In accordance with Section 854 of the Companies Act 2006

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Annual Return

(For returns made up to a date on or after 1 October 2011)

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•	that t	nay us he co it as a nust fi	se thi mpar at the ile an	s form ny infe date Anni	n to confi ormation of this re ual Returr	is turn	1 0	fou ca notice officer compa	this form internal section of changer start type or go to the co		A05	08	.uk 1NCK(8P* 8/12/2012 #108 ANIES HOUSE
Part 1	Col	mp	an	y d	etails	5							
	The	secti	on m	ust !	e compl	eted	by all	com	panies.				→ Filling in this form Please complete in typescript or in bold black capitals
													All fields are mandatory unless specified or indicated by *
A1	Com	pan	y de	tail	5								
Company number	0	0	1	5	8 5	2	9						• Company name change If your company has recently
Company name in full	Hal	Hall & Tawse Western Limited							changed its name, please provide the company name as at the date of this return				
A2	Retu	ırn d	late										<u>'</u>
Date of this return ②	date If yo	Please give the annual return made up date The return date must not be a future date The annual return must be delivered within 28 days of the date given below If you would like the company's made up date to be earlier than 1 October 2011, please complete the AR01 appropriate for earlier made up dates The image is a company of the image is a complete than 1 October 2011, please complete the AR01 appropriate for earlier made up dates						n below	O Date of this return Your company's return date is usually the anniversary of incorporation or the anniversary of the last annual return filed at Companies House You may choose an earlier return date but it must not be a later date				
A3	Prin	cipa	l bu	sine	ss activ	rity	1	1	ı				
	Plea	•	ow th	ne tra	de classif		ı code	num	ber(s) for the p	rinci	ıpal		Principal business activity You must provide a trade classification code (SIC code 2007)
Classification code 1	7	4	9	9	0								or a description of your company's main business in this section
Classification code 2													A full list of the trade classification
Classification code 3													codes are available on our website www.companieshouse.gov.uk
Classification code 4													
		ness				de, ple	ease g	ive a	brief descriptio	n of	your		
Principal activity description													
	1												1

Annual Return

(For returns made up to a date on or after 1 October 2011)

A4	Company type ♥	
	Please confirm your company type by ticking the appropriate box below (only one box must be ticked) Public limited company Private company limited by shares Private company limited by guarantee Private company limited by shares exempt under section 60 Private company limited by guarantee exempt under section 60 Private unlimited company with share capital Private unlimited company without share capital	Company type If you are unsure of your company type, please check your latest certificate of incorporation or our website www.companieshouse.gov uk
A5	Registered office address o	
Building name/number	Roman House	Change of registered office This must agree with the address
Street	Grant Road	that is held on the Companies House record at the date of this return
Post town	Croydon	If the registered office address has changed, you should complete form
County/Region	Surrey	AD01 and submit it together with this annual return
Postcode	C R 9 6 B U	
A6	Single alternative inspection location (SAIL) of the company records (if applicable) ●	
Building name/number Street		SAIL address This must agree with the address that is held on the Companies House record at the date of this return
Post town County/Region		If the address has changed, you should complete form ADO2 and submit it together with this annual return
Postcode	 	
A7	Location of company records O	
	Please tick the appropriate box to indicate which records are kept at the SAIL address in Section A6 Register of members Register of directors Directors' service contracts Directors' indemnities Register of secretaries. Records of resolutions etc	GLocation of company records If the company records are held at the registered office address, do not tick any of the boxes in this section Certain records must be kept by every company while other records are only kept by certain company types where appropriate
	Records of resolutions etc Contracts relating to purchase of own shares Documents relating to redemption or purchase of own share out of capital by private company Register of debenture holders. Report to members of outcome of investigation by public company into interests in its shares Register of interests in shares disclosed to public company Instruments creating charges and register of charges England and Wales or Northern Ireland Instruments creating charges and register of charges Scotland	If the records are not kept at the SAIL address, they must be available at the registered office If any of the company records have moved from the registered office to the address in Section A6 since the last annual return, you must complete form AD03 and submit it together with this annual return

Annual Return (For returns made up to a date on or after 1 October 2011)

