rpt Turnhout, Belgium, 2260
McLaren Plastics Ltd	-	1,535.76	Pentland Industrial Estate, Loanhead, Midlothian, EH20 9QH
McQuillan & Co Ltd	-	144.24	6/8 Remilo Place, Cottage Milton North, East Kilbride, G74 5HD

Signature

Date

*R. Rogers*  
05.03.20.

# AP: FOLIO LIMITED

Mettler Toledo  
Mitsubishi Polyester Film (Eu)  
MSE Site Services Ltd  
Mount Engraving Tools  
Nash Mechanical Seal Services  
North West Rafter Services Ltd  
Omnia UK Ltd  
Operational UK Ltd  
Optima Control Solutions Ltd  
Paramat BV  
Polygraphica Equipments Ltd  
Precision Pest Management  
Pressgum Ltd  
Quisby Freight Services  
Propshaft Services Ltd  
Pump Action Ltd  
Pyroban Ltd  
R&M Electrical Wholesalers  
Randalls Fabrications Ltd  
Reccard UK Ltd  
Regal Rubber Co  
Richard Ryker Harrison Ltd  
Safic-Alcan UK Ltd  
Samuel Banner & Co Ltd  
Sandon Global Engraving Techno  
Scott Pallets  
Scottish Engineering  
Shaoxing Xiangyu Green Packing  
Wastecore Ltd  
Speedmet As Ltd  
Spring Distribution (Scotland)  
Stant Chemicals Ltd Euro A/C  
Tenants Distribution Ltd  
Thermo Fisher Scientific  
Thermocool Ltd  
Toray Films Europe S.A.S  
Univar Ltd  
Veolia Es (UK) Ltd

405.80 64 Boston Road, Beaumont Leys, Leicester, Leicestershire, LE4 1AW  
161,197.40 24-25 Market Place, Olney, Bucks, MK46 4BA  
15,552.00 Grange Road, Houghton End Estate, Litherington, West Lothian, EH54 5DE  
3,444.00 Unit 44 Toughter Hall Road, Stakehill Industrial Estate, Middleton, Manchester, M24 2ZL  
848.61 Nile Street, Bolton, BL3 6DW  
518.40 1 Tudor Road, Manor Park, Runcorn, Cheshire, WA7 1TY  
29,987.29 Omnia House, Stephenson Way, Wyvern Business Park, Chaddesden Derby, DE21 6LY  
24,969.74 G41 The Innovation Centre, Sci-Tech Daresbury, Kerkwold Lane, Daresbury, Cheshire, WA4 4FS  
2,338.80 Capriorn Park, Blakewater Road, Blackburn, BB1 5QB  
3,105.00 Po Box 86, 1700 Ab Moerhaagewoord, The Netherlands  
4,320.00 P O Box 56, Wakefield, West Yorkshire, WF2 7XA  
724.80 Solutions Ltd, Freckton House, 267 Ineson Drive, Ireland Wood, Leeds, LS16 6LP  
4,457.40 Whorndale Works, Harrington Road, Bradford, BD2 3TB  
69.00 Unit 1, Peel House, Tounson Street, Shipley, West Yorkshire, BD16 3MA  
804.00 Unit 3, Sonnybridge Industrial Estate, Murrin Road, Sonnybridge, FK4 2BW  
1,607.98 19 Hutchison Road, Edinburgh, EH14 1RA  
787.39 Endeavour Work, Dolphin Road, Shoreham-by-Sea, Sussex, BN43 6QG  
898.12 Unit 5, Westerton Road, Braxburn, West Lothian, EH52 5AU  
671.04 Hayle Mill Road, Kinsley, Pontefract, WF9 5JB  
261.00 Smith Avenue, Garrison Business Park, Walsow, MK2 0RY  
7,549.27 Gorkmore Industrial Estate, Leckwith, Fife, KY5 8L  
2,772.00 R2P3 Trees House, Marsh Parade, Newcastle-Under-Lyme, Staffordshire, ST5 1BT  
18,353.00 812 Fountain Court, Brookwood Boulevard, Warrington, Cheshire, WA3 7QZ  
16,227.88 Hampton Court, Manor Park, Runcorn, Cheshire, WA7 1TU  
2,355.20 7 Boleyn Court, Manor Park, Runcorn, Cheshire, WA7 1SU  
14,232.00 Halbeath Interchange Business, Kingseat Road, Halbeath, KY11 8RY  
1,152.00 105 West George Street, 1st Floor, Pylo Chambers, Glasgow, Lanarkshire, G2 1QL  
717,500.29 Qianfan Road, Paojiang Industry District, Shaanxi Province, China  
1,092.00 Richmond House, Garforth, Leeds, LS25 1NB  
12,329.19 Istanbul Tuzla, Organize Sanayi Bolgesi, Eski Limn Yolu Pk 51 Topceoren, 34959 Tuzla Istanbul Turkey  
2,421.30 34 Inchmud Road, Whitehill Industrial Estate, Bathgate, West Lothian, EH48 2EP  
50,821.53 6 Duckett's Wharf, South Street, Bishop's Cleeve, Hertfordshire, SG23 3AR  
36,340.52 Knavelbottom Road, Cheetham, Manchester, M4 0UR  
2,063.47 Stafford House, 1 Boundary Park, Boundary Way, Monnal Hempstead, HP2 7GE  
494.71 24 Victoria Street, Rutherglen, Glasgow, G73 1DS  
32.09 Saint Maurice De Deynost, 1708, Millard Cedex, France, 1708  
27,951.40 Aquarius House, Midsouth, Thornby, Bradford, BD3 7AY  
14,418.47 28 Castle Road, Bankside Ind Estate, Farnkirk, FK2 7UW

