# DIRECTORS' REPORT AND FINANCIAL STATEMENTS FOR YEAR ENDED 31 DECEMBER 1998



Registered Number: 151731

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# **DIRECTORS, OFFICERS AND REGISTERED OFFICE**

### **DIRECTORS**

Mrs J M Baddeley, MA (Chairman)
T C Baker BSc, FCIS, FCIB (Managing Director)
R Coatesworth MA, FIA
R D Johnson FCCA
B J Hall FCII
I W Poston FCII

# **COMPANY SECRETARY**

C Fletcher Smith FCIS

# APPOINTED ACTUARY

R Coatesworth MA, FIA

# REGISTERED AUDITOR

KPMG Audit Plc Chartered Accountants & Registered Auditor PO Box 695 8 Salisbury Square London EC4Y 8BB

#### **REGISTERED OFFICE**

Watling Street Bexleyheath Kent DA6 7RR

Registered in England No 151731

#### **DIRECTORS' REPORT**

The Directors are pleased to present their Annual Report and audited Financial Statements for the year ended 31 December 1998.

#### **Principal Activities**

The principal activity of the Company during the year has been to transact long-term life assurance and pension business in the United Kingdom.

#### **Business Review**

Throughout the period the company sold a range of regular premium life assurance investment products, protection products and Guaranteed Bonds. In June 1998, the Company launched a Guaranteed Equity Bond. Most of the sales of these products were made through the company's appointed representative, Woolwich plc.

New regular annualised premium business amounted to £11 million (1997 - £12 million) and single premium business to £44 million (1997 - £39 million).

During the forthcoming year the Company intends to continue to transact long term life assurance and pension business in the United Kingdom.

#### Results and Dividends

The results for the year to 31st December 1998 with the comparison of the period of fifteen months to 31st December 1997 are shown in the attached financial statements.

No dividends are payable.

#### **Directors**

The names of the directors who served during the period and the date of their appointment or resignation, if during the period, are as follows:

Mrs J M Baddeley (Appointed 1 July 1998)

R C H Jeens (Resigned 30 June 1998)

T C Baker

R D Johnson

R Coatesworth

I W Poston

B J Hall (Appointed 4 November 1998)

T A Wild (Resigned 30 June 1998)

J C Hance (Resigned 4 November 1998)

R D Johnson resigned from the Board on 8 January 1999.

#### **DIRECTOR'S REPORT continued**

### **Directors' Share Interests**

No Director had an interest in the shares of the Company at any time during the year.

The Directors of the Company at the year end and at the beginning of the year, or date of appointment, if later, including where applicable their family, had the following interests in the share capital of Woolwich plc, the ultimate holding company:

Ordinary shares of 10p each

|                  | 31.12.98 | 1.1.98 or date of appointment, if later |
|------------------|----------|---|
| Mrs J M Baddeley | -        | -                                       |
| T C Baker        | 3,147*   | 3,112*                                  |
| R Coatesworth    | 1,350*   | 1,350*                                  |
| B J Hall         | -        | •                                       |
| R D Johnson      | 1,350*   | 1,350*                                  |
| I W Poston       | 1,911*   | 1,857*                                  |

Those holdings asterisked include 450 shares which are held by the trustees of the Woolwich pic Approved Profit Sharing Scheme (900 in the case of T C Baker whose holding includes shares held by a member of his family who also holds 450 shares in the Scheme).

# Directors' Interests in Share Options and Allocations

Details of options to subscribe for ordinary shares and allocations of shares in Woolwich plc made to the Directors of the Company during 1998 are set out below:

|                     |  | No. of  | options   |                      |                    |                                    |                                  |                |      |
|---------------------|--|---------|-----------|----------------------|--------------------|------------------------------------|----------------------------------|----------------|------|
|                     | At<br>1.1.98<br>(or date<br>appt. if<br>later) | Granted | Exercised | As<br>at<br>31.12.98 | Exercise price £'s | Market price at date of exercise £ | Date from<br>which<br>exercisabe | Expiry<br>Date |      |
| Mrs J M<br>Baddeley | •  | 51,562  | -         | 51,562               | 3.20               | -                                  | 01.09.01                         | 01.09.08       | ESOP |
| T C Baker           | -  | 17,910  | •         | 17,910               | 3.35               | -                                  | 28.04.01                         | 28.04.08       | ESOP |
|                     | -  | 3,638   |           | 3,638                | 2.68               | -                                  | 01.07.01                         | 31.12.01       | SS   |
| R Coatesworth       | -  | 13,040  | -         | 13,040               | 3.35               | -                                  | 28.04.01                         | 28.04.08       | ESOP |
|                     | -  | 6,436   | -         | 6,436                | 2.68               | -                                  | 01.07.03                         | 31.12.03       | SS   |
| R D Johnson         | -  | 10,671  | -         | 10,671               | 3.35               | -                                  | 28.04.01                         | 28.04.08       | ESOP |
|                     | •  | 2,182   | -         | 2,182                | 2.68               | -                                  | 01.07.01                         | 31.12.01       | SS   |
| I W Poston          | -  | 17,910  | -         | 17,910               | 3.35               | -                                  | 28.04.01                         | 28.04.08       | ESOP |
|                     | •  | 6,436   | -         | 6,436                | 2.68               | •                                  | 01.07.03                         | 31.12.03       | SS   |
|                     |  |         |           |                      |                    |                                    |                                  |                |      |