Please use this section to list all the secretaries of the company For a corporate secretary, complete Section C1-C4 Secretary appointments You may not use this form to appoint a secretary To do this,	Part 2	Officers of the company						
Secretary's details Please use this section to list all the secretaries of the company For a corporate secretary, complete Section C1-C4 Source and result in the secretary appointments You may not use this form to appoint a secretary to do this, please complete form APO3 and submit it together with this annual return Corporate details Please use Section C1-C4 to enter corporate secretary details. Secretary details All details must agree with those previously notified to Companies House If you have made changes since the last annual return and have not notified use please complete form CHO3 Please provide any previous names which have been used for business purposes during the period of this return Marined women do not need to give former names unless previously used for business purposes.		annual return is made up → For a secretary who is an individual, go to Section B1 → For a corporate secretary, go to Section C1 → For a director who is an individual, go to Section D1	Please use a continuation page if you need to enter more officer					
Please use this section to list all the secretanes of the company For a corporate secretary, complete Section C1-C4 Title* Full forename(s) Gregory William Surname Mutch Former name(s) Secretary details All details must agree with those previously notified to more names (s) please complete form APO3 and have not notified us, please scretary details. Secretary details All details must agree with those previously notified to Companies House lif you have made changes since the last annual return and have not notified us, please complete form CHO3 Former name(s) Please provide any previous names which have been used for business purposes during the period of this return Married women do not need to give former names unless previously used for business purposes. Building name/number Street Stafford Road Street Caterham County/Region Surrey Posttode C R 3 6 J N Secretary appointments You may not use this form to oppoint a special complete form CHO3 Oppoint a secretary to do this, please complete form APO3 and submit it together with this annual return County/Region Surrey Posttode Title* Secretary appointments You may not use this form to oppoint a special complete form APO3 and submit it together with this annual return County/Region Surrey This information will appear on the public record	Secretary							
For a corporate secretary, complete Section C1-C4 Title* Full forename(s) Gregory William Surname Mutch Former name(s) Mutch Former name(s) Former name(B1	Secretary's details •						
Surname Mutch Former name(s)			You may not use this form to appoint a secretary To do this,					
Surname Mutch Corporate details Please use Section C1-C4 to enter corporate secretary details. Secretary details All details must agree with those previously notified to Companies House if fyou have made changes since the last annual return and have not notified us, please complete form CH03 Former name(s) Please provide any previous names which have been used for business purposes during the period of this return Married women do not need to give former names unless previously used for business purposes. Secretary's service address Suliding name/number Street Stafford Road Street Stafford Road Company's Registered Office', please state The Company's Registered Office', in the address. This information will appear on the public record	Title*							
Former name(s) Please use Section C1-C4 to enter corporate secretary details. Secretary details. All details must agree with those previously notified to Companies House If you have made changes since the last annual return and have not notified us please complete form CH03 Former name(s) Please provide any previous names which have been used for business purposes during the period of this return Marned women do not need to give former names unless previously used for business purposes. Building name/number 201 Street Stafford Road Stafford Road Street Stafford Road Companies House that the service address of the company's Registered Office', please state 'The Company's Registered Office', please state 'The Company's Registered Office' in the address. This information will appear on the public record	Full forename(s)	Gregory William	return					
Secretary details All details must agree with those previously notified to Companies flows et if you have made changes since the last annual return and have not notified us, please complete form CR03 Former name(s) Please provide any previous names which have been used for business purposes during the period of this return Married women do not need to give former names unless previously used for business purposes. Secretary's service address Building name/number 201 Street Stafford Road Street Stafford Road Caterham County/Region Surrey Postcode C R 3 6 J N Secritary details All details must agree with those previously notified to use in the last annual return and have not notified to so to red to give former names unless previously used for business purposes. Secretary's service address of this return Married women do not need to give former names unless previously inserted. Street Street This information will appear on the public record	Surname	Mutch	•					
All details must agree with those previously notified to Companies House If you have made changes since the last annual return and have not notified us, please complete form CN03 Former name(s) Please provide any previous names which have been used for business purposes during the period of this return Marned women do not need to give former names unless previously used for business purposes. Secretary's service address Building name/number Street Stafford Road Stafford Road OService address If you have previously notified Companies House that the service address is at 'The Company's Registered Office', please state 'The Company's Registered Office', please state 'The Company's Registered Office' in the address. This information will appear on the public record	Former name(s) •							
Please provide any previous names which have been used for business purposes during the period of this return Married women do not need to give former names unless previously used for business purposes. Secretary's service address			All details must agree with those previously notified to Companies House If you have made changes since the last annual return and have not notified us, please					
Building name/number 201 Street Stafford Road Companies House that the service address is at 'The Company's Registered Office', please state 'The Company's Registered Office' in the address. County/Region Surrey Postcode C R 3 6 J N			Please provide any previous names which have been used for business purposes during the period of this return. Married women do not need to give former names unless previously used for business.					
Street Stafford Road Post town Caterham County/Region Surrey Postcode C R 3 6 J N If you have previously notified Companies House that the service address is at 'The Company's Registered Office', please state 'The Company's Registered Office' in the address. This information will appear on the public record	B2	Secretary's service address [©]						
Street Stafford Road Companies House that the service address is at 'The Company's Registered Office', please state 'The Company's Registered Office' in the address. County/Region Surrey Postcode C R 3 6 J N Companies House that the service address is at 'The Company's Registered Office' in the address. This information will appear on the public record	Building name/number	201	0					
Post town Caterham address. County/Region Surrey This information will appear on the public record	Street	Stafford Road	Companies House that the service address is at 'The Company's Registered Office', please state 'The					
Postcode C R 3 6 J N public record	Post town	Caterham						
Postcode C R 3 6 J N	County/Region	Surrey						
Country England	Postcode	CR36JN	public record					
	Country	England						