3 of 5

Directors' Statement of Affairs

Signature R. Kingman  
Date 05.03.20

## API FILLS LIMITED

4 OF 5

West Lothian Council	27,090.00	Revenues Unit, St Davids House, Southbridge Street, Bathgate, EH48 3TT
WT Cleaning Services Ltd	8,528.45	Site D, Reedlands Road, Clay Flatts, Workington, Cumbria, CA14 3YF
Whitchem Ltd	5,725.44	23 Albert Street, Newcastle, Staffordshire, ST5 1JP
Wilfrid Smith Ltd	440.64	61m House, Mediboot Close, Oakley Way, Northants, NN18 9NF
Wireless Logic Ltd	2.40	Horizon, Honey Lane, Hurley, Berkshire, SL9 6BJ
Wis Hire Shops	6.83	25 Wilbow Lane, Mitcham, Surrey, CR4 4TS
A Wangle Electrical Ltd	86.40	3 Oakbank Park Way, Oakbank Industrial Est, Livingston, West Lothian, EH53 0TH
BRODERICK GROUP LTD	2,580.17	1 ALPHA POINT, Sharnston, Manchester, M22 4TE
Rakem Ltd	15,360.00	Willington Street, Burn, Lancashire, BL8 2BD
Alliance Chemicals Limited	9,504.00	Old Walk, Chapel Lane, Penselwood, Somerset, BA9 8LY
Androx Laser Technology	5,302.80	Old Wellington Road, Lyntown Trading Estate, Eccles, Manchester, M30 9QG
Kart Materials Limited	11,621.00	Carrier House, Carrier Fold, Church Road, Staffordshire, WV5 9DH
IFS Worldwide Ltd	14,880.00	Unit 4 Winchester Court, Denny, FK6 6QR
Chambers Inc Limited	1,888.80	20 Boyds Walk, Dukinfield, Cheshire, SK16 4TW
Robart Rofers Limited	11,067.60	10 Newby Road, Newby Road Industrial Estate, Hazel Grove, Stockport, SK7 5DA
Zenith International Freight L	28.00	Zenith House, Valley Court, Bradford, West Yorkshire, BD1 4SP
Advantage Worldwide UK Ltd	7,383.03	150 Wright Street, Renfrew, Renfrewshire, PA4 8AN
Encase Limited	2,471.06	Beaumont Road, Oxon, Banbury, OX16 1RE
Countrywide Grounds Maintenance	3,898.08	Countrywide House, Oak Green, East Road, Cheshire Hulme, SK8 6QL
DEB Disposables	1,221.29	Prad Road, Trafford Park, Manchester, M17 1PD
Hensel Belgium s.a	20,746.61	N.V Esplanade 1/PO BOX 101, Brussel, BE 1020
ICS Cool Energy Limited	672.82	ICS House, Stephenson Road, Calmore Industrial Estate, Totton, SO40 3SA
Kronos Systems Limited	1,090.24	Second Floor, South Wing, Capital Building, Oldbury, Bracknell, RG12 8PZ
Bobst UK & Ireland Ltd	13,800.00	Ravensbank House, Ravensbank Drive, Redditch, B96 9NA
Pittcovia Packaging Ltd	11,205.69	Unit 4-6, Pile Food & Business Centre, Southfield Industrial Estate, Glenrothes, KY6 2RU
Manchester Chemicals Ltd	1,614.00	16 George Street, Alderley Edge, Cheshire, SK9 7JU
Calplast Metallized Products Limited	5,066.59	67 Commander Blvd, Unit 4, Toronto, Ontario, M1S 3M7
Calum Kerr Joinery	138.41	99 Raeburn Rigg, Livingston, West Lothian, EH54 8PH
Environmental Filtration Specialists	972.00	24 Bank Street, Whitburn, West Lothian, EH47 0DU
Dewar Plumbing Ltd	232.43	9 Nasmyth, Houston Industrial Estate, Livingston, EH54 5GG
PBE Marking Systems Ltd	54,095.00	Unit 5, Barrett Court, 70 Cardiff Road, Reading, RG1 8ED
Adlington Paper & Board Ltd	1,641.36	Unit 1, Adlington Business Park, Adlington, Macclesfield, Cheshire, SK10 4NL
Bulk Meter Services Ltd	1,200.00	3 Faversham Road, Chellock, Ashford, Kent, TN25 4BQ
Antistatification Components Ltd	3,169.55	Unit A Clusway Central, Pioneer Park, Bristol, Avon, BS4 9DB
Pastend Europe Limited	24,398.21	Unit B+C Springhill Parkway, Glasgow Trade Park, Glasgow, Duffery Bay, G69 6GA
Mabbett & Associates Ltd	2,850.00	Mabbett House, 11 Sandyford Place, Glasgow, G3 7ND
Vibro-Mac SRL	6.85	Via Primo Maggio, 2/4, San Zeno di Lombr (MI), 20070
Currie European Transport Ltd	11,282.20	Lyonsville Road, Warrington, WAA 45N

Signature

Date

*[Signature]*  
05.03.20

Signature 050320  
Date

Supplier	Full Address	Total Outstanding (€)
API NETHERLANDS B.V.	1096 BX, AMSTERDAM, NETHERLANDS	61,294.73
API Stace Ltd	Second Avenue, Poynton Industrial Estate, Poynton, SK12 1ND	40,000.00
API Folia Polska Sp. z o.o.	UL. Raszynska 13, Pasieczno, 05-500	606,041.89
API Folia SAS	14-16 Boulevard Arago, 21 Villenban, Wisconsin, 91320	78,419.41
API Folia Deutschland GmbH	Ziegelstrasse 22, Rodentzheimbach, D-91126	28,813.16
API Folia Italia SRL	Strada Solito 89, 21 Squarolo, 15046 San Salvatore Monf., TO, 15046	12,814.52
API Folia Inc	National Operations, 3941 Greenway Circle, Lawrence, KS 66044	40,451.10
API Group Services Ltd	Second Avenue, Poynton Industrial Estate, Poynton, SK12 1ND	374,672.66
API Netherlands B.V.	1096 BX, AMSTERDAM, NETHERLANDS	71,938.07
API Folia Holdings	Second Avenue, Poynton Industrial Estate, Poynton, SK12 1ND	1,200,000.00
Cedar 2015 Ltd	Second Avenue, Poynton Industrial Estate, Poynton, SK12 1ND	4,250,000.00
		<u>6,764,445.54</u>

API Folia Limited



## Holographics

### Rule 3.30

### Statement of affairs

Name of Company API Holographics Limited	Company number 03503309
In the High Court of Justice Business and Property Courts of England and Wales Manchester District Registry Insolvency and Companies List (ChD)	Court case number CR-2020-MAN-000123

(a) Insert name and  
address of registered  
office of the company

Statement as to the affairs of (a) API Holographics Limited

(b) Insert date on the (b) 31 January 2020, the date that the company entered administration.

### Statement of Truth

I believe that the facts stated in this statement of affairs are a full, true and complete statement of the affairs of the above named company as (b) 31 January 2020, the date that the company entered administration.

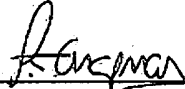
Full name PETER JEREMY CHAPMAN

Signed P.J. Chapman

Dated 03.03.20

**A – Summary of Assets**

	Book Value (£)	Estimated to Realise (£)
<b>Assets</b>		
Assets subject to fixed charge:		
Assets subject to floating charge:		
Other debtors and prepayments	254,000	254,000
Cash at bank	181,268	181,268
Uncharged assets:		
Estimated total assets available for preferential creditors	435,268	435,268

Signature  Date 03.03.20

**Signature**

Date \_\_\_\_\_

EY | 100

### COMPANY CREDITORS

Note: You must include all creditors and identify all creditors under hire-purchase, chattel leasing or conditional sale agreements and customers claiming amounts paid in advance of the supply of goods or services and creditors claiming retention of title over property in the company's possession. Claims by employees, former employees and consumers should be given as a single figure, with details provided on the respective schedules

Name of creditor or claimant	Address (with postcode)	Amount of debt £	Details of any security held by creditor	Date security given	Value of security £
PNC Bank, National Association	300 Fifth Avenue, 14 <sup>th</sup> Floor, Pittsburgh, Pennsylvania 15222, United States of America	19,015,282	Composite Guarantee and Debenature	14.11.17	19,015,282
API Group plc Pension and Life Assurance Fund	Second Avenue, Poynton Industrial Estate, Poynton, Cheshire, SK12 1ND	77,169,000	Guarantee to the Trustees of the API Group plc Pension and Life Assurance Fund	March 2014	77,169,000

Signature

*J. Grimes*

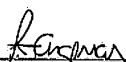
Date

03.03.20

# COMPANY SHAREHOLDERS

Name of Shareholder	Address (with postcode)	No. of shares held	Nominal Value	Details of Shares held
API Fells Holdings Limited	c/o Ernst & Young LLP, 2 St Peter's Square, Manchester, M2 3EY	1	1	1 A Ordinary share of £1 each
API Group Limited	c/o Ernst & Young LLP, 2 St Peter's Square, Manchester, M2 3EY	1	1	1 B Ordinary share of £1 each
TOTALS		2	2	

Signature



Date

03.03.20

**Cedar**

Rule 3.30

### Statement of affairs

Name of Company Cedar 2015 Limited	Company number 09381566
In the High Court of Justice Business and Property Courts of England and Wales Manchester District Registry Insolvency and Companies List (ChD)	Court case number CR-2020-MAN-000121

(a) Insert name and  
address of registered  
office of the company

Statement as to the affairs of (a) Cedar 2015 Limited

(b) Insert date on the (b) 31 January 2020, the date that the company entered administration.

