ANNUAL REPORT

YEAR ENDED 31 DECEMBER 1995

Registered Number 146681



ANNUAL REPORT YEAR ENDED 31 DECEMBER 1995

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F F ALLSOPP & CO LIMITED DIRECTORS' REPORT

The directors present their annual report together with the financial statements for the year ended 31 December 1995.

RESULTS AND DIVIDENDS

The profit for the financial year after tax amounted to £58,350.

The directors recommend the payment of a dividend of £15,776 and recommend the balance of retained profits totalling £42,574 be transferred to reserves.

REVIEW OF THE BUSINESS

The principal activity of the company is that of bookbinders and print finishers.

DIRECTORS

The directors at 31 December 1995 and their interests in the share capital of the parent company, Tempmark Limited, were as follows:

	_19	<u>995</u>	_19	<u> 194</u>
	Number	Number of shares		of shares
		'B'		'B'
		Redeemable		Redeemable
	<u>Ordinary</u>	Preference	<u>Ordinary</u>	preference
J Loach	-	1,167	-	1,167
R J Loach	15,050	-	15,050	-
G T Hillvard	50	-	50	-

FIXED ASSETS

Changes in fixed assets are shown in Note 9 to the accounts.

LAND AND BUILDINGS

The directors are of the opinion that the market value of the company's freehold property is substantially in excess of the valuation in the balance sheet but, in the absence of a reliable valuation, the amount of the excess is not quantified.

AUDITORS

The auditors Pannell Kerr Forster, Chartered Accountants, have signified their willingness to continue in office. A resolution to reappoint them will be proposed at the annual general meeting.

By order of the board

9 September 1996

R LOACH
DIRECTOR
Registered Office
Union Road
Nottingham

F F ALLSOPP & CO LIMITED STATEMENT OF DIRECTORS' RESPONSIBILITIES

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing those financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.



AUDITORS' REPORT TO THE SHAREHOLDERS OF F ALLSOPP & CO LIMITED

We have audited the financial statements on pages 4 to 12 which have been prepared under the accounting policies set out on page 6.

RESPECTIVE RESPONSIBILITIES OF DIRECTORS AND AUDITORS

As described on page 2 the company's directors are responsible for the preparation of financial statements. It is our responsibility to form an independent opinion, based on our audit, on those statements and to report our opinion to you.

BASIS OF OPINION

We conducted our audit in accordance with Auditing Standards. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

OPINION

In our opinion the financial statements give a true and fair view of the state of affairs of the company as at 31 December 1995 and of its profit for the year then ended and have been properly prepared in accordance with the Companies Act 1985.

PANNELL KERR FORSTER

Amoult Kentonto

Chartered Accountants Registered Auditors

Nottingham 16 September 1996

PROFIT AND LOSS ACCOUNT YEAR ENDED 31 DECEMBER 1995

			
	Notes	<u>1995</u> £	<u>1994</u> £
TURNOVER		1,917,981	1,817,206
COST OF SALES		1,215,501	1,156,589
GROSS PROFIT		702,480	660,617
NET OPERATING EXPE	NCEC	•	•
HET OPERATING EAPE	NOES	582,365_	578,154
OPERATING PROFIT	2	120,115	82,463
OTHER INTEREST REC		5,049	6,038
INTEREST PAYABLE AN CHARGES	ND SIMILAR 5	(43,803)	(27,425)
PROFIT ON ORDINARY BEFORE TAXATION	ACTIVITIES 6	81,361	61,076
TAX ON PROFIT ON OR ACTIVITIES	DINARY 7	23,011	21,423_
PROFIT FOR THE FINAL	NCIAL YEAR	58,350	39,653
DIVIDENDS	8	15,776_	14,281
RETAINED PROFIT FOR	R THE YEAR 15	42,574	25,372

The profit for the financial year reflects the total of all recognised gains and losses in the year. All amounts arise from continuing activities.

