

THE ROYAL MUSICAL ASSOCIATION FINANCIAL STATEMENTS

1 JULY 2005 - 30 JUNE 2006

TUESDAY

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Charity Number: 222410 Company Number: 81327

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ANNUAL REPORT OF THE COUNCIL OF TRUSTEES

YEAR ENDED 30TH JUNE 2006

This report is also a Directors' report as required by s234 of the Companies Act 1985 and all trustees are directors

REFERENCE AND ADMINISTRATIVE DETAILS

The trustees

President

John Deathridge (from 5 November 2005) Hugh Cobbe OBE FSA (until 5 November 2005)

Immediate Past-President

Hugh Cobbe OBE FSA (from 5 November 2005) Curtis Price (until 5 November 2005)

Vice-Presidents

Hilary Bracefield
Jeanice Brooks
John Deathridge (until 5 November 2005)
Katharine Ellis (from 5 November 2005)
David Fallows
Roger Parker (from 5 November 2005)
Andrew Wathey

Honorary Treasurer

Martin Phelan (until 13 April 2006) Lawrence Wragg (from 13 April 2006)

Ordinary Members

Paul Banks
Rosamund Bartlett (from 5 November 2005)
John Butt
Rachel Beckles Willson (until 5 November 2005)
Richard Chesser (until 5 November 2005)
Rachel Cowgill
Cliff Eisen
Sarah Hibberd
Barbara Kelly
Philip Olleson (from 5 November 2005)
Fiona Palmer (until 5 November 2005)
Benjamin Walton (from 5 November 2005)
David Wyn-Jones

ANNUAL REPORT OF THE COUNCIL OF TRUSTEES - CONTINUED

YEAR ENDED 30TH JUNE 2006

Principal Office

The Association's principal office which is also the company's registered office is The Royal Academy of Music, Marylebone Road, London NW1 5HT

Bankers

The Association's bankers are

Alliance & Leicester Commercial Bank PLC, Bootle, Merseyside GIR 0AA National Westminster Bank Plc, 116 Fenchurch Street, London EC3M 5AN COIF Charities Deposit Fund, 80 Cheapside, London EC2V 6DZ

Independent Examiner

Matthew W Wright FCA, Sayers Butterworth LLP, Chartered Accountants, 18 Bentinck Street, London W1U 2AR

STRUCTURE, GOVERNANCE AND MANAGEMENT

The Royal Musical Association (RMA) is a registered charity with number 222410

It is also registered in England and Wales as a company limited by guarantee with number 81327. The governing document of the RMA is its Memorandum and Articles of Association together with Rules approved by the Council covering membership of the Association and administrative matters relating to the constitution and operation of the Association's governing council and committees.

The Royal Musical Association has no shareholders. Under the Memorandum of Association, every member undertakes to contribute if necessary an amount not exceeding £10 in the event of the Association being wound up, as a contribution to its debts and liabilities and the costs of winding up

In the event of there being surplus assets on a winding up these may not be transferred to members but must be distributed to another charity with similar objects

The trustees comprise the President, the Immediate Past-President, up to seven Vice-Presidents, the Honorary Treasurer and not fewer than seven or more than ten ordinary members. The President, Vice-Presidents and Honorary Treasurer are subject to re-election by the members at the Annual General Meeting each year. The President normally serves for a maximum of three years. There is no time limit on the period a Vice-President or the Treasurer may serve. Ordinary members are elected by the membership for a period of three years and are not eligible for re-election until a further year has elapsed.

Organisational Structure

(a) Committees

All matters concerning the Association's policy and the achievement of its objects are decided by the Association's Council However much of the detailed administrative and organizational work is delegated to officers and committees appointed by Council The committees operating during the year under review were