SS refers to those options granted under Woolwich plc's Sharesave Scheme ESOP refers to those options granted under Woolwich plc's 1998 Executive Share Option Plan

#### **DIRECTORS' REPORT continued**

In addition, Mrs J M Baddeley, T C Baker and I W Poston were allocated the following shares during the year under the Woolwich plc's 1998 Performance Share Plan at a value of 320p per share:

Mrs J M Baddeley 34,375 T C Baker 15,000 I W Poston 15,000

#### Notes:

- 1. No options granted to any of the above Directors lapsed during the year. The market price of shares of Woolwich plc as at 31 December 1998 was 362p and the range during 1998 was 315p to 395.75p.
- 2. As at 31 December 1998, the market price for options granted under the Sharesave Scheme and 1998 Executive Share Option Plan exceeded the exercise price.
- 3. In May 1998, Woolwich plc established a Qualifying Employee Share Ownership Trust ("QUEST") which is operated in conjunction with Woolwich plc's Sharesave Scheme. The trustee of the QUEST is Woolwich Qualifying Employee Share Ownership Trust Limited, a subsidiary of Woolwich plc. As at 31 December 1998, 2,836,479 shares were held by the QUEST. Under the terms of the trust deed establishing the QUEST, all employees and directors of companies who participate in the Sharesave Scheme are deemed to have an interest in those shares as potential discretionary beneficiaries.

#### 4. Share Scheme Summaries:

#### Sharesave Scheme

This enables employees to save up to £250 per month for a fixed period of up to three or five years. At the end of that fixed term, they have the opportunity of using those savings to purchase shares in Woolwich plc at a discount. Currently the discount is 20% of the market value of a Woolwich plc ordinary share at the time the invitation to participate in the scheme is made.

# 1998 Executive Share Option Plan

This plan allows directors to receive annual grants of share options. Options are granted at the market value of a Woolwich plc ordinary share at the time of the grant, with no discount. Options granted in 1998 will only be exercisable to the extent that the earnings per share of Woolwich plc is equal to the rate of increase in the Retail Prices Index plus 9% over three consecutive financial years. An option will normally be exercisable in whole or part at any time between three years and ten years from the date of grant. Any option not exercised will lapse on the tenth anniversary of the date of its grant.

### 1998 Performance Share Plan

This plan provides for participants, if the performance target described below is satisfied, to be granted a right to acquire ordinary shares in the capital of Woolwich plc in the form of an award for a nominal sum of £1. The number of shares, if any, awarded will depend upon the extent to which the performance target is satisfied over a period of three years and will also be at the discretion of the trustee. Awards will only be exercisable for a period of seven years. The performance target for the first cycle, which runs from 1 January 1998 to 31 December 2000, will measure Woolwich plc's performance against its total shareholder return ('TSR') relative to the TSR performance of a comparator group of companies in the retail banking sector. No awards will be granted unless the TSR performance of Woolwich plc is at least at the 50th percentile relative to the comparator group. The number of shares over which awards may be granted rises on a straight line basis from a TSR performance at the 50th percentile, when awards over the minimum number of shares may be made, to a TSR performance at the 75th percentile of the comparator group when awards over the maximum number available may be made.

#### **DIRECTORS' REPORT continued**

#### Auditors

KMPG Audit Plc are eligible for reappointment and have expressed their willingness to continue in office as auditors of the Company. A resolution for the reappointment of KPMG Audit Plc is to be proposed at the Annual General Meeting of the Company to be held on 30th April 1999.

# Policy and Practice on Payment of Creditors

It is the company's policy that payments to suppliers are made in accordance with those terms and conditions agreed between the company and its suppliers, provided that all trading terms and conditions have been complied with.

Commission, administration fees and payments to reassurers are settled on average within ten days.