#### Statement of Truth

I believe that the facts stated in this statement of affairs are a full, true and complete statement of the affairs of the above named company as (b) 31 January 2020, the date that the company entered administration.

Full name PETER JEREMY CHAPMAN

Signed P. Chapman

Dated 03.03.20

**Signature**

R. Griesmer

Date \_\_\_\_\_

030320

**A1 – Summary of Liabilities**

		Estimated to realise (£)
<b>Estimated total assets available for preferential creditors (carried from page A)</b>	£	802,154
<b>Liabilities</b>	£nil	
<b>Preferential creditors:-</b>		
<b>Estimated deficiency/surplus as regards preferential creditors</b>	£	802,154
<b>Estimated prescribed part of net property where applicable (to carry forward)</b>	£(163,431)	
<b>Estimated total assets available for floating charge holders</b>	£	638,723
<b>Debts secured by floating charges</b>	£(19,015,292)	
<b>Estimated deficiency/surplus of assets after floating charges</b>	£	(18,376,569)
<b>Estimated prescribed part of net property where applicable (brought down)</b>	£163,431	
<b>Total assets available to unsecured creditors</b>	£	163,431
<b>Unsecured non-preferential claims (excluding any shortfall to floating charge holders)</b>	£nil	
<b>Estimated deficiency/surplus as regards non-preferential creditors (excluding any shortfall to floating charge holders)</b>	£	163,431
<b>Shortfall to floating charge holders (brought down)</b>	£(18,376,569)	
<b>Estimated deficiency/surplus as regards creditors</b>	£	(18,213,138)
<b>Issued and called up capital</b>	£(48,287,353)	
<b>Estimated total deficiency/surplus as regards members</b>	£	(48,287,353)

Signature



Date

03.03.20



# COMPANY CREDITORS

Note: You must include all creditors and identify all creditors under hire-purchase, chattel leasing or conditional sale agreements and customers claiming amounts paid in advance of the supply of goods or services and creditors claiming retention of title over property in the company's possession. Claims by employees, former employees and consumers should be given as a single figure, with details provided on the respective schedules

Name of creditor or claimant	Address (with postcode)	Amount of debt £	Details of any security held by creditor	Date security given	Value of security £
PNC Bank, National Association	300 Fifth Avenue, 14 <sup>th</sup> Floor, Pittsburgh, Pennsylvania 15222, United States of America	19,000,000	Composite Guarantee and Debiture	14.11.17	19,000,000
PNC Bank, National Association	300 Fifth Avenue, 14 <sup>th</sup> Floor, Pittsburgh, Pennsylvania 15222, United States of America	15,282	See above	See above	15,282

Signature R. Garcia Date 03.03.20

COMPANY SHAREHOLDERS

Name of Shareholder	Address (with postcode)	No. of shares held	Nominal Value	Details of Shares held
WebFinancial Holding LLC	590 Madison Avenue, 32 <sup>nd</sup> Floor, New York 10022	48,287,353	48,287,353	48,287,353 Ordinary shares of £1 each
TOTALS		48,287,353	48,287,353	

Signature  Date 03.03.20

EY | Assurance | Tax | Transactions | Advisory

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Ernst & Young LLP, 1 More London Place, London, SE1 2AF.

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## Appendix A Fee Estimate and Statement of Expenses

### Estimate of remuneration to be charged

The joint administrators are seeking approval for their remuneration to be fixed on a time cost basis. In accordance with Rule 18.16(4) of the Insolvency (England and Wales) Rules 2016, they set out below their estimate of remuneration to be charged.

The estimate of remuneration is £1,653,305 plus VAT. An explanation of how this sum has been arrived at is set out below and a breakdown of the expected costs is attached on the following page(s).

Please see appendix D in the Administrators' Statement of Proposals for details of the time costs incurred from 31 January 2020 to 20 March 2020.

Company name	Remuneration estimate (plus VAT)
APIF Realisations Limited	810,472
API Group Limited	49,090
API Laminates Limited	568,109
Cedar 2015 Limited	12,017
API-Stace Limited	101,068
API Foils Holdings Limited	90,992
API Holographics Limited	21,557
<b>Total</b>	<b>1,653,305</b>

### Explanation of the work undertaken and proposed to be undertaken

The work undertaken can be categorised either as Statutory or Asset Realisation related. Statutory work is required by the Joint Administrators to fulfil their statutory duties. Asset realisation work is in respect of the Joint Administrators actions to realise assets for the benefit of the creditors.

Basis of work	Category of work	Description of work
Statutory	Accounting & Administration	<ul style="list-style-type: none"> <li>▶ Overall management of the case, treasury and accounting functions, statutory compliance diaries and time cost reporting.</li> </ul>
Statutory	Bank and Statutory Reporting	<ul style="list-style-type: none"> <li>▶ Regular reporting to the secured creditor.</li> <li>▶ Preparing the Joint Administrators' Statement of Proposals, six monthly progress reports and final report.</li> </ul>
Statutory	Creditors	<ul style="list-style-type: none"> <li>▶ Dealing with creditor claims.</li> <li>▶ Correspondence with creditors.</li> <li>▶ Processing distributions to the secured, preferential and unsecured creditors (as applicable).</li> </ul>
Asset realisation	Debtors	<ul style="list-style-type: none"> <li>▶ Collection of the debtor book, negotiations with customers</li> <li>▶ Monitoring and recording cash receipts</li> </ul>
Statutory	Employee Matters	<ul style="list-style-type: none"> <li>▶ Assessing staffing requirements and making redundancies.</li> <li>▶ Dealing with employee enquiries.</li> <li>▶ Processing employee claims (if applicable).</li> </ul>