ANNUAL REPORT OF THE COUNCIL OF TRUSTEES - CONTINUED

YEAR ENDED 30TH JUNE 2006

Organisational Structure - continued

- Awards (chair Andrew Wathey) reviews applications for research grants, etc. and nominations received for the Dent Medal and the Jerome Roche Prize and makes recommendations to Council concerning the award of these
- 2 Finance and Membership (chair Lawrence Wragg, Hon Treasurer) reviews the annual budget prepared by the Treasurer, monitors the financial health of the Association and makes recommendations to Council on rates of members' subscriptions and on all matters of financial policy including the investment of reserves. It also considers applications for membership and other membership changes and makes recommendations to Council on matters such as changes in membership categories, members' benefits, etc.
- 3 Proceedings (chair Rachel Beckles Willson) is responsible for all matters concerning the organization and content of RMA organized, supported or sponsored conferences and makes recommendations concerning the annual Peter Le Huray Memorial Lecture
- 4 Publications (chair Julian Rushton until 5 November 2005, Rachel Cowgill since 5 November 2005) acts as the editorial board of the Journal of the RMA, receives and considers regular reports from the editors of the RMA Research Chronicle and RMA Monograph series and the editor of the RMA Newsletter and web-site. It makes recommendations on policy matters concerning publications as appropriate.
- Search (chair John Deathridge until 5 November 2005, Hilary Bracefield since 5 November 2005) advises Council on all matters concerning the annual elections for membership of Council, Vice-Presidents, etc. and appointments to fill temporary vacancies. It is also responsible for communicating with the membership to encourage nominations for these positions. This committee also seeks for suitable candidates to fill the various officers' positions and makes recommendations to Council on appointments as necessary.

(b) Officers

The officers serving during the year were

Secretary / Administrator - Jeffrey Dean

Editor RMA Journal - Katharine Ellis

Editor RMA Research Chronicle - Jonathan Wainwright

Editor RMA Monograph series - Mark Everist

Editor RMA Newsletter/Web-site Manager - Andrew Earls

Student Liaison Officer - Susan Bagust

Convenor RMA Scottish Chapter - Warwick Edwards

ANNUAL REPORT OF THE COUNCIL OF TRUSTEES - CONTINUED

YEAR ENDED 30TH JUNE 2006

(c) Student representatives

Two student representatives are elected by student members at the annual RMA Research Students Conference These representatives are ex-officio members of Council They assist the Student Liaison Officer on the organization of any events specifically for students and they represent the views and interests of student members to Council as necessary

The student representatives serving during the year were Simon Anderson (from 7 January 2006)
Celia Blacklock (to 7 January 2006)
Jonathan Tyack

OBJECTIVES AND ACTIVITIES

The charity's objects are the advancement of scholarship and the publication of scholarly material in the field of music. It achieves these objects by the publication of the *Journal of the Royal Musical Association* half-yearly and by the publication annually of the *RMA Research Chronicle* and *RMA Monograph* series, the organisation and support of conferences concerning musicological matters and recognising the achievement of excellence in musical scholarship by the annual award of the Dent Medal and the Jerome Roche Prize

ACHIEVEMENTS AND PERFORMANCE

(a) Council and Committees

The Council met three times during the year under the chairmanship of the President Other committees met as necessary

(b) Publications

Volumes 130/II and 131/I of the *Journal of the Royal Musical Association* were published during the year

Volume 38 of the RMA Research Chronicle was published during the year

In July 2002 the Association entered into a four year agreement with Ashgate Publishing Limited to publish and market future editions in the *RMA Monograph* series. Ashgate is responsible for publishing the series from volume 11 in return for paying the RMA a royalty of 10% of net sales revenue. Ashgate also agreed to act as the RMA's agent for world-wide trade sales of volumes 1-10, paying RMA a royalty of 50% of net sales revenue.

The total royalty income receivable from Ashgate for the year amounts to £1,694 (£956) This amount has been credited to the General Fund

(c) Awards

i) Dent Medal

The Dent medal for 2005 was awarded to Julian Johnson

ii) Jerome Roche Prize

The Jerome Roche Prize for 2005 was awarded to Sarah Hibberd

ANNUAL REPORT OF THE COUNCIL OF TRUSTEES - CONTINUED

YEAR ENDED 30TH JUNE 2006

(d) Meetings and Conferences

RMA Study Day, 'Music and Iconography', Sheffield University, Saturday 30 July 2005.

RMA Writing Skills Study Day, Oxford University, 22 October 2005

ACHIEVEMENTS AND PERFORMANCE - CONTINUED

41st RMA Annual Conference, in conjunction with the International Association of Music Libraries (UK & Ireland), University of Manchester, Friday 4 – Sunday 6 November 2005

RMA Study Day, 'The Analysis of Baroque Music, c 1630–1730', King's College, London, 12 November 2005

RMA Research Students' Conference, School of Music, University of Leeds, 4–7 January 2006

RMA Study Day, 'Theology and Music Making Connections', University of Durham, Tuesday 20 June 2006

(f) Membership

The total membership of the Royal Musical Association on 30 June 2006 was 889, a decrease of 106 during the year. The membership comprised 270 (275) Ordinary members, 30 (24) Joint members (in couples), 93 (76) Senior members, 94 (98) Life members, 7 (6) Honorary members, 70 (63) individual Student members and 326 (453) Student Group members at 9 (12) institutions

FINANCIAL REVIEW

The attached accounts show an operating surplus for the year, before unrealised increases in value of Investments, on unrestricted funds of £2,622 compared with an operating surplus of £1,245 in the previous year

Members' subscription rates were increased for the year and income from subscriptions at £18,462 was an increase of £105 compared with the previous year. There is also a change in the membership mix. The number of individual and group student members has increased as has the number of senior members, whilst the number of ordinary members has fallen slightly. The increase in individual student members is particularly welcome. Details of membership are set out at (f) above.