#### Year 2000

The Woolwich began its preparations for the Year 2000 in 1996. The Company has compiled an inventory of all Information Technology systems and other relevant items such as embedded chip components and key suppliers. A thorough analysis of the Company's components and the impact the millenium is likely to have was completed in early 1997. The required remedial work and testing is complete and the Company is confident that no significant disruption to its business will arise as a result of Year 2000 problems in its systems. Further verification and checking of systems and suppliers will continue during 1999. The cost of compliance to the end of 1998 is £15k and a further £10k is anticipated during 1999. Much of the cost has been met by re-deploying existing resources.

### Statement of Directors' Responsibilities

The Directors acknowledge their responsibilities as set out on page 6.

By order of the Board

C Fletcher Smith FCIS

Secretary

29 January 1999

### STATEMENT OF DIRECTORS' RESPONSIBILITIES

The following statement which should be read in conjunction with the Auditors' Report on page 7, in relation to the financial statements, is made with a view to distinguishing for shareholders the respective responsibilities of the Directors from those of the Auditors.

Company Law requires the directors to prepare financial statements for each financial year which give a true and fair view of the Company's state of affairs at the end of the year and of the profit or loss for that period. In preparing those financial statements, the directors are required to:

select suitable accounting policies and then apply them consistently;

make judgements and estimates that are reasonable and prudent;

state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;

prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### AUDITOR'S REPORT

#### TO THE MEMBERS OF WOOLWICH LIFE ASSURANCE COMPANY LIMITED

We have audited the financial statements on pages 8 to 22.

# Respective Responsibilities of Directors and Auditors

As described on page 6 the company's directors are responsible for the preparation of the financial statements. It is our responsibility to form an independent opinion, based on our audit, on those financial statements and to report our opinion to you.

### **Basis Of Opinion**

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

### **Opinion**

In our opinion the financial statements give a true and fair view of the state of the Company's affairs as at 31st December 1998 and of its profit for the year ended and have been properly prepared in accordance with the provisions of the Companies Act 1985.

**KPMG** Audit Plc

Kine Andrille

Chartered Accountants and Registered Auditor

London

29 January 1999

| for the year ended 31 December 1998                          |        |              |                                  |
|--|--------|--------------|----------------------------------|
|  |        |              | Fifteen months<br>to 31 December |
|  | Notes  | 1998<br>£000 | 1997<br>£000                     |
| Technical Account - Long Term Business                       |        |              |                                  |
| Earned Premiums, Net of Reinsurance                          |        |              |                                  |
| Gross premiums written                                       |        | 118,749      | 125,821                          |
| Outward reinsurance premiums                                 |        | (4,156)      | (4,407)                          |
|  | 2 -    | 114,593      | 121,414                          |
| Investment income  | 3      | 27,573       | 45,798                           |
| Unrealised gains on investments                              | 3      | 20,923       | 1,234                            |
|  | -      | 48,496       | 47,032                           |
| Total Income   | -      | 163,089      | 168,446                          |
|  | •      |              |                                  |
| Claims paid gross amount                                     |        | 48,321       | 82,649                           |
| reinsurers' share  |        | (3,008)      | (3,011)                          |
| net of reinsurance   | -      | 45,313       | 79,638                           |
| Change in provision for claims gross amount                  | -      | (116)        | 356                              |
| reinsurers' share  |        | 57           | (71)                             |
| net of reinsurance   | _      | (59)         | 285                              |
| Claims Incurred, Net of Reinsurance                          | -      | 45,254       | 79,923                           |
| Change In Other Technical Provisions, Net of Reinsurance     |        |              |                                  |
| Long term business provision, net of reinsurance             |        |              |                                  |
| gross amount   |        | 31,331       | (6,353)                          |
| reinsurers' share  | _      | -            |                                  |
| net of reinsurance   |        | 31,331       | (6,353)                          |
| Technical provisions for linked business, net of reinsurance |        | 60,284       | 68,986                           |
| Net Change in Technical Provisions                           | -      | 91,615       | 62,633                           |
| Net operating expenses                                       | 4      | 15,452       | 19,785                           |
| Investment expenses and charges                              | 3      | 603          | 493                              |
| Tax attributable to long term business                       | 7 -    | 1,372        | 20,978                           |
| Other Charges  | -      | 17,427       | 20,976                           |
| Total Expenditure  | -<br>- | 154,296      | 163,534                          |
|  |        |              |                                  |