BALANCE SHEET 31 DECEMBER 1995

	<u>Notes</u>	<u>19</u>	<u>95</u>	_19	<u> 194</u>
		£	£	£	£
FIXED ASSETS					
Tangible assets	9		595,562		537,546
CURRENT ASSETS					
Stocks	10	165,180		64,095	
Debtors	11	536,572		449,118	
Cash at bank and in hand		43,266		72,804	
		745,018		586,017	
CREDITORS					
Amounts falling due within one year	12	628,733		481,721	
NET CURRENT ASSETS			116,285	 	104,296
TOTAL ASSETS LESS					
CURRENT LIABILITIES			711,847		641,842
CREDITORS					
Amounts falling due after more than one year	12	198,150		170,969	
PROVISIONS FOR LIABILITIES AND					
CHARGES	13	40,750		40,500	
	10		238,900	10,500	211,469
NET ASSETS			472,947		430,373
CAPITAL AND RESERVES					
Called up share capital	14		7,358		7,358
Revaluation Reserve	15		15,017		15,017
Other Reserve	15		38,144		38,144
Profit and loss account	15	•	412,428		369,854
EQUITY SHAREHOLDERS' FUNDS	16		472,947		430,373

Approved by the board on 9 September 1996.

G T HILLYARD

DIRECTORS

R J LOACH

NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED 31 DECEMBER 1995

1 ACCOUNTING POLICIES

The following accounting policies have been used consistently in dealing with items which are considered material to the company's affairs.

(a) Accounting convention

The financial statements set out on pages 4 to 12 are prepared under the historical cost convention as modified by the revaluation of certain tangible fixed assets.

(b) Depreciation

Freehold land is not depreciated. Other tangible fixed assets are written off over their estimated useful lives on a straight line basis at the following annual rates:

Plant and equipment 7% to 25% Motor vehicles 25%

It is the company's policy to maintain all its properties to a high standard in order to protect their trade. Accordingly such properties maintain residual disposal values in the aggregate, based on prices prevailing at the time of acquisition or subsequent valuation, at least equal to their book values and therefore no provision is made. Any permanent diminution to the value of such properties is charged to profit and loss account as appropriate.

(c) Turnover

Turnover represents invoiced sales less allowances, trade discounts and value added tax.

(d) Finance leases and Hire Purchase Contracts

Assets acquired under finance leases and hire purchase contracts are treated as tangible fixed assets and depreciation is provided accordingly. The present value of future rentals is shown as a liability and the interest element of rental obligations is charged to the profit and loss account over the period of the lease or contract in proportion to the capital balance outstanding.

(e) Stocks and work in progress

Stocks are stated at the lower of cost and net realisable value. For raw materials and consumables cost is determined on a first in first out basis. For work in progress, cost is determined using the average basis and consists of material and direct labour costs, together with an appropriate proportion of overheads.

Net realisable value is based on estimated selling price allowing for all further costs of completion and disposal.

(f) Deferred taxation

Provision is made for deferred tax using the liability method to the extent that it is probable that a liability will crystallise in the forseeable future.

(g) Government grants

Government grants receivable are credited against the expense to which they relate as they fall due.

(h) Pension Costs

The Company operates a defined contribution scheme providing benefits for employees additional to those from the state. The pension cost charge represents contributions payable by the company to the fund in respect of the year.

NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED 31 DECEMBER 1995

2	ODED ATIMIC DROETT		
2	OPERATING PROFIT	400=	1004
		<u>1995</u>	<u>1994</u>
	Turnover	£ 1,917,981	£ 1,817,206
	Cost of Sales	1,233,905	1,156,589
	Cost of bales	1,233,703	1,130,309
	Gross Profit	684,076	660,617
	Distribution costs	224,132	223,407
	Administrative expenses	358,233	354,747
	Operating profit	101,711	82,463
			