The secretary's honorarium increased by £587 to £8,225 as agreed at the time of his appointment in 2001

The Association has one investment comprising units in the COIF Official Investment Fund. This increased in value by £1,352 (£1,162) during the year. Adding this unrealised increase to the operating surplus results in an amount of £3,974 to be added to General Fund.

ANNUAL REPORT OF THE COUNCIL OF TRUSTEES - CONTINUED

YEAR ENDED 30TH JUNE 2006

Details of movements in the various designated funds held are shown in note 8 to the attached accounts. The total value of restricted funds held at 30 June 2006 amounted to £34,452 (£33,816). Income of these funds in the year was solely bank interest and this exceeded expenditure for the year by £636. The annual lecture fee of £500 was paid by the Peter Le Huray Memorial Fund.

The total of the Association's unrestricted funds at 30 June 2006 amounted to £59,740 (2005 £55,766). Council has reviewed the financial risks to which the Association is exposed and considers the existing reserves are adequate to meet any foreseeable contingency and to finance its activities for the future. Council is satisfied that the systems of control and monitoring of the Association's activities as vested in the various committees and the appointed officers are such that the probability of any major risks arising is mitigated.

Council's policy continues to be that permanent reserves equivalent to approximately three years' subscription income should be retained and at least 80% of reserves should be held in cash deposits. This is in order to maintain the financial stability of the Association, provide adequate resources to fund and expand the Association's charitable activities, to provide working capital needed to finance the production costs of publications before the receipt of sales income, and to limit the Association's exposure to loss from investment in stock market based securities.

PLANS FOR FUTURE PERIODS

These include the formulation of a Mission Statement to be published in the Members' Directory for 2007, increasing the sponsorship of conferences throughout the UK, increasing the number of Study Days, increasing the membership, including the retention of those we tend to lose as soon as student members in University group schemes cease to be students, advertising and disseminating our three publications more effectively, in particular the Research Chronicle, investing more in the governance costs of the Association, and investing more in the execution of the strategic plan

BY ORDER OF THE COUNCIL OF TRUSTEES ON 23 NOVEMBER 2006

John Deathridge

John Jesthich

President

Lawrence Wragg Hon. Treasurer

Independent Examiner's Report

Independent Examiner's Report to the Trustees of The Royal Musical Association

I report on the financial statements of the Association for the year ended 30th June 2006 as set out on pages 8 to 15

This report is made solely to the charity's trustees, as a body, in accordance with the section 43 Charities Act 1993. Our work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in this report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's members as a body, for our work, for this report, or for the opinions we have formed

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of financial statements. The charity's trustees consider that an audit is not required for the year (under section 43(2) of the Charities Act 1993 (the Act)) and that an independent examination is needed

It is my responsibility to

- > examine the financial statements (under section 43(3)(a) of the 1993 Act).
- > to follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 43(7)(b) of the 1993 Act), and
- > to state where particular matters have come to my attention

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a companson of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the financial statements.

Independent examiner's statement

In connection with my examination, no matter has come to my attention

- a) which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 41 of the 1993 Act, and
 - to prepare financial statements which accord with the accounting records and to comply with the accounting requirements of the 1993 Act

have not been met, or

b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached

Matthew Wright FCA Independent Examiner Sayers Butterworth LLP Chartered Accountants 18 Bentinck Street London W1U 2AR

25 June 2007

BALANCE SHEET

30 JUNE 2006

		20	06	2005	
I	Note	£	£	£	£
FIXED ASSETS					
Investments	4		11,790		10,438
CURRENT ASSETS			11,790		10,438
Stocks Debtors and prepayments Bank balances Cash in hand	5 6	3,060 5,154 87,847 250		3,267 1,144 84,970 250	
		96,311		89,631	
CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR	7	(13,909)		(10,487)	
NET CURRENT ASSETS			82,402		79,144
TOTAL ASSETS LESS CURRENT LIABILITIES			£94,192		£89,582
GENERAL FUND			59,740		55,766
RESTRICTED FUNDS	9		34,452		33,816
			£94,192		£89,582