| PROFIT AND LOSS ACCOUNT   |       |        |                                  |
|---|-------|--------|----------------------------------|
| for the year ended 31 December 1998   |       |        | Fifteen months<br>to 31 December |
|   |       | 1998   | 1997                             |
|   | Notes | £000   | £000                             |
| Non-Technical Account   |       |        |                                  |
| Balance On The Long Term Business Technical Account                         |       | 8,793  | 4,912                            |
| Tax attributable to the balance on the long term business technical account | 7     | 1,372  | 700                              |
| Pre tax profit arising on long term business                                | _     | 10,165 | 5,612                            |
| Investment income   | 3     | 1,738  | 1,756                            |
| Unrealised gain on investments  | 3     | -      | -                                |
| Investment expenses and charges   | 3     | (34)   | (33)                             |
| Profit On Ordinary Activities Before Taxation                               |       | 11,869 | 7,335                            |
| Tax on profit on ordinary activities  | 7     | 1,900  | 700                              |
| Profit For The Financial Year   | -     | 9,969  | 6,635                            |
| Dividends   | •     |        |                                  |
| Retained Profit For The Financial Year                                      |       | 9,969  | 6,635                            |
|   |       |        |                                  |

All recognised gains and losses in both the current and preceding periods are included in the Profit and Loss account.

The inclusion of unrealised gains and losses in the profit and loss account is not deemed to be a departure from the unmodified historical cost basis of accounting and therefore a separate note of historical cost, profit and losses has not been included.

| BALANCE SHEET as at 31 December 1998                          |      |                            |                            |
|---|------|----------------------------|----------------------------|
|   |      | 31 December<br><b>1998</b> | 31 December<br><b>1997</b> |
|   | Note | £000                       | £000                       |
| Assets  |      |                            |                            |
| Investments   |      |                            |                            |
| Investments in group undertakings and participating interests | 8    | 5,219                      | -                          |
| Other financial investments                                   | 8    | 215,563                    | 166,897                    |
| Deposits with ceding undertakings                             |      | 16,611                     | 36,049                     |
|   |      | 237,393                    | 202,946                    |
| Assets Held To Cover Linked Liabilities                       | 9    | 253,213                    | 188,153                    |
| Reinsurers' Share of Technical Provisions                     |      |                            |                            |
| Claims outstanding  |      | 720                        | 777                        |
| _   |      | 720                        | 777                        |
| Debtors   |      |                            |                            |
| Debtors arising out of direct insurance operations            | 10   | -                          | 24                         |
| Other debtors   | 11   | 4,186                      | 2,857                      |
|   |      | 4,186                      | 2,881                      |
| Other Assets  |      |                            |                            |
| Tangible assets   | 12   | 80                         | 90                         |
| Cash at bank and in hand                                      |      | 751                        | 1,554                      |
|   |      | 831                        | 1,644                      |
| Prepayments And Accrued Income                                |      |                            |                            |
| Accrued interest and rent                                     |      | 5,388                      | 4,588                      |
| Deferred acquisition costs                                    |      | 13,686                     | 10,591                     |
| Other prepayments and accrued income                          |      | 75                         | 51                         |
|   |      | 19,149                     | 15,230                     |
| Total Assets  |      | 515,492                    | 411,631                    |

|      | 31 December<br><b>1998</b> | 31 December<br><b>1997</b>  |
|------|----------------------------|---|
| Note | £000                       | £000  |
|      |                            |   |
|      |                            |   |
| 13   | 30,000                     | 30,000  |
| 14   | 24,045                     | 14,076  |
|      | 54,045                     | 44,076  |
|      |                            |   |
| 15   | 206,329                    | 174,998   |
|      | 1,810                      | 1,926   |
|      | 208,139                    | 176,924   |
| 15   | 245,338                    | 185,049   |
|      | •                          | -   |
|      |                            |   |
| 16   | 2,948                      | 3,747   |
| 17   | 5,022                      | 1,835   |
|      | 7,970                      | 5,582   |
|      | <u>-</u>                   | -   |
|      | 515,492                    | 411,631   |
|      | 13<br>14<br>15             | 1998 Note £000  13 30,000 14 24,045  54,045  15 206,329 1,810 208,139  15 245,338 |

Included in Capital and Reserves are £54,045,000 (1997 - £44,076,000) which are not distributable.

Jeen Belse Approved by the Board on 29 January, 1999 and signed on its behalf by:

Mrs J M Baddeley

Chairman

T C Baker

Managing Director

# Notes forming part of the financial statements

#### 1. Accounting Policies

The accounts are prepared on the basis of the accounting policies set out below:

# a. Basis of preparation

The financial statements have been prepared under the historical cost convention as modified by the revaluation of investments and in accordance with the provisions of Section 255 of, and Schedule 9A to, the Companies Act 1985 as amended by the Companies Act 1985 (Insurance Companies Accounts) Regulations 1993. The financial statements have also been prepared in accordance with applicable accounting standards and the Statement of Recommended Practice on Accounting for Insurance Business issued by the Association of British Insurance on 23 December 1998. The comparatives stated in the financial statements cover the period from 1 October 1996 to 31 December 1997.