Asset realisation	Immediate Tasks	<ul style="list-style-type: none"> <li>▶ Tasks requiring immediate attention following the appointments, in order to execute the strategy outlined in the Proposals.</li> </ul>
Statutory	Investigations	<ul style="list-style-type: none"> <li>▶ Investigations into the Companies affairs in accordance with Statement of Insolvency Practice 2 "Investigations by Office Holders".</li> <li>▶ The Joint Administrators' reports on the conduct of the directors under the Company Directors Disqualification Act 1986.</li> </ul>
Asset realisation	Job Acceptance & Strategy	<ul style="list-style-type: none"> <li>▶ Matters relating to the appointments and initial planning of the administration strategy, including meetings with the Companies' directors and management and formulating and executing the strategy adopted.</li> <li>▶ Considering exit routes from administration and implementing the most appropriate route.</li> </ul>
Statutory	Legal Issues	<ul style="list-style-type: none"> <li>▶ Dealing with any ad hoc legal issues.</li> </ul>
Asset realisation	Other Assets	<ul style="list-style-type: none"> <li>▶ Realising the Companies' assets.</li> <li>▶ Assessing, quantifying and seeking to realise value from assets not recorded in the management accounts of the Companies at the date of appointment.</li> </ul>
Asset realisation	Other Matters	<ul style="list-style-type: none"> <li>▶ Sale of the business and/or assets of the Companies in pursuance of the Administrators' objectives.</li> <li>▶ Managing the transitional services arrangements in place with the purchasers of the businesses post sale</li> <li>▶ Dealing with any assets owned by third parties.</li> <li>▶ Recovery of the Companies' physical books and records, and electronic records (including a back-up of Companies' servers and systems).</li> <li>▶ Liaising with the Purchaser and relevant suppliers in relation to transitional arrangements.</li> </ul>
Statutory	Prescribed Part	<ul style="list-style-type: none"> <li>▶ Calculating the Companies' net property and Prescribed Part to be set aside, as appropriate.</li> <li>▶ Distributing the Prescribed Part to the creditors.</li> </ul>
Asset realisation	Property	<ul style="list-style-type: none"> <li>▶ Negotiating and completing the sale of freehold property</li> <li>▶ Realising value from the Companies' leasehold interests (if any).</li> <li>▶ Dealing with landlord enquiries regarding the property interests.</li> </ul>
Statutory	Public Relations	<ul style="list-style-type: none"> <li>▶ Agreeing and issuing statements to the press as required in pursuit of the administration strategies.</li> </ul>
Asset realisation	Retention of Title	<ul style="list-style-type: none"> <li>▶ Assessment and settlement or rejection of claims for retention of title from the Companies' suppliers (if applicable).</li> </ul>
Statutory	Statutory Duties	<ul style="list-style-type: none"> <li>▶ Complying with statutory requirements of the administrations, including notifications to creditors and members, advertising the appointment, letter to creditors pursuant to Statement of Insolvency Practice 16, and sending to creditors and filing at Companies House.</li> </ul>
Statutory	VAT & Taxation	<ul style="list-style-type: none"> <li>▶ Preparing annual corporation tax and quarterly VAT returns, with input from EY VAT and tax specialists.</li> </ul>

## Appendix A

- ▶ Assessment of the VAT and tax treatment of transactions and agreements entered into during the administrations.
- ▶ Preparing claims for VAT bad debt relief.

### Estimate of the Joint Administrators' remuneration

#### - APIF Realisations Limited (formerly API Foils Limited)

	Staff Grade						Total Hours	Time Cost	Average Hourly Rate
	Partner	Director	Senior Manager	Manager	Executive	Analyst			
								(£)	(£)
Accounting & Administration	0.5	-	16.2	1.3	65.3	58.2	141.5	39,946	282
Bank & Statutory Reporting	6.8	8.0	50.5	-	87.0	20.4	172.7	69,467	402
Creditors	1.0	-	20.3	-	15.0	53.0	89.3	26,571	298
Debtors	-	1.0	7.8	62.5	5.0	8.8	85.1	34,814	409
Employee Matters	7.5	12.6	27.5	-	116.9	4.1	168.6	64,632	383
Immediate Tasks	-	-	9.4	-	36.5	23.1	69.0	20,469	297
Investigation & CDDA	1.0	3.0	5.5	4.5	10.0	13.0	37.0	13,417	363
Job Acceptance & Strategy	2.5	-	7.1	-	-	7.7	17.3	7,152	415
Members	-	-	1.0	-	-	-	1.0	549	549
Other Assets	10.0	30.1	167.2	-	58.0	28.5	293.8	141,278	481
Other Matters	8.0	-	18.6	14.6	107.1	16.6	164.9	61,917	375
Property	-	-	20.3	-	22.0	5.8	48.1	19,562	407
Public Relations issues	6.5	-	4.9	-	-	-	11.4	7,955	698
Retention of Title	-	-	33.2	-	3.0	94.9	131.1	35,467	271
Statutory Duties	1.0	-	53.0	15.0	15.0	5.0	89.0	42,327	476
Trading	-	30.1	153.8	100.0	143.3	103.4	530.6	208,152	392
VAT & Taxation	1.0	0.8	8.1	8.0	9.0	26.5	53.4	16,797	315
<b>Total Hours</b>	<b>45.8</b>	<b>85.6</b>	<b>604.4</b>	<b>205.9</b>	<b>693.1</b>	<b>468.9</b>	<b>2,103.6</b>		
<b>Time Costs (£)</b>	<b>37,058</b>	<b>53,126</b>	<b>331,815</b>	<b>88,022</b>	<b>219,033</b>	<b>81,448</b>		<b>810,472</b>	
<b>Average Hourly Rate (£)</b>	<b>810</b>	<b>621</b>	<b>549</b>	<b>428</b>	<b>316</b>	<b>174</b>		<b>385</b>	

Note: Time is charged in 6 minute intervals

#### API Group Limited

	Staff Grade						Total Hours	Time Cost	Average Hourly Rate
	Partner	Director	Senior Manager	Manager	Executive	Analyst			
								(£)	(£)
Accounting & Administration	-	-	1.0	-	0.1	8.7	9.8	1,687	172
Bank & Statutory Reporting	4.5	-	0.5	-	0.5	0.6	6.1	4,191	687
Creditors	5.5	-	5.0	-	10.0	8.0	28.5	12,033	422
Debtors	-	-	-	-	-	7.5	7.5	1,283	171
Employee Matters	-	21.5	-	-	-	-	21.5	13,352	621
Investigation & CDDA	-	-	1.0	3.0	2.0	5.7	11.7	3,562	304
Job Acceptance & Strategy	1.0	-	-	-	-	11.5	12.5	2,455	196
Public Relations issues	-	2.0	-	-	-	-	2.0	1,242	621
Retention of Title	-	-	-	-	-	0.9	0.9	154	171
Statutory Duties	0.5	-	2.0	9.7	5.0	6.0	23.2	8,363	360
Trading	-	-	-	-	-	0.3	0.3	51	171
VAT & Taxation	-	-	1.0	-	0.5	-	1.5	718	479
<b>Total Hours</b>	<b>11.5</b>	<b>23.5</b>	<b>10.5</b>	<b>12.7</b>	<b>18.1</b>	<b>49.2</b>	<b>125.5</b>		
<b>Time Costs (£)</b>	<b>9,315</b>	<b>14,594</b>	<b>5,765</b>	<b>5,429</b>	<b>6,106</b>	<b>7,882</b>		<b>49,090</b>	
<b>Average Hourly Rate (£)</b>	<b>810</b>	<b>621</b>	<b>549</b>	<b>428</b>	<b>337</b>	<b>160</b>		<b>391</b>	