Annual Return (For returns made up to a date on or after 1 October 2011)

Corporate secretary

C1	Corporate secretary's details •			
	Please use this section to list all the corporate secretaries of the company	O Corporate secretary appointments You cannot use this form to appoint		
Corporate body/firm name		a corporate secretary To do this, please complete form AP04 and submit it together with this annual return		
Building name/number		Corporate secretary details		
Street		All details must agree with those previously notified to Companies House If you have made changes since the last annual return and have		
Post town		not notified us, please complete form CH04		
County/Region		This information will appear on the		
Postcode		public record		
Country				
C2	Location of the registry of the corporate body or firm			
	Is the corporate secretary registered within the European Economic Area (EEA)? → Yes Complete Section C3 only → No Complete Section C4 only			
C3	EEA companies ⁹			
MI	Please give details of the register where the company file is kept (including the relevant state) and the registration number in that register	● EEA A full list of countries of the EEA can be found in our guidance www.companieshouse.gov.uk		
Where the company/ firm is registered ●		This is the register mentioned in Article 3 of the First Company Law Directive (68/151/EEC)		
Registration number		Directive (oor 131/EEC)		
C4	Non-EEA companies			
	Please give details of the legal form of the corporate body or firm and the law by which it is governed. If applicable, please also give details of the register in which it is entered (including the state) and its registration number in that register.	O Non-EEA Where you have provided details of the register (including state) where the company or firm is registered, you must also provide its number in		
Legal form of the corporate body or firm		that register		
Governing law				
If applicable, where the company/firm is registered •				
If applicable, the registration number				

Annual Return (For returns made up to a date on or after 1 October 2011)

Director

D1	Director's details •						
	Please use this section to list all the directors of the company For a corporate director, complete Section E1-E4.	O Director appointments You cannot use this form to appoint a director To do this, please					
Title*		complete form APO1 and submit it together with this annual return					
Full forename(s)	William Owen	Corporate details					
Surname Altchison Former name(s) •		Please use Section E1-E4 to enter corporate director details.					
		Director details All details must agree with those previously notified to Companies					
Country/State of residence	United Kingdom	House. If you have made changes since the last annual return and have not notified us, please					
Nationality	British	complete form CH01					
Date of birth	$\begin{bmatrix} d & 0 & d \end{bmatrix}$ $\begin{bmatrix} m & 0 & m & 4 \end{bmatrix}$ $\begin{bmatrix} y & 1 & y & 9 & y & 4 \end{bmatrix}$	Please provide any previous names					
Business occupation (if any)	Director	which have been used for business purposes during the period of this return. Married women do not need to give former names unless previously used for business purposes.					
D2	Director's service address •						
Building name/number	Roman House	Service address If you have previously notified					
Street	13/27 Grant Road	Companies House that the service address is at 'The Company's Registered Office', please state 'The					
Post town	Croydon	Company's Registered Office' in the address.					
County/Region	Surrey	This information will appear on the public record					
Postcode	CR9 6 BU	public record					
Country	United Kingdom						

Annual Return

(For returns made up to a date on or after 1 October 2011)