The company is exempt from providing a cashflow statement on the grounds that 90% of voting rights are controlled within the Woolwich Group and consolidated accounts including the company are publicly available.

As the Company's financial statements are consolidated in the financial statements of Woolwich plc, the company has taken advantage of the exemption clauses in Financial Reporting Standard Number 8 in respect of transaction with group companies, which are also related parties.

#### b. Premiums

Premiums for unit linked business are accounted for when the policy liability is established. Other premiums are accounted for when due for payment.

#### Investment income, expenses and charges.

Investment income, expenses and charges are included in the long term business technical account to the extent that they relate to long term business. Other investment income and expenses are included in the non-technical account.

Dividend income is accounted for when the shares are quoted ex-dividend and unit trust income is accounted for on a receivable basis.

Interest, expenses and charges are accounted for on an accruals basis.

Realised gains and losses on investments are calculated as the difference between net sale proceeds and original cost.

Dividend income received prior to 2 July 1997 has been stated gross of tax credits. Dividend income on Life business has been included gross. Dividend income on Pensions business has been stated net of tax credits.

### d. Unrealised Gains and Losses on Investments

Unrealised gains and losses recorded in the profit and loss account represent the changes in value during the year of investments held at the balance sheet date and the reversal of changes in prior years on investments disposed of in the year. Unrealised gains and losses are included in the long term business technical account to the extent that they relate to long term business. Other unrealised gains and losses are included in the non technical account.

#### Notes forming part of the financial statements continued

#### 1. Accounting Policies

#### e. Claims

Death claims, critical illness claims and surrenders are accounted for when notified and maturities are recognised when due for payment. Claims payable include the claims handling costs relating to settlement. Reinsurance recoveries are accounted for in the same period as the related claim.

# f. Long Term Business Provision

The long term business provision is determined by the Appointed Actuary, following his annual investigation of the long term business, and is calculated initially to comply with the reporting requirements under the Insurance Companies Act 1982. A net premium valuation method is used for all business with the exception of unit linked contracts where the provisions are based on the market value of the related assets. The statutory solvency basis of valuation is then adjusted by eliminating the undistributed surplus determined by that valuation, general contingency reserves, certain reserves required under the insurance companies regulations and deferred acquisition costs allowed for in the valuation.

# g. Acquisition costs and deferred acquisition costs.

Acquisition costs comprise direct and indirect costs relating to the obtaining and processing of new business.

Deferred acquisition costs relate to those costs incurred in acquiring insurance policies during a financial year but which relate to a subsequent financial year. These costs are deferred as an explicit asset which is amortised over the period in which they are recoverable out of future margins from the relevant policies.

# h. Finance Leases

Assets acquired under finance leases are included within tangible assets and the corresponding commitments for future payments are included within creditors, net of future finance charges. Finance charges are accounted for on a systematic basis over the life of each lease.

# i. Operating Leases

The cost of operating leases are charged to the technical account as they accrue.

#### j. Tangible Assets

Tangible assets are depreciated on a straight line basis over their estimated useful lives having taken into consideration their residual values over the following periods:

Office equipment 10 years
Computer equipment and software 4 years
Motor vehicles 4 years

# k. Retirement Benefits

The costs of providing retirement pensions and other post retirement benefits are charged to the long term business technical account over the periods benefiting from the employees' services. Any difference between the charge to the long term business technical account and the contributions paid to the scheme is shown as an asset or liability at the balance sheet date.

# Notes forming part of the financial statements continued

# 1. Accounting Policies

#### l. Investments

All investments are stated at their current value as detailed below:

Debt securities, other fixed income securities and structured instruments are at middle market prices.

Listed investments are valued at the mid market value on the balance sheet date or on the last Stock Exchange trading day before the balance sheet date.

Unit Trusts are stated at the bid price.

#### m. Taxation

Provision is made using the liability method for all material timing differences where it is probable that a tax payment or recovery will occur in the foreseeable future. Provision is made for deferred taxation in respect of timing differences between the treatment of certain items for taxation and accounting purposes.

Any transfer from the long term business technical account to the non technical account is grossed up at the effective rate of tax applicable to the period.

#### 2. Premiums

All premium income is derived within the UK in respect of continuing operations and relates exclusively to individual policyholders.