BALANCE SHEET - CONTINUED

30 JUNE 2006

Statement by Members of Council

For the financial year ending 30 June 2006 the Association was entitled to exemption under subsection (1) of Section 249A of the Companies Act 1985 (the "Companies Act"), no notice has been deposited under subsection (2) of this Section in relation to its accounts for the financial year, and the Members of the Association's Council acknowledge their responsibilities for

- (i) ensuring that the Association keeps accounting records which comply with Section 221 of the Companies Act, and
- (ii) preparing financial statements which give a true and fair view of the state of affairs of the Association as at the end of the financial year and of its profit or loss for the financial year in accordance with the requirement of Section 226 of the Companies Act, and which otherwise comply with the requirements of this Act relating to accounts, so far as applicable to the Association

The directors have -

- (i) taken advantage of the exemptions conferred by Part III of Schedule 8 of the Companies Act and
- (ii) In their opinion the company is entitled to those exemptions on the basis that it qualifies as a small company

The Royal Musical Association is a registered charity with number 222410 These financial statements have been drawn up in accordance with the requirements of the Charities Act 1993 and the Charities (Accounts and Reports) Regulations 1995

These financial statements were approved by the Council on 23 November 2006

John Deathridge

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President

Lawrence Wragg Hon. Treasurer

The notes on pages 12–15 form part of these financial statements

STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 30 JUNE 2006

	Note	Unrestricted Funds	Restricted Funds	Total 2006	Total 2005
Income and Expenditure		£	£	£	£
Incoming Resources Voluntary income Activities for generating funds		553	-	553	-
Subscriptions Sales of publications, etc Investment income	2 11 & 12	18,462 10,146	-	18,462 10,146	18,357 18,444
Bank interestRoyaltiesOther	10	2,101 1,694 372	1,516 - -	3,617 1,694 372	3,714 958 347
Total Income		£33,328	£1,516	£34,844	£41,820
Resources Expended Cost of generating funds					
Cost of publications Amount written off/(added to)	11 &12	7,409	-	7,409	18,463
value of stocks Newsletter Website	11 &12	206 2,241 646	- - -	206 2,241 646	(975) 1,630 800
		10,502		10,502	19,918
Charitable activities Printing, stationery,					
postage & sundries		2,008	-	2,008	3,050
Honoraria - Student Liaison Officer Computer software	8	750 123	-	750 123	750 74
Conference Grants	3	5,650	-	5,650	3,765
Awards	9	491	880	1,371	2,090
		9,022	880	9,902	9,729
Governance Costs					
Honoraria - Secretary		8,225	-	8,225	7,638
Meetings expenses		1,439	-	1,439	2,250
Accountants' Fee		1,518		1,518 ———	1,040 ———
		11,182	-	11,182	10,928
Total Expenditure		£30,706	£880 	£31,586	£40,575
Net income C/fwd for the year		2,622	636	3,258	1,245

The notes on pages 12–15 form part of these financial statements

STATEMENT OF FINANCIAL ACTIVITIES - CONTINUED

FOR THE YEAR ENDED 30 JUNE 2006

	Unrestricted Funds £	Restricted Funds £	Total 2006 £	Total 2005 £
Net income B/fwd for the year	2,622	636	3,258	1,245
Statement of Total Recognised Gains & Lo Unrealised gains/(losses) on investments Net movement in funds	1,352 3,974	636	1,352 4,610	
Balance brought forward at 1 July 2005	55,766	33,816	89,582	87,175
Balance carried forward at 30 June 2006	£59,740	£34,452	£94,192	£89,582

All amounts relate to continuing activities

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2006

1. ACCOUNTING POLICIES

a) Accounting Convention

The financial statements are prepared in accordance with applicable accounting standards under the historical cost convention, except for investments which have been included at revalued amounts, and in compliance with the Statement of Recommended Practice on Charity Accounts and the Companies Act 1985

b) Resources Expended

The resources expended are split between Cost of generating funds, charitable activities and governance costs with expenses incurred recognised on an accruals basis

c) Valuation of Investments

Investments are valued at Market Price at the year end Realised and unrealised gains and losses are dealt with in the Statement of Financial Activities

d) Type of Funds Held

There are two main funds held by the charity. One is Restricted funds and the other is Unrestricted funds. Any funds received or expended for a specific purpose are kept as Restricted funds. The funds that are received for general purposes are kept in unrestricted funds.