Director

D1	Director's details •							
	Please use this section to list all the directors of the company For a corporate director, complete Section E1-E4.	O Director appointments You cannot use this form to appoint a director To do this, please						
Title*		complete form APO1 and submit it together with this annual return						
Full forename(s)	Andreas Joachim	Corporate details						
Surname	Fegbeutel	Please use Section E1-E4 to enter corporate director details.						
Former name(s) •		Director details All details must agree with those previously notified to Companies						
Country/State of residence	United Kingdom	House If you have made changes since the last annual return and have not notified us, please						
Nationality	German	complete form CH01						
Date of birth	$ \begin{array}{c ccccccccccccccccccccccccccccccccccc$	Please provide any previous names						
Business occupation (if any)	Director	which have been used for business purposes during the period of						
		this return Married women do not need to give former names unless previously used for business purposes						
D2	Director's service address €							
Building name/numbe	Roman House	Service address If you have previously notified						
Street	13/27 Grant Road	Companies House that the service address is at 'The Company's						
		Registered Office', please state 'The						
Post town	Croydon	Company's Registered Office' in the address						
County/Region Surrey		This information will appear on the public record						
Postcode	C R 9 6 B U	poortereero						
Country	United Kingdom							

In accordance with Section 854 of the Companies Act 2006
Director

AR01 - continuation page Annual Return (For returns made up to a date on or after 1 October 2011)

D.I. C. C. C.							
D 1	Director's details •						
	Please use this section to list all the directors of the company For a corporate director, complete Section E1-E4.	ODirector appointments You cannot use this form to appoint a director To do this, please					
Title*		complete form APO1 and submit it together with this annual return					
Full forename(s)	Stephen John	Corporate details					
Surname	Waite	Please use Section E1-E4 to enter corporate director details.					
Former name(s)		Director details All details must agree with those previously notified to Companies					
Country/State of residence	United Kingdom	House If you have made changes since the last annual return and have not notified us, please					
Nationality	British	complete form CH01					
Date of birth	d 1 d 1 m 0 m 9 y 1 y 9 y 5 y 2	Please provide any previous names					
Business occupation (if any)	Director	which have been used for business purposes during the period of this return. Married women do not need to give former names unless previously used for business purposes.					
D2	Director's service address						
Building name/number	Roman House	Service address If you have previously notified					
Street	13/27 Grant Road	Companies House that the service address is at 'The Company's					
		Registered Office', please state 'The Company's Registered Office' in the					
Post town	Croydon	address.					
County/Region	Surrey	This information will appear on the public record					
Postcode	C R 9 6 B U						
Country	United Kingdom						

In	acc	orda	ice i	with
Se	cto	n 854	1 of	the
c	mn	anies	An	2006

AR01 - continuation page Annual Return (For returns made up to a date on or after 1 October 2011)

Director

D1	Director's details [©]	Director's details •						
	Please use this section to list all the directors of the company For a corporate director, complete Section E1-E4.	O Director appointments You cannot use this form to appoint a director To do this, please						
Title*		complete form APO1 and submit it together with this annual return						
Full forename(s)	Robert Vincent	Corporate details						
Surname	Walker	Please use Section E1-E4 to enter corporate director details.						
Country/State of residence United Kingdom		Director details All details must agree with those previously notified to Companies						
		House If you have made changes since the last annual return and have not notified us, please						
Nationality	British	complete form CH01						
Date of birth	d 2 d 9 m 1 m 1 y 1 y 9 y 5 y 8	Please provide any previous names which have been used for business						
Business occupation (if any)	Director	purposes during the period of this return Married women do not need to give former names unless previously used for business purposes.						
D2	Director's service address •							
Building name/numbe	Roman House	Service address If you have previously notified						
Street	13/27 Grant Road	Companies House that the service address is at 'The Company's Registered Office', please state 'The						
Post town	Croydon	Company's Registered Office' in the address.						
County/Region Surrey		This information will appear on the public record						
Postcode	CR96BU	public record						
Country	United Kingdom							

Annual Return
(For returns made up to a date on or after 1 October 2011)

Corporate director

E1	Corporate director's details [©]							
	Please use this section to list all the corporate director's of the company	O Corporate director appointments You cannot use this form to appoint a corporate director To do this,						
Corporate body/firm name		please complete form AP02 and submit it together with this annual return						
Building name/number		Corporate director details All details must agree with those						
Street		previously notified to Companies House If you have made changes since the last annual return and have not notified us, please complete						
Post town		form CH02						
County/Region		This information will appear on the public record						
Postcode								
Country								
E2	Location of the registry of the corporate body or firm							
_	Is the corporate director registered within the European Economic Area (EEA)? → Yes Complete Section E3 only → No Complete Section E4 only							
E3	EEA companies ®							
	Please give details of the register where the company file is kept (including the relevant state) and the registration number in that register	ØEEA A full list of countries of the EEA can be found in our guidance						
Where the company/ firm is registered		www.companieshouse.gov.uk This is the register mentioned in Article 3 of the First Company Law						
Registration number		Directive (68/151/EEC)						
E4	Non-EEA companies	<u> </u>						
_	Please give details of the legal form of the corporate body or firm and the law by which it is governed. If applicable, please also give details of the register in which it is entered (including the state) and its registration number in that register.	Where you have provided details of the register (including state) where the company or firm is registered, you must also provide its number in						
Legal form of the corporate body or firm		that register						
Governing law								
If applicable, where the company/firm is registered •								
If applicable, the registration number								