#### a. Premiums Written

|   |         | 1998  |         |         | 1997  |         |
|---|---------|-------|---------|---------|-------|---------|
|   | £000    |       | £000    |         |       |         |
|   | Gross   | Reins | Net     | Gross   | Reins | Net     |
| Life Insurance Business                   |         |       |         |         |       |         |
| Non participating contracts               |         |       |         |         |       |         |
| Single premiums                           | 43,710  | -     | 43,710  | 38,887  | -     | 38,887  |
| Unit linked Contracts - periodic premiums | 64,962  | 3,651 | 61,311  | 81,977  | 4,161 | 77,816  |
| Other Contracts - periodic premiums       | 9,257   | 503   | 8,754   | 4,857   | 246   | 4,611   |
| Pension Business                          |         |       |         |         |       |         |
| Unit linked contracts                     |         |       |         |         |       |         |
| - periodic premiums                       | 513     | 2     | 511     | 23      | -     | 23      |
| - single premiums                         | 307     |       | 307     | 77      |       | 77      |
| Total Premiums Written                    | 118,749 | 4,156 | 114,593 | 125,821 | 4,407 | 121,414 |

Notes forming part of the financial statements continued

# 2 Premiums continued

| b. Annualised New Business Premiums       | 1998   | 1997   |
|---|--------|--------|
|   | £000   | £000   |
| Life periodic premiums                    |        |        |
| - Unit linked                             | 6,330  | 7,251  |
| - Other                                   | 3,751  | 4,289  |
| Life single premiums                      | 43,710 | 38,887 |
| Pensions                                  |        |        |
| -periodic premiums                        | 916    | 143    |
| -single premiums                          | 307    | 77     |
| Total Annualised New<br>Business Premiums | 55,014 | 50,647 |

The company does not write recurring single premium contracts. Where periodic premiums are received other than annually, such premiums are included on an annualised basis.

# 3 Investment Activity Account

|  | Technical Account |        | Non Technic |       |
|--|-------------------|--------|-------------|-------|
|  | 1998              | 1997   | 1998        | 1997  |
|  | £000              | £000   | £000        | £000  |
| Investment Income                        |                   |        |             |       |
| Income from other investments            | 22,561            | 30,466 | 1,738       | 1,756 |
| Gains on the realisation of investments  | 5,012             | 15,332 | -           | -     |
| <del>-</del>                             | 27,573            | 45,798 | 1,738       | 1,756 |
| Investment Expenses and Charges          |                   |        |             |       |
| Investment management expenses           | 603               | 493    | 34          | 33    |
| Losses on the realisation of investments | -                 | -      | -           | -     |
|  | 603               | 493    | 34          | 33    |
| Unrealised gains on investments          | 20,923            | 1,234  | -           | -     |
| Net Investment Return                    | 47,893            | 46,539 | 1,704       | 1,723 |

# Notes forming part of the financial statements continued

| 4 Net O | perating Expenses |
|---------|-------------------|
|---------|-------------------|

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|   | 1998    | 1997    |
|---|---------|---------|
|   | £000    | £000    |
| Acquisition costs   | 13,290  | 16,184  |
| Change in deferred acquisition costs                        | (3,095) | (3,712) |
| Administration expenses                                     | 5,654   | 7,760   |
| Reinsurance commissions and profit                          | (397)   | (447)   |
|   | 15,452  | 19,785  |
| Administrative expenses include:                            |         |         |
|   | 1998    | 1997    |
|   | £000    | £000    |
| Auditors' remuneration:                                     |         |         |
| - Audit   | 47      | 42      |
| - Other services  | 39      | 39      |
| Depreciation on tangible assets                             | 30      | 43      |
| Profit on disposal of tangible fixed assets                 | 11      | 6       |
| Payments under Finance Leases                               | 17      | 6       |
| Total commission payable was £10,421,000 (1997:£12,012,000) |         |         |
| Staff Costs   |         |         |
|   | 1998    | 1997    |
|   | £000    | £000    |
| Wages and salaries  | 657     | 758     |
| Social security costs                                       | 57      | 63      |
| Other pension costs   | 77      | 55      |

The average numbers of staff employed by the Company in the period was 19 (1997 - 17)

The employees were involved in the management and central administration of the company. The policy administration is carried out by Royal & Sun Alliance plc and investment administration and management is carried out by Mercury Asset Management plc.

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# Notes forming part of the financial statements continued

#### 6 Directors' Emoluments

None of the directors personally receive fees from the company. Fees are paid to either the Woolwich plc or Royal & Sun Alliance plc in respect of their duties as directors.

The aggregate amount of directors' emoluments were as follows:

|   | 1998 | <b>199</b> 7 |
|---|------|--------------|
|   | £000 | £000         |
| Emoluments  | 327  | 363          |
| Pension Scheme Contributions                      | 26   | 54           |
| Compensation for loss of office                   | •    | 134          |
| Sums paid to third parties for Directors Services | 5    | 32           |
|   | 358  | 583          |

Retirement benefits are accruing to 5 directors under defined benefit schemes at 31st December 1998 and 5 directors at 31st December 1997.