Note: Time is charged in 6 minute intervals

## API Laminates Limited

	Staff Grade						Total Hours	Time Cost	Average Hourly Rate
	Partner	Director	Senior Manager	Manager	Executive	Analyst			
								(£)	(£)
Accounting & Administration	0.5	7.5	7.7	12.7	13.9	15.0	57.3	21,965	383
Bank & Statutory Reporting	8.3	8.0	37.5	-	15.0	-	68.8	37,301	543
Creditors	1.0	-	29.3	9.2	15.5	59.0	114.0	37,038	325
Debtors	-	17.3	39.2	67.5	26.0	-	150.0	69,234	462
Employee Matters	-	7.2	15.6	9.3	92.1	3.0	127.2	45,213	356
Immediate Tasks	-	-	6.0	4.1	-	1.0	11.1	5,236	472
Investigation & CDDA	1.0	3.0	5.0	4.5	10.0	11.8	35.3	12,938	367
Job Acceptance & Strategy	1.5	-	-	-	-	1.4	2.9	1,367	480
Members	-	-	1.0	-	-	-	1.0	549	549
Other Assets	8.0	25.0	20.7	37.1	0.5	35.0	126.3	55,998	443
Other Matters	13.0	-	15.8	21.5	13.0	43.0	106.1	40,391	381
Property	1.5	30.0	68.5	4.4	1.0	1.0	106.4	59,859	563
Public Relations issues	3.5	-	-	-	-	-	3.5	2,835	810
Retention of Title	-	-	5.3	41.0	3.0	40.0	89.3	29,010	325
Statutory Duties	1.0	-	10.0	15.1	35.5	14.0	75.6	26,737	354
Trading	4.0	-	69.0	113.6	25.0	45.5	257.1	106,722	415
VAT & Taxation	-	1.7	6.0	4.0	13.7	28.0	53.4	15,719	294
Extra Category 4	-	-	-	-	-	-	-	-	-
Extra Category 5	-	-	-	-	-	-	-	-	-
<b>Total Hours</b>	<b>43.3</b>	<b>99.7</b>	<b>336.4</b>	<b>344.0</b>	<b>264.2</b>	<b>297.6</b>	<b>1,385.1</b>		
<b>Time Costs (£)</b>	<b>35,033</b>	<b>61,883</b>	<b>184,684</b>	<b>147,060</b>	<b>83,446</b>	<b>56,035</b>		<b>568,109</b>	
<b>Average Hourly Rate (£)</b>	<b>810</b>	<b>621</b>	<b>549</b>	<b>428</b>	<b>316</b>	<b>188</b>		<b>410</b>	

Note: time is charged in 6 minute intervals

## Cedar 2015 Limited

	Staff Grade						Total Hours	Time Cost	Average Hourly Rate
	Partner	Director	Senior Manager	Manager	Executive	Analyst			
								(£)	(£)
Bank & Statutory Reporting	2.0	-	0.5	-	0.5	-	3.0	2,063	688
Investigation/CDDA (Mandatory)	-	-	1.0	-	2.0	-	3.0	1,224	408
Job Acceptance & Strategy	1.0	-	-	-	-	0.9	1.9	911	480
Statutory Duties	-	-	3.0	9.7	6.0	-	18.7	7,819	418
<b>Total Hours</b>	<b>3.0</b>	<b>-</b>	<b>4.5</b>	<b>9.7</b>	<b>8.5</b>	<b>0.9</b>	<b>26.6</b>		
<b>Time Costs (£)</b>	<b>2,430</b>	<b>0</b>	<b>2,471</b>	<b>4,147</b>	<b>2,869</b>	<b>101</b>		<b>12,017</b>	
<b>Average Hourly Rate (£)</b>	<b>810</b>	<b>-</b>	<b>549</b>	<b>428</b>	<b>338</b>	<b>113</b>		<b>452</b>	

Note: Time is charged in 6 minute intervals

## API-Stace Limited

	Staff Grade						Total Hours	Time Cost (£)	Average Hourly Rate (£)
	Partner	Director	Senior Manager	Manager	Executive	Analyst			
Accounting and Administration	-	-	-	-	-	-	-	-	-
Bank & Statutory Reporting	2.5	13.0	0.5	-	0.5	-	16.5	10,541	639
Investigation/CDDA (Mandatory)	-	-	1.0	-	2.0	-	3.0	1,224	408
Job Acceptance & Strategy	1.0	-	-	-	-	0.9	1.9	911	480
Property	6.5	61.2	66.0	-	-	-	133.7	79,504	595
Statutory Duties	-	-	3.0	9.7	6.0	-	18.7	7,819	418
Trading (Mandatory)	-	-	-	-	-	-	-	-	-
VAT & Taxation	-	-	-	2.5	-	-	2.5	1,069	428
<b>Total Hours</b>	<b>10.0</b>	<b>74.2</b>	<b>70.5</b>	<b>12.2</b>	<b>8.5</b>	<b>0.9</b>	<b>176.3</b>		
<b>Time Costs (£)</b>	<b>8,100</b>	<b>46,078</b>	<b>38,705</b>	<b>5,216</b>	<b>2,869</b>	<b>101</b>		<b>101,068</b>	
<b>Average Hourly Rate (£)</b>	<b>810</b>	<b>621</b>	<b>549</b>	<b>428</b>	<b>338</b>	<b>113</b>		<b>573</b>	

Note: Time is charged in 6 minute intervals

## API Foils Holdings Limited

	Staff Grade						Total Hours	Time Cost (£)	Average Hourly Rate (£)
	Partner	Director	Senior Manager	Manager	Executive	Analyst			
Bank & Statutory Reporting	1.0	-	0.5	-	0.5	-	2.0	1,253	627
Investigation/CDDA (Mandatory)	-	-	1.0	-	2.0	-	3.0	1,224	408
Job Acceptance & Strategy	1.0	-	-	-	-	0.9	1.9	911	480
Other Assets	2.0	58.3	20.1	-	45.4	-	125.8	64,183	510
Other Matters	3.0	-	20.1	-	-	-	23.1	13,465	583
Statutory Duties	-	-	3.0	9.5	6.0	-	18.5	7,733	418
VAT & Taxation	-	-	-	5.2	-	-	5.2	2,223	428
<b>Total Hours</b>	<b>7.0</b>	<b>58.3</b>	<b>44.7</b>	<b>14.7</b>	<b>53.9</b>	<b>0.9</b>	<b>179.5</b>		
<b>Time Costs (£)</b>	<b>5,670</b>	<b>36,205</b>	<b>24,541</b>	<b>6,284</b>	<b>18,192</b>	<b>101</b>		<b>90,992</b>	
<b>Average Hourly Rate (£)</b>	<b>810</b>	<b>621</b>	<b>549</b>	<b>428</b>	<b>338</b>	<b>113</b>		<b>507</b>	

Note: Time is charged in 6 minute intervals

## API Holographics Limited

	Staff Grade						Total Hours	Time Cost (£)	Average Hourly Rate (£)
	Partner	Director	Senior Manager	Manager	Executive	Analyst			
Bank & Statutory Reporting	1.5	-	0.5	-	0.5	-	2.5	1,658	663
Debtors	0.5	-	10.0	-	12.0	-	22.5	9,945	442
Investigation & CDDA	-	-	1.0	-	2.0	-	3.0	1,224	408
Job Acceptance & Strategy	1.0	-	-	-	-	0.9	1.9	911	480
Statutory Duties	-	-	3.0	9.7	6.0	-	18.7	7,819	418
<b>Total Hours</b>	<b>3.0</b>	<b>-</b>	<b>14.5</b>	<b>9.7</b>	<b>20.5</b>	<b>0.9</b>	<b>48.6</b>		
<b>Time Costs (£)</b>	<b>2,430</b>	<b>0</b>	<b>7,961</b>	<b>4,147</b>	<b>6,919</b>	<b>101</b>		<b>21,557</b>	
<b>Average Hourly Rate (£)</b>	<b>810</b>	<b>-</b>	<b>549</b>	<b>428</b>	<b>338</b>	<b>113</b>		<b>444</b>	

Note: Time is charged in 6 minute intervals



**Details of expenses incurred and anticipated to be incurred**

Expenses comprise sums paid or to be paid to third parties and sums paid or payable to the administrators' firm in respect of out of pocket expenses and costs which include an element of shared or allocated costs. Expenses expected to be incurred are £920,460 plus VAT as follows:

<b>Company name</b>	<b>Expenses estimate (plus VAT)</b>
APIF Realisations Limited	463,500
API Group Limited	10,410
API Laminates Limited	413,750
Cedar 2015 Limited	3,200
API-Stace Limited	20,700
API Foils Holdings Limited	5,700
API Holographics Limited	3,200
<b>Total</b>	<b>920,460</b>

<b>Category of expense</b>	<b>Description of expense incurred or to be incurred</b>
Site costs	Costs of rent, rates, utilities, security, cleaning and insurance.
Stock/conversion purchases	Costs of packaging, raw materials, haulage costs, hire purchase equipment.
Employee Expenses	Costs of expenses of the Retained Employees during the period of trading.
Agents' fees	Use of specialists to maximise recovery from the Companies' tangible assets.
Legal fees	Legal advice regarding such matters required to maximise realisations from the Companies' estate.
Storage	Costs to arrange collection and storage of the Companies' books and records, for minimum periods required under legislation.
Insurance	Costs to insure the Companies' assets and operations during the administration periods.
Statutory costs	Costs of completing statutory requirements of the administrations, including advertising and filing costs.
Bank charges	Charges associated with operation of the Companies' bank accounts during the administrations.
Corporation tax	Corporation tax which may become payable following the preparation and submission of Corporation tax returns. It is currently too soon to provide an estimate in respect of these costs.

**Disbursements**

Disbursements comprise of sums paid or to be paid to third parties, or payable to the Joint Administrators' firm in respect of out of pocket expenses and costs which include an element of shared or allocated costs.

**Category 1 disbursements**

Category 1 disbursements are defined as specific expenditure met by and reimbursed to the office holder's firm, relating to the administration of the insolvent's affairs and referable to payment to an independent third party.

<b>Disbursement</b>	<b>Description of disbursement incurred</b>
Accommodation and subsistence costs	Those costs incurred by the Joint Administrators and their staff in respect of their work on the administrations, whilst operating from or attending various sites operated by the Companies or third parties.
Travel costs (excluding mileage)	Those costs incurred by the Joint Administrators, and their staff in respect of their work on the administrations, to travel to various sites operated by the Companies, or third parties (excluding mileage cost).
Telecommunications	Those costs incurred by the Joint Administrators, and their staff in respect of phone costs while travelling to or from or working at the various sites.
Specific Bond	A form of insurance required by insolvency law.
Postage and printing	Those costs incurred by the Joint Administrators in printing and posting the Joint Administrators' Statement of Proposals and subsequent progress reports and other written communication to all relevant creditors and shareholders.

**Category 2 disbursements**

Category 2 disbursements are charges made by the office holder's firm that include elements of shared or overhead costs.

<b>Disbursement</b>	<b>Description of disbursement incurred</b>
Mileage	Those costs relating to mileage incurred by the Joint administrators and their staff in respect of their work on the administrations, whilst operating from or attending sites operated by the Companies prior to administration and third party locations to attend meetings with key stakeholders. Current mileage rates are 45p/mile.

**Exceeding estimates of remuneration and expenses**

These estimates may be exceeded, in which case an explanation will be provided in the appropriate progress report. The joint administrators will only draw remuneration in excess of the estimate with the prior agreement of the approving body, in accordance with Rule 18.30 the Insolvency (England and Wales) Rules 2016.

## Estimated Joint Administrators' expenses and disbursements

Payments which are not disbursements (see notes 1 and 2)	Foils UK	Foils Holdings	Laminates	Group	Group services	Cedar	Holographics	Stace	Total
Site costs	59,000	-	30,000	-	-	-	-	-	89,000
Stock / conversion purchases	29,000	-	10,000	-	-	-	-	-	39,000
Employee costs	198,000	-	193,000	-	-	-	-	-	391,000
Bank charges and interest	2,000	200	2,000	200	-	200	200	200	5,000
Agents fees	17,500	-	20,000	-	-	-	-	6,500	44,000
Corporation tax	-	-	-	-	-	-	-	-	-
Legal fees	72,000	4,500	43,000	8,000	-	2,000	2,000	12,000	143,500
Storage costs	5,000	1,000	10,000	2,000	-	1,000	1,000	2,000	22,000
IT costs / Group services recharge	48,000	-	60,000	-	-	-	-	-	108,000
Insurance	15,000	-	20,000	-	-	-	-	-	35,000
<b>Total</b>	<b>445,500</b>	<b>5,700</b>	<b>388,000</b>	<b>10,200</b>	<b>-</b>	<b>3,200</b>	<b>3,200</b>	<b>20,700</b>	<b>876,500</b>
<b>Category 1 disbursements (see note 2)</b>									
Accommodation and subsistence	7,100	-	12,100	60	-	-	-	-	19,260
Travel cost (excluding mileage)	5,750	-	9,750	150	-	-	-	-	15,650
Postage and printing	3,500	-	3,300	-	-	-	-	-	6,800
Telecommunications	50	-	-	-	-	-	-	-	50
<b>Total</b>	<b>16,400</b>	<b>-</b>	<b>25,150</b>	<b>210</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>41,760</b>
<b>Category 2 disbursements (see note 2)</b>									
Mileage	1,600	-	600	-	-	-	-	-	2,200
<b>Total</b>	<b>463,500</b>	<b>5,700</b>	<b>413,750</b>	<b>10,410</b>	<b>-</b>	<b>3,200</b>	<b>3,200</b>	<b>20,700</b>	<b>920,460</b>

### Notes

- Statement of Insolvency Practice 9 (SIP 9) defines expenses as amounts properly payable from the insolvency estate which are not otherwise categorised as office holders' remuneration or distributions to creditors.
- SIP 9 defines disbursements as a type of expense which is met by, and reimbursed to, an office holder in connection with an insolvency appointment. Disbursements fall into two categories: Category 1 and Category 2.
  - Category 1 disbursements are payments to independent third parties where there is specific expenditure directly referable to the appointment
  - Category 2 disbursements are expenses which are directly referable to the appointment but not a payment to an independent third party. They may include shared and allocated costs.
- IT and group services costs have currently been paid by Group, these will be recharged appropriately to Foils UK, Laminates and API Americas.

### Estimate of return for creditors

We currently estimate the following returns for creditors:

#### Secured creditors

The principal lender to the Companies is PNC Bank, NA ("PNC").

With the exception of Group Limited, PNC has a debenture (fixed and floating charges) covering all property, stock, trade debtors, intercompany debtors and other assets of the Companies. The charge was created on 14 November 2017.

In addition, PNC has an unsecured claim in Group Limited by way of a company guarantee.

As the date of our appointment, the debt due from the Companies to PNC totalled c.£19.0m.

The Joint Administrators anticipate there will be a significant shortfall to PNC.

### **Group Limited**

There are no secured creditors in Group Limited.

### **Preferential creditors**

Based on the Directors' Statement of Affairs, preferential creditors are estimated to total £181,000, split across the Companies as outlined in the table below:

<b>Company</b>	<b>Estimated preferential claims (£000s)</b>
Group Services	48
Laminates	53
Foils UK	78
Group Limited	2
<b>Total for the Companies</b>	<b>181</b>

These claims remain uncertain, given that they relate to employee claims for arrears of wages, holiday pay and pension contributions, and include a subrogated claim from the Redundancy Payments Office in respect to unpaid salaries and pensions contributions.

Based on the current estimate of preferential creditor claims and the value of assets realised, we currently estimate that preferential claims will be paid in full.