3	STAFF PARTICULARS		
	Staff costs comprised:	<u>1995</u>	<u> 1994</u>
		£	£
	Wages and salaries	1,058,529	933,543
•	Social Security costs	89,762	71,784
	Other pension costs	44,529	38,728
		1,192,820	1,044,055
	The average weekly number of persons employed during the year was made up	vae followe:	
	The average weekly number of persons employed during the year was made up		<u>nber</u>
		<u>1995</u>	<u>1994</u>
		<u> </u>	
	Factory	60	57
	Administration	14	15
		<u>74</u>	72
4	DIRECTOR'S REMUNERATION		
		1005	1004
	The aggregate amount of directors' emoluments	<u>1995</u>	<u>1994</u>
	comprised: Fees and salaries	£	£ 76.112
	Pension contributions	89,995 21,240	76,112 13,237
	· · · · · · · · · · · · · · · · · · ·	106,235	89,349
		100,250	37,5 (7
	Emoluments (excluding pension contributions) included the following:		
		<u> 1995</u>	<u> 1994</u>
		£	£
	Chairman	5,000_	5,000
	Highest paid director	<u>47,722</u>	<u>38,151</u>
	The second control of the enth of discrete of control discrete or control to the enth of t	the fellowing you	
	The emoluments of the other directors (excluding pension contributions) fell in	-	
		Number of	uirectors
		1995	_1994
	£30,001 - £35,000	<u>,4724,</u>	1
	£35,001 - £40,000	Ī	- -
		1	1
			

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NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED 31 DECEMBER 1995

5	INTEREST PAYABLE AND SIMILAR	CHARGES		
	Interest payable and similar charges compr	rised:	1995 £	<u>1994</u> £
	On bank borrowings repayable within five On hire purchase obligations payable with Other interest charges	· 	81 40,722 3,000 43.803	1,481 17,944 8,000 27,425
6	PROFIT ON ORDINARY ACTIVITIES	S BEFORE TAXATION		
	Profit on ordinary activities before taxation	n is stated after charging/(crediting) the fo	ollowing:	
			<u>1995</u> £	<u>1994</u> £
	Depreciation - on leased assets - on other assets Auditor's remuneration - audit fee Loss/(profit) on disposal of fixed assets Hire of equipment Staff costs	(Note 9) (Note 3)	58,119 38,439 3,625 381 899 1,192,820	47,170 47,866 3,500 (18,906) 658 1,044,055
7	TAX ON PROFIT ON ORDINARY AC	TIVITIES		
	The tax charge for the year represented:		<u>1995</u> £	<u>1994</u> £
	Corporation tax on the profit for the year a (1994 25%) Deferred taxation	nt 25%	24,200 250	21,000
	Adjustments in respect of previous years		(1,439)	423
			23,011	21,423
8	DIVIDENDS			
	Final dividend proposed		1995 £ 15,776	1994 £ 14,281

F F ALLSOPP & CO LIMITED NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED 31 DECEMBER 1995

9 FIXED ASSETS - TANGIBLE

The movement on these accounts during the year was as follows:

	Plant and Freehold equipment land & and buildings vehicles Total £ £
Cost or valuation	
At 1 January 1995	25,000 1,176,808 1,201,808
Additions	- 159,955 159,955
Disposals	(14,049)(14,049)
At 31 December 1995	25,000 1,322,714 1,347,714
Accumulated depreciation	
At 1 January 1995	- 664,262 664,262
Charge	- 96,558 96,558
Disposals	
At 31 December 1995	
Net book amount	
At 31 December 1995	<u>25,000</u> <u>570,562</u> <u>595,562</u>
At 31 December 1994	<u>25,000</u> <u>512,546</u> <u>537,546</u>

The net book amount of plant and equipment included £427,862 (1994 - £361,541) in respect of assets held under finance leases. Depreciation charged in the year on those assets amounted to £58,119 (1994 - £47,170).

On 31 December 1983 the directors valued the freehold land and buildings in the sum of £25,000. This is based on an open market value with a sitting tenant. The original cost of this property was £9,983.