### **Highest Paid Director**

| Aggregate emoluments                                      | 143 | 136 |
|---|-----|-----|
| Pensions Scheme Contributions to a defined Benefit Scheme | 11  | 44  |
| Total   | 154 | 180 |

The annual pension accrued to the highest paid director at 31 December 1998 is £55,130. (1997: £25,566 per annum on retirement).

There were no amounts taken as a lump sum at 31 December 1998 (1997: £49,000).

# Notes forming part of the financial statements continued

| 7 | Taxation                                 |         |             |              |            |
|---|--|---------|-------------|--------------|------------|
|   |  | Technic | cal Account | Non Technica | al Account |
|   |  | 1998    | 1997        | 1998         | 1997       |
|   |  | £000    | £000        | £000         | £000       |
|   | UK Corporation tax @ 31%                 | 1,372   | 195         | 528          | -          |
|   | Tax credits on franked investment income | -       | 205         | -            | -          |
|   | Adjustments relating to earlier years    | -       | 300         | -            | -          |
|   | Tax attributable to shareholders' profit | -       | -           | 1,372        | 700        |
|   | Deferred taxation                        | _       | _           | -            | _          |
|   |  | 1,372   | 700         | 1,900        | 700        |
| 8 | Investments                              |         |             |              |            |
|   |  | Curre   | nt Value    | Histor       | ical Cost  |
|   |  | 1998    | 1997        | 1998         | 1997       |
|   |  | £000    | £000        | £000         | £000       |
|   | Investments in Group undertakings and    |         |             |              |            |
|   | Participating Interests                  |         |             |              |            |
|   | Debt securities issued by and loans      | 5,219   | -           | 5,000        | -          |
|   | Other Financial Investments              |         |             |              |            |
|   | Debt securities and other fixed          | 190,030 | 149,496     | 185,239      | 148,740    |
|   | income securities                        |         |             |              |            |
|   | Deposits with credit institutions        | 25,533  | 17,401      | 25,533       | 17,401     |
|   |  | 215,563 | 166,897     | 210,772      | 166,141    |

# 9 Assets Held To Cover Linked Liabilities

|  | Current Value |         | Histor  | Historical Cost |  |
|--|---------------|---------|---------|-----------------|--|
|  | 1998          | 1997    | 1998    | 1997            |  |
|  | £000          | £000    | £000    | £000            |  |
| Assets held to cover property linked liabilities | 253,213       | 188,153 | 223,847 | 171,795         |  |

Assets held to cover linked liabilities comprise investments, cash at bank and accrued income.

Notes forming part of the financial statements continued

| 10 | Debtors arising out of di insurance operations | rect                               |                   |                     | 1998                                     | 1997  |
|----|--|------------------------------------|-------------------|---------------------|--|-------|
|    |  |                                    |                   |                     | £000                                     | £000  |
|    | Policyholders                                  |                                    |                   |                     |  |       |
|    | Due to Reassurers                              |                                    |                   |                     |  | 24    |
| 11 | Other Debtors                                  |                                    |                   |                     |  |       |
|    | Tax recoverable                                |                                    |                   |                     | 4,186                                    | 2,857 |
| 12 | Tangible Assets                                |                                    |                   |                     |  |       |
|    |  | Held<br>Under<br>Finance<br>Leases | Motor<br>Vehicles | Office<br>Equipment | Computer<br>Equipment<br>and<br>Software | Total |
|    |  | £000                               | £000              | £000                | £000                                     | £000  |
|    | Cost   |                                    |                   |                     |  |       |
|    | At 1 January 1998                              | 50                                 | 42                | 62                  | 202                                      | 356   |
|    | Additions                                      | -                                  | 32                | -                   | 2  | 34    |
|    | Disposals                                      | (9)                                | (43)              | -                   | (152)                                    | (204) |
|    | At 31 December 1998                            | 41                                 | 31                | 62                  | 52                                       | 186   |
|    | Depreciation                                   |                                    |                   |                     |  |       |
|    | At 1 January 1998                              | 4                                  | 35                | 41                  | 186                                      | 266   |
|    | Charge for period                              | 9                                  | 5                 | 6                   | 10                                       | 30    |
|    | On disposals                                   | -                                  | (38)              | -                   | (152)                                    | (190) |
|    | At 31 December 1998                            | 13                                 | 2                 | 47                  | 44                                       | 106   |
|    | Net book value                                 |                                    |                   |                     |  |       |
|    | At 31 December 1998                            | 28                                 | 29                | 15                  | 8  | 80    |
|    | At 1 January 1998                              | 46                                 | 7                 | 21                  | 16                                       | 90    |
|    |  |                                    |                   |                     |  |       |