### **Non-preferential creditors**

According to the Directors' Statement of Affairs, the estimated that total non-preferential claims will be approximately as follows:

<b>Company</b>	<b>Estimated total non-preferential claims (£000)</b>
Foils UK	89,051
Laminates	82,586
Group Limited	97,795
Group Services	78,509
Stace	82
Cedar	-
Holographics	77,189
Foils Holdings	-
<b>Total</b>	<b>425,212</b>

The level of dividend which will eventually be available to non-preferential creditors in each of the Companies is uncertain, but given the shortfall expected to be suffered by the secured creditor we

anticipate distributions to non-preferential creditors will be limited, if any, to funds set aside pursuant to the Prescribed Part, for all the Companies apart from API Group Limited. Further details are at section 4 of the Statement of Proposals.

In API Group Limited, we expect there will be sufficient funds set aside to make a distribution to the non-preferential creditors.

## Notice to creditors of deemed consent

**Paragraph 51 of Schedule B1 to the Insolvency Act 1986 and Rules 3.38, 15.7 and 15.8 of the Insolvency (England and Wales) Rules 2016**

Name of court	High Court of Justice, Business and Property Courts, Manchester District Registry, Insolvency and Companies List (ChD)
Case number	CR-2020-MAN-000129 of 2020
Registered name of the company	API GROUP LIMITED
Other trading name(s) or style(s) of the Company	N/A
Any other registered name in the 12 months prior to administration	API GROUP PLC
Registered number	00169249
Registered office address	c/o Ernst & Young LLP, 2 St Peter's Square, Manchester, M2 3EY
Principal trading address (if different from above)	N/A
Date on which the company entered administration	31 January 2020
Date of appointment of joint administrators	31 January 2020

### Details of the joint administrators

Colin P Dempster  
Ernst & Young LLP  
Atria One, 144 Morrison Street,  
Edinburgh

Robert Hunter Kelly  
Ernst & Young LLP  
1 Bridgewater Place,  
Leeds

Office holder number: 8909

Office holder number: 8582

Email address: [apigroup@uk.ey.com](mailto:apigroup@uk.ey.com)

Name of alternative person to contact about the administration: Craig Waddell

NOTICE IS HEREBY GIVEN that the joint administrators of the above-named company are seeking approval of their proposals dated 26 March 2020 by deemed consent.

Creditors will be deemed to have consented to the approval of the proposals unless by the end of **10 April 2020** at least 10% in value of creditors who would be entitled to vote in a qualifying decision procedure have objected to approval and their objections have been made in accordance with the procedure set out below.

### **Objections**

Any creditor wishing to object to the proposed decision to approve our proposals – including any creditor who has opted out from receiving notices about the administration - must deliver to me, at the above address, a notice stating that the creditor so objects. The notice must be delivered to me at the above address not later than the end of **10 April 2020** together with a proof in respect of the creditor's claim which complies with the requirements of Rules 15.28 to 15.35 of the Insolvency (England and Wales) Rules 2016 failing which the objection will be disregarded.

Please note that creditors whose debts may be treated as small debts in accordance with Rule 14.31(1) of the Insolvency (England and Wales) Rules 2016 must still deliver a proof of claim if they wish to object.

It is my responsibility, as joint administrator convening the deemed consent procedure, to aggregate any objections to see if the threshold is met for the decision to be taken as not having been made.

If the threshold is met the deemed consent procedure will terminate without a decision being made on the proposals and if a decision is sought again on the same matter it will be sought by a decision procedure.

### **Requests for a physical meeting to be held**

Creditors who meet the thresholds in s.246ZE(7) of the Insolvency Act 1986, namely 10% in value of creditors, 10% in number of creditors or 10 creditors, may, within five business days from the date of delivery of this notice, make a request to me in writing for a physical meeting of creditors to be held to consider the approval of our proposals.

Signed  
C P Dempster  
Joint Administrator



Date

26/03/2020

## Notice to creditors of decision procedure

Paragraph 51 of Schedule B1 to the Insolvency Act 1986 and Rules 3.38 and 15.8 of the Insolvency (England and Wales) Rules 2016

### API Group Limited (in Administration) ('the Company')

Name of court: In The High Court of Justice  
Business and Property Courts  
Manchester District Registry  
Insolvency and Companies List (ChD)

Case number: CR-2020-MAN-000129 of 2020

Other trading name(s) or style(s) of the company: N/A

Any other registered name in the  
12 months prior to administration: API GROUP PLC

Registered number: 00169249

Registered office address: c/o Ernst and Young LLP, 2 St Peter's Square,  
Manchester, M2 3EY

Principal trading address (if different from above): N/A

Date on which the company entered administration: 31 January 2020

Date of appointment of joint administrators: 31 January 2020

#### Details of the joint administrators

Colin Peter Dempster  
Ernst & Young LLP  
Atria One, 144 Morrison Street  
Edinburgh, EH3 8EX

Robert Hunter Kelly  
Ernst & Young LLP  
1 Bridgewater Place,  
Leeds, LS11 5QR

Office holder number: 8908

Office holder number: 8582

Email address: apigroup@uk.ey.com

Name of alternative person to contact about the administration: Craig Waddell



NOTICE IS HEREBY GIVEN that the joint administrators of the above-named company are seeking a decision from creditors by correspondence on the following matter:

1. In the event that a creditors' committee is not formed, to fix the basis of the Joint Administrators' remuneration as provided for in the proposals and the fees estimate dated 26 March 2020.


Creditors wishing to vote on the above matter, including any creditors who have opted out of receiving notices but nonetheless wish to vote, must complete and return the attached voting form and claim form, and return them to me by post or email to be received no later than 4pm on 10 April 2020 (**the decision date**). Votes in respect of claim forms received after this time will be disregarded.

Creditors whose debts may be treated as small debts in accordance with Rule 14.31(1) of the Insolvency (England and Wales) Rules 2016 must still deliver a claim form if they wish to vote.

A creditor may apply to court to appeal a decision on eligibility to vote in the decision procedure. Any appeal must be made no later than 21 days after **the decision date**.

Creditors who meet the thresholds set out in section 246ZE of the Insolvency Act 1986 namely 10% in value of creditors, 10% in number of creditors or 10 creditors may, within five business days from the date of delivery of this notice, require a physical meeting to be held to consider the matters.

Signed  
C P Dempster  
Joint Administrator



Date

26 March 2020

**API Group Limited (in Administration) ('the Company')****Voting form****Resolutions**

1. In the event that a creditors' committee is not formed, the basis of the joint administrators' remuneration should be fixed as provided for in the proposals dated 26 March 2020 and the fees estimate dated 26 March 2020.