During the year the company entered into finance lease arrangements in respect of assets with a total capital value at the inception of the lease of £171,859 (1994: £158,109)

10 STOCKS

Stocks comprised:	1995 £	1994 £
Raw materials and consumables Work in progress	60,323 	29,126 34,969
	165,180	64,095

NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED 31 DECEMBER 1995

11	DEBTORS		
	Debtors comprised:	1995 £	<u>1994</u> £
		~	
	Trade debtors	466,644	392,256
	Amounts due from group companies	10,223	9,602
	Other debtors	12,286	6,363
	Prepayments and accrued		
	income	47,419	40,897
		536,572	449,118
12	CREDITORS		
12	CREDITORO		
	Amounts falling due within one year		
	Creditors comprised:	<u>1995</u>	<u>1994</u>
		£	£
	Obligations under lease and hire purchase contracts	109,933	78,306
	Payments received on account	93,840	-
	Trade creditors	132,905	101,809
	Corporation tax	20,557	18,868
	Other taxation and social security	24,377	48,983
	Unsecured loan stock	2,000	2,000
	Proposed dividends	15,776	14,281
	Accruals and deferred income	229,345	217,474
		628,733	<u>481.721.</u>
	Amounts falling due after more than one year	400#	1004
	Creditors comprised:	<u>1995</u>	<u>1994</u>
		£	£
	Obligations under lease and hire purchase contracts	185,363	158,182
	Unsecured loan stock	12,787_	12,787
		198,150	170,969

Unsecured loan stock is £50,000 loan stock issued on 31 December 1980 repayable at par not later than 30 June 2006. No interest is payable thereon.

NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED 31 DECEMBER 1995

13	PROVISIONS	FOR LIARILI	ITIES AND	CHARGES
13		I OK LIADILI		CHARGES

Deferred taxation provision and potential liability comprises:

	<u> 1995</u>	<u> 19</u>	<u>94</u>
	N	ot	Not
	Provision prov	vided Provision	<u>provided</u>
	£	££	£
Accelerated capital allowances	40,750	- 40,500	
	£		
Movement on Deferred Taxation Provision:			
At 1 January 1995	40,500		
Credit to Profit and Loss Account (Note 8)	250		
At 31 December 1995	40,750		

14 CALLED UP SHARE CAPITAL

There has been no change in share capital during the year.

		issued and fully
	Authorised £	<u>paid</u> £
728,614 Deferred ordinary shares of 1p each	7,286	7,286
271,386 Ordinary shares of 1p each	2,714	72 7,358

15 RESERVES

The movement of reserves during the year was as follows:

	<u>Revalua-</u> <u>tion</u> <u>Reserve</u>	<u>Other</u> <u>reserve</u>	Profit and loss account
•	£	£	£
At I January 1995 Retained profit for the year	15,017 	38,144	369,854 42,574
At 31 December 1995	15,017	38.144	412,428

NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED 31 DECEMBER 1995

16	EQUITY SHAREHOLDERS' FUNDS		
	The reconciliation of movements in shareholders' funds was as follows:		
		<u>1995</u> £	<u>1994</u> £
	Profit for the financial year Dividends	58,350 (15,776)	39,653 (14,281)
	Balance at 1 January 1995	42,574 _430,373	25,372 405,001
	Balance at 31 December 1995	472,947	430,373
17	LEASE COMMITMENTS		
		<u>1995</u> £	<u>1994</u> £
	Finance leases and Hire Purchase Contracts The company had obligations under leases and hire purchase contracts net of finance charges at the balance sheet date as follows:		
	Payable within one year Payable between two and five years	91,529 185,363	78,306 158,182
		276,892	236,488
18	ULTIMATE PARENT COMPANY		

The company is a wholly owned subsidiary undertaking of Tempmark Limited, a company incorporated in the United Kingdom.

19 CASH FLOW STATEMENT

No cash flow statement has been prepared since the company is exempt from doing so by the provisions of FRS1 being a small company.

20 CAPITAL COMMITMENTS

	<u>1995</u>	<u> 1994</u>
	${f \pounds}$	£
Contracted for	31,400	86,211
Authorised but not contracted for	73,500	
	104,900	86,211