# Notes forming part of the financial statements continued

| 13 | Share Capital                                    |                            |                                   |                                   |
|----|--|----------------------------|-----------------------------------|-----------------------------------|
|    |  |                            | 1998                              | 1997                              |
|    |  |                            | £000                              | £000                              |
|    | Authorised:                                      |                            |                                   |                                   |
|    | Ordinary shares of £1 each                       |                            | 40,000                            | 40,000                            |
|    |  |                            | 40,000                            | 40,000                            |
|    |  |                            |                                   |                                   |
|    | Allotted, called up and fully paid               |                            | 30,000                            | 30,000                            |
|    |  |                            | 30,000                            | 30,000                            |
| 14 | Reconciliation in Movement of Shareholders' Fund |                            |                                   |                                   |
|    |  | Share<br>Capital           | Profit & Loss<br>Account          | Total<br>Shareholders'<br>Fund    |
|    |  | £000                       | £000                              | £000                              |
|    | Balance at 1 January 1998                        | 30,000                     | 14,076                            | 44,076                            |
|    | Profit for the period after taxation             | -                          | 9,969                             | 9,969                             |
|    | Balance at 31 December 1998                      | 30,000                     | 24,045                            | 54,045                            |
| 15 | Long Term Business Assumptions                   |                            |                                   |                                   |
|    |  | Guaranteed<br>Income Bonds | Term<br>Assurances                | Unit Linked<br>Policies           |
|    | Mortality  | N/A                        | 85% A67/70<br>AIDS 50%<br>Basis R | 85% A67/70<br>AIDS 50%<br>Basis R |
|    | Interest   | 4.81% gross                | 3.0% net                          | 4.0% gross                        |
|    | Fund Growth                                      | N/A                        | N/A                               | 6.0% gross                        |
|    | Renewal Expenses                                 | £13.28 p.a.                | £19.44 p.a.                       | £30.97 p.a.                       |
|    | Tax Relief on Expenses                           | N/A                        | 20%                               | 20%                               |
|    | Inflation Rate                                   | 5%                         | 5%                                | 5%                                |

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Notes forming part of the financial statements continued

| 16 | Creditors Arising Out of Direct Insurance Operations |
|----|--|
|    |  |

|  | 1998  | 1997  |
|--|-------|-------|
|  | £000  | £000  |
| Premiums received in advance                             | 17    | 52    |
| Commission payable to Group undertaking                  | 1,480 | 1,293 |
| Administration fee payable to third party administration | 707   | 607   |
| Amounts due to reassurers                                | 744   | 1,795 |
|  | 2,948 | 3,747 |
| Other Creditors Including Taxation and Social Security   | 1998  | 1997  |
|  | £000  | £000  |
| Due within one year                                      |       |       |
| Corporation tax payable                                  | 2,821 | -     |
| Other creditors  | 2,173 | 1,789 |
| Obligations under finance leases                         | 13    | 10    |
| All are payable within one year                          | 5,007 | 1,799 |
| Due after one year                                       |       |       |
| Obligations under finance leases                         | 15    | 36    |
| between two and five years                               |       |       |
| Total Other Creditors                                    | 5,022 | 1,835 |

# 18 Pension Scheme

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Employees are eligible to participate in the scheme operated by Woolwich plc, the contributions to which are based on pension costs across the Woolwich Group as a whole.

The scheme is a contributory defined benefit scheme based on final pensionable earnings, with the assets of the scheme being held in a separate trustee administered fund.

The company's pension cost for the period, calculated in accordance with Statement of Standard Accounting Practice Number 24, "Accounting for Pension Costs" amounted to £77,150 (1997:£57,875).

The pension cost is assessed in accordance with the advice of a qualified actuary using the projected unit method and the latest full actuarial valuation of the scheme was as at 31 March 1998. Scheme information is contained in the accounts of Woolwich plc for the period ended 31 December 1998.

Notes forming part of the financial statements continued

### 19 Inwards Reassurance Contracts

The Company has a reassurance contract whereby the premium received has been held as a deposit with the ceding insurer. The interest received on this deposit is used to cover the claims arising under this contract.

At the year end the total value of the deposit was £16,611,000.

### 20 Ultimate Parent Company

The Company's immediate and ultimate holding company is Woolwich plc which is registered in England. The only group in which the results of the Company are consolidated is headed by Woolwich plc. The consolidated accounts of Woolwich plc are available to the public and may be obtained from Woolwich plc, Watling Street, Bexleyheath, Kent, DA6 7RR. Woolwich plc holds 90% of the issued share capital and Royal & Sun Alliance plc holds the remaining 10%.