Annual Return (For returns made up to a date on or after 1 October 2011)

Part 3	Statement of capital ^o								
	Does your company → Yes Comp → No Go to		This should reflect the company's capital status at the made up date of this annual return						
F1 :	Share capital in	pound sterling (£)							
		ach class of shares held in omplete Section F1 and							
Class of shares (E.g. Ordinary/Preference etc.)	Amount paid up on each share ②	Amount (if any) unpaid on each share ©	Number of shares		Aggregate nominal value 6			
Ordinary		1 00	0 00	1,2	50,000	£ 1,250,000 00			
						£			
			Totals	1,2	50,000	£ 1,250,000 00			
F2	Share capital in	other currencies							
	ble below to show a	ny class of shares held in	other currencies						
Currency									
Class of shares (E g Ordinary/Preference etc)	Amount paid up on each share	Amount (if any) unpaid on each share	Number of share	es 🔮	Aggregate nominal value O			
		<u> </u>		<u> </u>					
		1	Totals						
Currency		· · · · · · · · · · · · · · · · · · ·	<u> </u>	 					
Class of shares (E.g. Ordinary/Preference etc)	Amount paid up on each share	Amount (if any) unpaid on each share	Number of shar	es U	Aggregate nominal value •			
		l	<u>l</u> Totals	<u> </u>	·	<u> </u>			
F3	Totals			1		<u> </u>			
_	Please give the total	S Total aggregate nominal value Please list total aggregate values in							
Total number of shares						currencies separately For £100 + €100 + \$10 etc			
Total aggregate nominal value ©									
Including both the nomi share premium Total number of issued s		Number of shares issued in nominal value of each share	re Plea	ntinuation Page ase use a Statem e if necessary		al continuation			

Annual Return

(For returns made up to a date on or after 1 October 2011)

F4	Statement of capital (Voting rights)				
	Please give the prescribed particulars of rights attached to shares for each class of share shown in the statement of capital share tables in Sections F1 and F2				
Class of share	£1 00 Ordinary				
Voting rights	The Ordinary shares have attached to them full voting, dividend and capital distribution rights, they do not confer any rights of redemption				
Class of share					
Class of share Voting rights					
Class of share Voting rights					

AR01 Annual Return (For returns made up to a date on or after 1 October 2011) **Shareholders** Part 4 Does your company have share capital? → Yes go to Section G1 'Companies with share capital' → No Go to Part 5 (Signature) Companies with share capital G1 Were any of the company's shares admitted to trading on a market at any **Question 1** A market is one established under time during this return period? Please tick the appropriate box below • the rules of a UK recognised No go to Section G2 'Past and present shareholders' investment exchange or any other regulated markets in or outside of П Yes go to Question 2 the UK, or any other market outside of the UK. The current UK recognized Question 2 Please only refer to Question 2 below if you have answered 'Yes' to investment exchanges and regulated Question 1 If you answered 'No', please go to Section G2 'Past and present markets can be found at shareholders' www.fsa.gov.uk/register/exchanges.do OTR5 refers to the Vote Holder and Did the company, throughout the return period, have any shares admitted to Issuer Notification Rules contained trading on a relevant market and was it, throughout the return period, an issuer in Chapter 5 of the Disclosure and to which DTR5 applies?(3) Please tick the appropriate box below • Transparency Rules source book issued by the Financial Services Authority Notification is required go to Section G4 'Shareholders who hold at least 5% of any class when the percentage acquisition of of shares of the company as at the made up date of the return' a shareholder in the company has Yes go to Part 5 'Signature' reached a certain threshold (starting at 3%) G2 List of past and present shareholders 9 The company is required to provide a full list of past and present shareholders This section only applies to if one was not included with either of the last two returns. Please tick the companies answering 'No' in Section G1 appropriate box below There were no shareholder changes in this period. Go to Part 5 (Signature) A full list of shareholders is enclosed A list of shareholder changes is enclosed How is the list of shareholders enclosed. Please tick the appropriate box below The list of shareholders is enclosed on paper. Go to Section G3. 'List of past and present shareholders' The list of shareholders is enclosed in another format. Go to Part 5 (Signature)