2 SUBSCRIPTION INCOME

Subscription income is accounted for in the period to which it relates

3.	GRANTS PAYABLE	2006 £	2005 £
	Grants payable to individuals Grants payable to institutions	- 5,650	- 3,765
	- control payante to mentalions		
		£5,650	£3,765

4 INVESTMENTS

These comprise units in the Charities Official Investment Fund and are stated at Market Value

	2006 £	2005 £
Cost	6,000	6,000
Market Value	£11,790	£10,438
Movement in market value of investments		
Market value at 1 July 2005 Additions at cost Disposals at market value	10,438 - -	
Realised gain/(loss) Unrealised gain/(loss)	1,352	
Market value at 30 June 2006	£11,790	

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2006

5 STOCKS

Stock consists of current publications which have been valued at the lower of cost and estimated net realisable value. In the case of Research Chronicle, the estimated net realisable value of volumes 35, 36 & 37 is calculated on the basis of cost and stocks of earlier volumes have been written off. RMA Monograph series have been valued at £1

6	DEBTORS AND PREPAYMENTS	2006 £	2005 £
	Trade debtors Other debtors	5,109 -	1,100 -
	Prepayments	44	44
		£5,153	£1,144
7.	CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR		
		2006 £	2005 £
	Other creditors Accruals	8,209 5,700	5,247 5,240
		£13,909	£10,487

8 COMPUTER SOFTWARE

Computer software is written off in year it is acquired

9. RESTRICTED FUNDS

	Balance at 30 th June 2005	Income	Expenditure	Balance at 30 th June 2006
	£	£	£	£
Dart Fund	15,667	694	(180)	16,181
Fellowes Memorial Fund	471	21	` -	492
Arnold Goldsbrough				
Memorial Fund	1,160	51	-	1,211
Oldman Fund	623	28	-	651
Frank Howes Fund	1,042	46	•	1,088
Peter Le Huray Memorial	Fund 10,971	505	(500)	10,976
Jerome Roche Prize Fun		171	(200)	3,853
				
	£33,816	£1,516	£(880)	£34,452
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NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2006

9. RESTRICTED FUNDS - continued

Dart Fund is to be used for furthering the charity's objectives

Fellowes, Goldsborough and Oldman Funds are available for making small grants for research projects by members

Frank Howes Fund available to make grants to student members of RMA to assist them with attending seminars or conferences, or for expenses to be incurred in connection with musicological research

The Le Huray Fund pays for the annual Le Huray Memorial Lecture which is awarded by the Proceedings Committee. The lecture fee is £500 annually

The Roche Prize Fund pays for the annual Roche Prize awarded to an academic musicologist under the age of 40 for excellence of scholarship achieved in a published article during the previous 12 months. The prize is worth £200 annually and the recipient is decided by the Awards committee.

10	RMA Monograph series	2006 £	2005 £
	Royalties receivable from Ashgate Publishing Royalties received	1,556 1,379	536 422
	Total Income	£2,935	£958
	Monograph costs and royalties are allocated to the General Fund		
11.	JOURNAL of the RMA		
		2006 £	2005 £
	Royalties, net proceeds of	~	~
	sales and other income	4,884	9,793
	Publishing and other expenses		
	Volume 129 Part II - Net cost	-	(5,480)
	Volume 130 Part I - Net cost	-	(5,698)
	Volume 130 Part II - Net cost	(4,636)	-
	Contribution received towards		
	publishing expenses		1,166
		(4,636)	(10,012)
	Net surplus/(deficit) for the year	£248	£(219)

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2006

12.	RESEARCH CHRONICLE	2006 £	2005 £
	Sales of volumes less discounts Increase/(decrease) in stocks	5,380	8,651
	(Note 4 (a)) Investment income -	(206)	975
	Fellowes Memorial Fund	-	-
	Publishing expenses	(2,773)	(8,431)
	Surplus for the year	£2,401	£1,195

Note Volume 38 of the Research Chronicle was published during the year

13. TRUSTEES' REIMBURSED EXPENSES

During the year the following trustees receive	d reimbursed expenses	
Rachel Beckles Willson	33	-
Hılary Bracefield	321	-
Hugh Cobbe	319	493
Rachel Cowgill	19	184
Barbara Kelly	45	90
Martin Phelan	44	100
Philip Olleson	-	22
Peter Wright	-	42
		_

The trustees received no remuneration for their role as trustees

14 RELATED PARTY TRANSACTIONS

Control

The trustees are of the opinion that no one party exercises overall control

Transactions

There are no related party transactions requiring disclosure

2006

2005