FOR/AGAINST

Signature \_\_\_\_\_

Name of signatory \_\_\_\_\_

On behalf of  
(name of creditor) \_\_\_\_\_

Date \_\_\_\_\_

## The Insolvency Act 1986 and the Insolvency (England and Wales) Rules 2016

### Administration Notice of Claim for Voting Purposes

Convocatoria para la presentación de créditos. Plazos aplicables.  
Výzva k přihlášení pohledávky. Závazné lhůty  
Opfordring til anmeldelse af fordringer. Vær opmærksom på fristerne  
Aufforderung zur Anmeldung einer Forderung. Etwaige Fristen beachten!  
Nōude esitamise kutse. Järgitavad tähtajad  
Πρόσκληση για αναγγελία απαιτήσεως. Προσοχή στις προθεσμίες  
Invitation to lodge a claim. Time limits to be observed  
Invitation à produire une créance. Délais à respecter  
Invito all'insinuazione di un credito. Termine da osservare  
Uzaicinājums iesniegt prasījumu. Termins, kas jāievēro  
Kvietimas pateikti reikalavimą. Privalomieji terminai  
Felhívás követelés bejelentésére. Betartandó határidők  
Stedina għal preżentazzjoni ta' talba. Limiti taż-żmien li għandhom jiġu osservati  
Oproep tot indiening van schuldvorderingen. In acht te nemen termijnen  
Wezwanie do zgłoszenia wierzytelności. Przestrzegać terminów  
Aviso de reclamação de créditos. Prazos legais a observar  
Výzva na prihlášení pohľadávky. Je potrebné dodržať stanovené termíny  
Poziv k prijavi terjatve. Roki, ki jih je treba upoštevati!  
Kehotus saatavan ilmoittamiseen. Noudatattavat määräajat  
Anmodan att anmäla fordran. Tidsfrister att iaktta

### API Group Limited (in Administration) ('the Company')

Date of Administration: 31 January 2020

PLEASE NOTE: Once completed, this form will be used by the Joint Administrators ONLY for the purposes of voting in a creditors' decision procedure or a requisitioned meeting of creditors. The form will not constitute admission of the claim to rank for dividend in this or any subsequent procedure. For further information see Rules 15.28 to 15.35 of the Insolvency (England and Wales) Rules 2016.

Name of creditor

Address

Amount claimed, after deductions for payments made post-administration or adjustments for set off (see notes overleaf)

Is the claim preferential or secured?

If secured, value of security

If you have made a retention of title claim against the company please attach details (see over)

Signature on behalf of creditor

Date


File with Craig Waddell

Reviewed by \_\_\_\_\_

## **Notes to Administration Notice of Claim for Voting Purposes:**

1. Please attach a detailed statement of your account as at the date on which the company entered administration.
2. If you have claimed retention of title please provide details, including the value of any payments made, or goods returned, to you in respect of your claim.
3. If your claim is preferential (e.g. for wages, holiday pay or certain pension arrears) or secured please give details and attach supporting documentation.
4. VAT bad debt relief may usually be claimed six months after the date of supply.

## **Extracts from the Insolvency (England and Wales) Rules 2016:**

### **15.31 Calculation of voting rights**

- (1) Votes are calculated according to the amount of each creditor's claim -
  - (a) in an administration, as at the date on which the company entered administration, less -
    - (i) any payments that have been made to the creditor after that date in respect of the claim, and
    - (ii) any adjustment by way of set-off which has been made in accordance with rule 14.24 or would have been made if that rule were applied on the date on which the votes are counted; ...
- (4) Where a debt is wholly secured its value for voting purposes is nil.
- (5) Where a debt is partly secured its value for voting purposes is the value of the unsecured part.
- (6) However, the value of the debt for voting purposes is its full value without deduction of the value of the security in the following cases -
  - (a) where the administrator has made a statement under paragraph 52(1)(b) of Schedule B1 and the administrator has been requested to seek a decision under paragraph 52(2); ...
- (7) No vote may be cast in respect of a claim more than once on any resolution put to the meeting; and for this purpose (where relevant), the claim of a creditor and of any member State liquidator in relation to the same debt are a single claim.
- (8) A vote cast in a decision procedure which is not a meeting may not be changed.
- (9) Paragraph (7) does not prevent a creditor or member State liquidator from -
  - (a) voting in respect of less than the full value of an entitlement to vote; or
  - (b) casting a vote one way in respect of part of the value of an entitlement and another way in respect of some or all of the balance of that value.

### **15.32 Calculation of voting rights: special cases**

- (1) In an administration, a creditor under a hire-purchase agreement is entitled to vote in respect of the amount of the debt due and payable by the company on the date on which the company entered administration.
- (2) In calculating the amount of any debt for the purpose of paragraph (1), no account is to be taken of any amount attributable to the exercise of any right under the relevant agreement so far as the right has become exercisable solely by virtue of -
  - (a) the making of an administration application;
  - (b) a notice of intention to appoint an administrator or any matter arising as a consequence of the notice; or
  - (c) the company entering administration.

## Notice to creditors – invitation to form a creditors' committee

### Rule 3.39, Insolvency (England and Wales) Rules 2016

Name of court: High Court of Justice, Business and Property Courts, Manchester District Registry, Insolvency and Companies List (ChD)

Case number: CR-2020-MAN-000129 of 2020

Registered name of the company API GROUP LIMITED

Other trading name(s) or style(s) of the company: N/A

Any other registered name in the 12 months prior to administration: API GROUP PLC

Registered number: 00169249

Registered office address: c/o Ernst and Young LLP, 2 St Peter's Square, Manchester, M2 3EY

Principal trading address (if different from above): N/A

Date on which the company entered administration: 31 January 2020

Date of appointment of joint administrators: 31 January 2020

#### Details of the joint administrators

Colin Peter Dempster  
Ernst & Young LLP  
Atria One, 144 Morrison Street  
Edinburgh, EH3 8EX

Robert Hunter Kelly  
Ernst & Young LLP  
1 Bridgewater Place,  
Leeds, LS11 5QR

Office holder number: 8908

Office holder number: 8582

Email address: apigroup@uk.ey.com

Name of alternative person to contact about the administration: Craig Waddell

#### **Invitation to form a creditors' committee**

Creditors are invited to decide whether a creditors' committee should be formed if sufficient creditors are willing to be members of the committee. Information on the role of committees can be found at <https://www.r3.org.uk/media/documents/publications/professional/R3-Guide-to-Creditors-Committees.pdf>

To be validly established, a committee must have at least three and not more than five members, who must have agreed to act.

Should you wish to form a committee, please follow the instructions in the nomination form attached to this notice and return the completed nomination form, with written agreements to act where appropriate, to me at the above address to arrive no later than **10 April 2020**. Nominations can only be accepted if I am satisfied as to the creditor's eligibility under Rule 17.4 of the Insolvency (England and Wales) Rules 2016.

Signed  
C P Dempster  
Joint Administrator



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Date

26 March 2020

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## API Group Limited ('in Administration') ("the Company")

### Nominations for creditors' committee

*You may nominate up to five creditors of the company. Please note that before a person can act as a member of a creditors' committee that person must agree to do so.*

*In the event that more than five valid nominations are received, the five receiving the most votes will be appointed.*

*When you have completed this form, please return it with the creditor's written agreement to act (unless you are nominating yourself or your own organisation) to Craig Waddell at [apigroup@uk.ey.com](mailto:apigroup@uk.ey.com) to arrive no later than the closing date stated on the notice of invitation to form a committee.*

I nominate:

(Name of creditor) \_\_\_\_\_ of

(Address) \_\_\_\_\_

\_\_\_\_\_

(Name of creditor) \_\_\_\_\_ of

(Address) \_\_\_\_\_

\_\_\_\_\_

(Name of creditor) \_\_\_\_\_ of

(Address) \_\_\_\_\_

\_\_\_\_\_

(Name of creditor)\_\_\_\_\_ of \_\_\_\_\_

(Address)\_\_\_\_\_

\_\_\_\_\_

(Name of creditor)\_\_\_\_\_ of \_\_\_\_\_

(Address)\_\_\_\_\_

\_\_\_\_\_

to be appointed as (a) member(s) of the creditors' committee.

Signature \_\_\_\_\_

Name of signatory \_\_\_\_\_

On behalf of  
(name of creditor) \_\_\_\_\_

Date \_\_\_\_\_