Annual Return

(For returns made up to a date on or after 1 October 2011)

G3

List of past and present shareholders •

Changes during this period to shareholders' particulars or details of the amount of stock or shares transferred must be completed each year

You must provide a 'full list' of all company shareholders on

- The company's first annual return following incorporation,
- Every third annual return after a full list has been provided

 Please list the company shareholders in alphabetical order

Joint shareholders should be listed consecutively

Further shareholders

Please use a 'List of past and present shareholders' continuation page if necessary

This section only applies to companies answering 'No' to Question 1 in Section G1

ŀ			<u> </u>	
		Shares or stock currently held	Shares or stock transfer	ed (if appropnate)
Shareholder's Name (Address not required)	Class of share	Number of shares or amount of stock	Number of shares or amount of stock	Date of registration of transfer
Mansell Construction Services Limited	£1 00 Ordinary	1,250,000		1 1
				1 1
				1 1
				1 1
				1 1
				1 1
				1 1
				1 1
				1 1
				1 1
				1 1
				1 1

Annual Return

(For returns made up to a date on or after 1 October 2011)

G4

Shareholders who hold at least 5% of any class of share(s) of the company as at the made up date of this return

This section should show only the shareholders that hold at least 5% of any class of share(s) of the company at the date of this return

It should only be completed by companies that have answered 'Yes' to Question 1 in Section G1, and 'No' to Question 2 in Section G1

If there were no shareholders holding at least 5% of any class of share(s) at the date of this return, this section may be left blank

→ Go to Part 5 (Signature)

This section only applies to companies answering 'No' to Question 2 in Section G1

Please list the company shareholders in alphabetical order

Joint shareholders should be listed consecutively

Further shareholders

Please use a 'Shareholders who hold at least 5% of any class of share(s) of the company as at the made up date of this return' continuation page if necessary

Shares or stock currently held Shareholder's name Shareholder's address Class of share Number of shares or amount of stock

Annual Return
(For returns made up to a date on or after 1 October 2011)

Part 5	Signature		
	This must be completed by all companies	● Societas Europaea	
	I am signing this form on behalf of the company	of a Societas Europaea (SE) please	
Signature	This form may be signed by Director , Secretary, Person authorised , Chanty commission receiver and manager, CIC manager, Judicial factor	delete 'director' and insert details of which organ of the SE the person signing has membership Person authorised Under either section 270 or 274 of the Companies Act 2006	

Annual Return

(For returns made up to a date on or after 1 October 2011)

Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form The contact information you give will be visible to searchers of the public record

•			
Contact name			
Company name	Mansell plc		
Address	Attention Julie Davis		
	Roman House, 13-27 Grant		
	Road		
Post town	Croydon		
County/Region	England		
Postcode	C R 9 6 B U		
Country	England		
DX			
Telephone			

✓ Checklist

We may return forms completed incorrectly or with information missing

Please make sure you have remembered the following

- ☐ That if the made up date of the return is any earlier than 1 October 2011, you must complete the appropriate form AR01
- ☐ The company name and number match the information held on the public Register
- You have completed your principal business activity
 You have not used this form to make changes to the
- registered office address

 You have not used this form to make changes to secretary and director details
- You have fully completed the Statement of capital (if applicable)
- ☐ You have signed the form
- You have enclosed the correct fee

Important information

Please note that all information on this form will appear on the public record.

How to pay

A fee of £40 is payable to Companies House in respect of an Annual Return.

Make cheques or postal orders payable to 'Companies House'

☑ Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below

For companies registered in England and Wales The Registrar of Companies, Companies House, Crown Way, Cardiff, Wales, CF14 3UZ DX 33050 Cardiff

For companies registered in Scotland
The Registrar of Companies, Companies House,
Fourth floor, Edinburgh Quay 2,
139 Fountainbridge, Edinburgh, Scotland, EH3 9FF
DX ED235 Edinburgh 1
or LP - 4 Edinburgh 2 (Legal Post)

For companies registered in Northern Ireland The Registrar of Companies, Companies House, Second Floor, The Linenhall, 32-38 Linenhall Street, Belfast, Northern Ireland, BT2 8BG DX 481 N R Belfast 1

Further information

For further information, please see the guidance notes on the website at www.companieshouse.gov.uk or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.companieshouse.gov.uk